

Center Name: N.M. Tech Child Care Cntr		Address: 801 Leroy Place Socorro, NM 87801			Phone: (575)835-5240		
License Number: 10519	Issue Date: 04/16/2016	Expiration Date: 04/15/2017	Type: 4 Star Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	49	Under Age 2:	0	Night Care:	0	Playground:	49
		Over 2:	13	Under 2:	0		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM		
# of Classrooms: 3	Purpose: Annual		Date: 02/13/2017		Time: 09:00 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

<p>8.16.2.11 A TYPES OF LICENSES</p> <p><u>Deficiencies</u></p> <p>The child care facility failed to submit a new application to the licensing authority before modifying information required to be stated on the license as follows: director. One of the Co-directors has retired, application needed to remove/replace her on license.</p> <p>Regulation: 8.16.2.11A(3)</p> <p><u>Corrective Action Plan</u></p> <p>A notarized renewal application will be completed and submitted with the required fee prior to any changes being made to the current license.</p> <p>Date to be Completed: 03/13/2017</p>	Non-compliance
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Non-compliance

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Licensure		
<p>Deficiencies</p> <p>The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors.</p> <p>Example: Reptiles, Capacity 24 children, ratio 1 staff to 15 children, max group size 30 children</p> <p>Regulation: 8.16.2.21B(3)(c)</p> <p>Corrective Action Plan</p> <p>The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.</p> <p>Date to be Completed: 03/13/2017</p>		
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected	
Administrative Requirements		
8.16.2.22 A ADMINISTRATION RECORDS	Compliance	
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance	
<p>8.16.2.22 C POLICY AND PROCEDURES</p> <p>Deficiencies</p> <p>The center did not have available for review written policies and procedures covering expulsion of children.</p> <p>Regulation: 8.16.2.22C(1)-(8)</p> <p>Corrective Action Plan</p> <p>The center will complete written policies and procedures for the missing area(s).</p> <p>Date to be Completed: 03/13/2017</p> <p>Deficiencies</p> <p>(1) The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department which shall include steps for evacuation, relocation, shelter in place lock-down, communication, reunification with parents, individual plans for children with special needs and children with chronic medical conditions, accommodations of infants and toddlers, and continuity of operations</p> <p>Regulation: 8.16.2.22C(8)</p> <p>Corrective Action Plan</p> <p>An emergency evacuation and disaster preparedness plan will be developed.</p> <p>Date to be Completed: 03/13/2017</p>	Non-compliance	
8.16.2.22 D FAMILY HANDBOOK	Compliance	
8.16.2.22 E CHILDREN'S RECORDS	Compliance	
8.16.2.22 F PERSONNEL RECORDS	Non-compliance	

Center Name: N.M. Tech Child Care Cntr	License Number: 10519	Date: 02/13/2017
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Administrative Requirements

Deficiencies

From the review of staff records, it was determined that 1 out of 13 staff records does/do not include dates of hire and termination. See Staff Records 8.16.2.22 form for staff with this missing information.

Regulation: 8.16.2.22F(1)(d)

Corrective Action Plan

The center will add dates of hire and termination to the record.

Date to be Completed: 03/13/2017

Deficiencies

From the review of staff records, it was determined that 3 out of 13 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation.

Regulation: 8.16.2.22F(1)(h)

Corrective Action Plan

The center will obtain verification of all training and retain on file.

Date to be Completed: 03/13/2017

Deficiencies

From the review of staff records, it was determined that 6 out of 13 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Regulation: 8.16.2.22F(1)(n)

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan. The plan will be maintained on file.

Date to be Completed: 03/13/2017

8.16.2.22 G PERSONNEL HANDBOOK	Compliance
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Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
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<p>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</p> <p><u>Deficiencies</u></p> <p>Educators did not complete the following training within 3-months: Health and Safety Training; CPR Training</p> <p>Regulation: 8.16.2.23B(2)(b)</p> <p><u>Corrective Action Plan</u></p> <p>All educators, regardless of the number of hours per week, will complete the above listed training.</p> <p>The following staff members need to complete the required training:</p> <p>Date to be Completed: 03/13/2017</p>	Non-compliance
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Personnel & Staffing

Deficiencies

From the review of staff records, it was determined that 2 out of 13 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.

Regulation: 8.16.2.23B(2)(a)

Corrective Action Plan

Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.

Date to be Completed: 03/13/2017

8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES

Non-compliance

Deficiencies

The center failed to post the capacity for each activity/interest area. 3 out of 3 classrooms failed to post the capacity for each activity/interest area. Many activity areas had capacities, but not all.

Regulation: 8.16.2.23 C (2)(b)

Corrective Action Plan

Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC

Date to be Completed: 03/13/2017

Services & Care of Children

8.16.2.24 A GUIDANCE

Non-compliance

Deficiencies

Of the 13 staff's records reviewed, 1 is/are missing a signed staff acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.

Regulation: 8.16.2.24A(1)

Corrective Action Plan

The center will review all staff's records to ensure a signed staff acknowledgement is on file.

Date to be Completed: 03/13/2017

8.16.2.24 B NAPS OR REST PERIOD

Compliance

8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS

N/A

8.16.2.24 D DIAPERING AND TOILETING

Compliance

8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS

Compliance

8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE

N/A

8.16.2.24 G PHYSICAL ENVIRONMENT

Compliance

8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT

Compliance

8.16.2.24 I EQUIPMENT AND PROGRAM

Compliance

8.16.2.24 J OUTDOOR PLAY AREAS

Compliance

8.16.2.24 K SWIMMING, WADING AND WATER

N/A

8.16.2.24 L FIELD TRIPS


Not Inspected

Center Name: N.M. Tech Child Care Cntr	License Number: 10519	Date: 02/13/2017
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		N/A
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING		Compliance
8.16.2.29 B PEST CONTROL		Compliance
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.29 F EXITS AND WINDOWS		Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES		Compliance
8.16.2.29 H SAFETY COMPLIANCE		Compliance
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.29 J PETS		N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



02/13/2017



02/13/2017

Surveyor: Mark Prizzi	Date	Facility Rep: Darlene Sanchez Lorraine Todano	Date
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