

Center Name: Maria Ponce		Address: 337 Ace Ryan Chaparral, NM 88081			Phone: (915)820-2056		
License Number: 117336	Issue Date: 06/1/2017	Expiration Date: 08/28/2017	Type: 5 Star FOCUS Group Child Care Home		Status: Licensed		
Capacity					Census		
Over Age 2:	8	Under Age 2:	4	Night Care:	0	Playground:	0
		Over 2:	7			Under 2:	1
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	12:00 AM	12:00 AM	12:00 AM	12:00 AM	12:00 AM	Closed	Closed
Closing Times:	12:00 AM	12:00 AM	12:00 AM	12:00 AM	12:00 AM		
# of Classrooms: 1	Purpose: Annual		Date: 06/26/2017		Time: 10:59 AM		
Comments Ratios reviewed with the provider.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

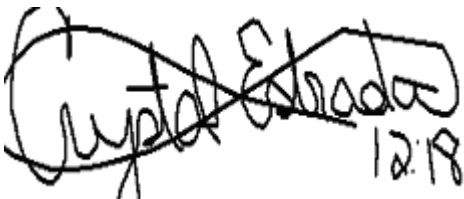
Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.32 C PARENT HANDBOOK	Not Inspected
8.16.2.32 D CHILDREN'S RECORDS <u>Deficiencies</u> There was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of 8 children present 8 were signed in. See Children's Records 8.16.2.32 form for the child(ren) with missing information. Regulation: 8.16.2.32D(1)(i) <u>Corrective Action Plan</u> The home will maintain a record of the time any child arrived and left the home and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Date to be Completed: 07/26/2017	Non-compliance
8.16.2.32 E PERSONNEL RECORDS	Non-compliance

Center Name: Maria Ponce	License Number: 117336	Date: 06/26/2017
Administrative Requirements		
<p><u>Deficiencies</u> The home does not have a written plan for ongoing professional development for each staff member, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals. Regulation: 8.16.2.32E(4)</p> <p><u>Corrective Action Plan</u> A written plan for employee development will be developed. Date to be Completed: 07/26/2017</p>		
<p>8.16.2.32 F PERSONNEL HANDBOOK</p> <p><u>Deficiencies</u> The provider did not have a complete personnel handbook for each non-resident employee. The following information needs to be included: all relevant employee information. Regulation: 8.16.2.32F</p> <p><u>Corrective Action Plan</u> A personnel handbook with required information will be completed and distributed to each non -resident employee. Date to be Completed: 07/26/2017</p>	Non-compliance	
Personnel & Staffing		
<p>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</p>	Compliance	
<p>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</p> <p><u>Deficiencies</u> Educators did not complete the following training within 3-months: Health and Safety Training Regulation: 8.16.2.33B(1)</p> <p><u>Corrective Action Plan</u> All educators, regardless of the number of hours per week, will complete the above listed training. Date to be Completed: 07/26/2017</p>	Non-compliance	
Services & Care of Children		
<p>8.16.2.34 A GUIDANCE</p> <p><u>Deficiencies</u> The home failed to have 5 out of 5 staff sign a form to acknowledge that they have read and understood the policies and procedures outlining the guidance practices. Regulation: 8.16.2.34A(1)</p> <p><u>Corrective Action Plan</u> The home will provide to all staff the policies and procedures that outline the guidance practices, staff will also sign a form to acknowledge that they have read and understood these policies and procedures. Date to be Completed: 07/26/2017</p>	Non-compliance	
<p>8.16.2.34 B NAPS OR REST PERIOD</p>	Compliance	
<p>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</p>	Compliance	
<p>8.16.2.34 D DIAPERING AND TOILETING</p>	Compliance	

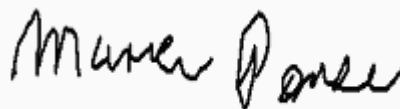
Center Name: Maria Ponce	License Number: 117336	Date: 06/26/2017
Services & Care of Children		
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Not Inspected
8.16.2.34 F NIGHT CARE		N/A
8.16.2.34 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.34 J OUTDOOR PLAY		Compliance
8.16.2.34 K SWIMMING, WADING AND WATER		N/A
8.16.2.34 L FIELD TRIPS		N/A
Food Service		
8.16.2.35 B MEALS AND SNACKS		Compliance
8.16.2.35 C MENUS		Compliance
8.16.2.35 D KITCHENS		Compliance
8.16.2.35 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.36 A HYGIENE		Compliance
8.16.2.36 B FIRST AID REQUIREMENTS		Compliance
8.16.2.36 C MEDICATION		Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES		Compliance
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING		Compliance
8.16.2.38 B PEST CONTROL		Compliance
8.16.2.38 C MECHANICAL SYSTEMS Deficiencies Water coming from a faucet was not below 110 degrees (Fahrenheit). Reading at 124 degrees. Regulation: 8.16.2.38C(5) Corrective Action Plan The home will ensure water coming from faucets is below 110 degrees (Fahrenheit) by installing a tempering valve ahead of all domestic water-heater piping. CORRECTED ON SITE. Date to be Completed: 06/26/2017		Non-compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Non-compliance

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Buildings, Grounds & Safety		
<p>Deficiencies Electrical outlets within reach of children in the child care area are not safety outlets and they do not have protective covers. Regulation: 8.16.2.38D(2)</p> <p>Corrective Action Plan Protective covers will be added. CORRECTED ON SITE. Date to be Completed: 06/26/2017</p>		
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE		Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS		Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.


12/18

06/26/2017



06/26/2017

Surveyor:Crystal Estrada	Date	Facility Rep: Maria Ponce	Date
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