

<b>Center Name:</b> Irma Lazcano		<b>Address:</b> 4927 Calle Bella Ct. Las Cruces, NM 88012			<b>Phone:</b> (575)382-9629		
<b>License Number:</b> 134999	<b>Issue Date:</b> 04/1/2016	<b>Expiration Date:</b> 03/31/2017	<b>Type:</b> 2 Star Group Child Care Home		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	8	Under Age 2:	4	Night Care:	0	Playground:	0
						Over 2:	3
						Under 2:	2
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:	06:	06:	06:	06:	Closed	Closed
Closing Times:	07:00 PM	07:00 PM	07:00 PM	07:00 PM	07:00 PM		
<b># of Classrooms:</b> 1	<b>Purpose:</b> Annual			<b>Date:</b> 01/05/2017		<b>Time:</b> 02:00 PM	
<b>Comments</b>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.32 C PARENT HANDBOOK  <u>Deficiencies</u> The home's policies and procedures regarding the following need to be included: policies and procedures for expulsion of children..  <b>Regulation:</b> 8.16.2.32C(1)(2)  <u>Corrective Action Plan</u> A parent handbook with required general information and policies and procedures will be completed and distributed.  <b>Date to be Completed:</b> 02/05/2017	Non-compliance
8.16.2.32 D CHILDREN'S RECORDS	Compliance
8.16.2.32 E PERSONNEL RECORDS	Non-compliance

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<b>Administrative Requirements</b>		
<b>Deficiencies</b> The home does not have documentation of a background check within 5 years for care giver(s). Both primary and secondary care givers do not have documentation of background check within the last 5 years. <b>Regulation:</b> 8.16.2.32E(1)		
<b>Corrective Action Plan</b> Documentation of a background check and employment history verification for all staff members and all adults living in the home. A background check must be conducted at least once every five years on all required individuals. <b>Date to be Completed:</b> 02/05/2017		
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>		Not Inspected
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b>		Compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>		Compliance
<b>8.16.2.34 B NAPS OR REST PERIOD</b>		Compliance
<b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.34 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Not Inspected
<b>8.16.2.34 F NIGHT CARE</b>		N/A
<b>8.16.2.34 G PHYSICAL ENVIRONMENT</b>		Compliance
<b>8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<b>8.16.2.34 I EQUIPMENT AND PROGRAM</b>		Compliance
<b>8.16.2.34 J OUTDOOR PLAY</b>		Compliance
<b>8.16.2.34 K SWIMMING, WADING AND WATER</b>		N/A
<b>8.16.2.34 L FIELD TRIPS</b>		N/A
<b>Food Service</b>		
<b>8.16.2.35 B MEALS AND SNACKS</b>		Compliance
<b>8.16.2.35 C MENUS</b>		Compliance
<b>8.16.2.35 D KITCHENS</b>		Compliance
<b>8.16.2.35 E MEAL TIMES</b>		Compliance
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.36 A HYGIENE</b>		Compliance
<b>8.16.2.36 B FIRST AID REQUIREMENTS</b>		Compliance
<b>8.16.2.36 C MEDICATION</b>		N/A
<b>8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES</b>		Compliance

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<b>Health &amp; Safety Requirements</b>		
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.38 A HOUSEKEEPING		Compliance
8.16.2.38 B PEST CONTROL		Compliance
8.16.2.38 C MECHANICAL SYSTEMS		Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE		Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS		Not Inspected

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

*SK Wells 05*

01/05/2017

*Signature on File*

01/05/2017

Surveyor: Steven Wells	Date	Facility Rep: Irma Lazcano	Date
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