



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** YWCA

**Type:** Complaint Investigation      **Date:** 09/16/2016      **Time:** 09:20 AM

**Director:** YWCA / Jocelyn Hayworth

**Contact:** Erin

**Licensing Worker:** Cora Helm      **Phone #:** (406) 655-7632

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**Time:** 09:15 AM # **children:** 5 # **under 2:** 5 # **caregivers:** 2  
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**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

### STAFF RATIOS

Yes	1. License
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### BUILDING/FIRE REQUIREMENTS

Yes	2. Inside Facility
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Yes	3. Equipment
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Yes	4. Exiting
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Yes	5. Space
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### OUTDOOR TOUR

Not Observed	6. Play Area
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Not Observed	7. Swimming
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### PROGRAM ISSUES

Yes	8. Supervision
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Not Observed	9. Provider Responsibilities
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Yes	10. Activities
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N/A	11. Night Care
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### HEALTH ISSUES

Not Observed	12. Illness Exclusion
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Yes	13. Health Prevention
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### MEDICATION

Not Observed	14. Administration
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Not Observed	15. Storage
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### INFANTS/TODDLERS

Yes	16. Diapering
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No	17. Feeding
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#### 37.95.1003(2)

(2) A day's supply of formula or breast milk in nursing bottles or formula requiring no more preparation than dilution with water shall be provided by the parents, unless an alternative agreement is reached between the parents and provider ensuring that the infant's nutritional needs are sufficiently met. Bottles of formula or breast milk shall be clearly labeled with each infant's name and date and immediately refrigerated. After use bottles shall be thoroughly rinsed before returning to the parent at the end of the day. Special dietary foods required by infants and toddlers shall be prepared by the parents.

**The intent of this rule was not met:**

Based on observation, CCL found that bottles weren't properly labeled at time an infant was given another infant's breast milk bottle.

**CCL accepted Plan of Correction 10/6/16.**

N/A	18. Bathing
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**INFANTS/TODDLERS**

No	<p>19. Sleeping</p> <p><b>37.95.1005(3)(a)</b>                  (a) Infants and toddlers shall not be routinely allowed to sleep in a car seat, infant swing or other apparatus.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that infants were sleeping in a infant swing and infant exersaucer/stationary infant equipment.  <b>CCL accepted Plan of Correction 10/6/16.</b></p>
Yes	20. Activities
Not Observed	21. Outdoor Activities
No	<p>22. Special Requirements</p> <p><b>37.95.1021(4)</b>                  (4) Clothing worn to and from work by the day care center staff members shall be covered by or replaced with clean comfortable non-irritating washable smock or similar clothing.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that infant staff were not wearing a smock or apron at the time of investigation.  <b>CCL accepted Plan of Correction 10/6/16.</b></p>

**TRANSPORTATION**

N/A	23. Basic Requirements
N/A	24. Child Passenger Safety

**WRITTEN RECORDS**

Not Observed	25. Parent Information
Not Observed	26. Facility Records
No	<p>27. Child File Review</p> <p><b>37.95.1003(1)</b>                  (1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation at time of investigation, CCL found that there was 1 infant who was attending the facility that did not have an individualized feeding schedule on file.  <b>CCL accepted Plan of Correction 10/6/16.</b></p>
Not Observed	28. Medication File
Not Observed	29. Caregiver File Review
Not Observed	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements

**ADMINISTRATIVE RECORDS**

Yes	33. Registration/License Process
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