



DEPARTMENT OF
PUBLIC HEALTH AND HUMAN SERVICES
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES
(includes infant regulations)
SURVEY TOOL

INSPECTION INFORMATION

Facility: YWCA

Type: Renewal Inspection

Date: 09/13/2012

Time: 09:20 AM

Director: YWCA / Sandy Mehus

Contact: Sandy

Licensing Worker: Cora Helm

Phone #: (406) 655-7632

Time: 10:13 AM # children: 21 # under 2: 10 # caregivers: 9

Time: _____ # children: _____ # under 2: _____ # caregivers: _____

Time: _____ # children: _____ # under 2: _____ # caregivers: _____

Staff changes:

STAFF RATIOS

Yes	1. License
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BUILDING/FIRE REQUIREMENTS

Yes	2. Inside Facility
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37.95.613(6)

(6) Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the Emergency Montana Poison Control Center (1 (800) 222-1222) must be posted by each telephone.

The intent of this rule was not met:

Based on [], CCL found that phone number's for [] was/were not posted near the telephone located in the [].

Yes	3. Equipment
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Yes	4. Exiting
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Yes	5. Space
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OUTDOOR TOUR

Yes	6. Play Area
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Yes	7. Swimming
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PROGRAM ISSUES

Yes	8. Supervision
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Yes	9. Provider Responsibilities
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Yes	10. Activities
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N/A	11. Night Care
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HEALTH ISSUES

Yes	12. Illness Exclusion
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Yes	13. Health Prevention
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MEDICATION

N/A	14. Administration
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N/A	15. Storage
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INFANTS/TODDLERS

Yes	16. Diapering
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Yes	17. Feeding
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Yes	18. Bathing
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Yes	19. Sleeping
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Yes	20. Activities
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Yes	21. Outdoor Activities
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INFANTS/TODDLERS

Yes	22. Special Requirements
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TRANSPORTATION

N/A	23. Basic Requirements
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N/A	24. Child Passenger Safety
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WRITTEN RECORDS

Yes	25. Parent Information
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No	26. Facility Records
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37.95.155(1)

(1) The provider shall maintain all policies, records, and reports that are required by the department. These policies must be reviewed and updated annually by the facility.

The intent of this rule was not met:

Based on observation, CCL found that Emergency Consent forms weren't updated annually.

CCL accepted Plan of Correction 09/26/2012.

No	27. Child File Review
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37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

(a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or

(b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or

(c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or

(d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there was 1 child under age two that did not have a health record on file. See enclosed copy of children's record review.

CCL accepted Plan of Correction 09/26/2012.

N/A	28. Medication File
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Yes	29. Caregiver File Review
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Yes	30. First Aid Requirements
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ADMINISTRATIVE RECORDS

Yes	31. License-Certificate
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Yes	32. Facility Requirements
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Yes	33. Registration/License Process
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