



DEPARTMENT OF  
PUBLIC HEALTH AND HUMAN SERVICES  
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES  
(includes infant regulations)  
SURVEY TOOL

INSPECTION INFORMATION

Facility: YWCA

Type: Renewal Inspection

Date: 08/30/2007

Time: 11:45 AM

Director: YWCA / Sandy Mehus

Contact: Sandy Mehus

Licensing Worker Cora Helm

Phone #: (406) 655- 762

Time: 11:45 AM # children: 30 # infants: 10 # caregivers: 9

Time: \_\_\_\_\_ # children: \_\_\_\_\_ # infants: \_\_\_\_\_ # caregivers: \_\_\_\_\_

Time: \_\_\_\_\_ # children: \_\_\_\_\_ # infants: \_\_\_\_\_ # caregivers: \_\_\_\_\_

Staff changes:

**STAFF RATIOS**

Yes 1. License

**BUILDING/FIRE REQUIREMENTS**

Yes 2. Inside Facility

Yes 3. Equipment

Yes 4. Exiting

Yes 5. Space

**OUTDOOR TOUR**

Yes 6. Play Area

Yes 7. Swimming

**PROGRAM ISSUES**

Yes 8. Supervision

Yes 9. Provider Responsibilities

Yes 10. Activities

N/A 11. Night Care

**HEALTH ISSUES**

Yes 12. Illness Exclusion

**No** 13. Health Prevention**MEDICATION**

Yes 14. Administration

Yes 15. Storage

**INFANTS**

Yes 16. Diapering

Yes 17. Feeding

Yes 18. Bathing

Yes 19. Sleeping

Yes 20. Activities

Yes 21. Outdoor Activities

Yes 22. Special Requirements

**TRANSPORTATION**

N/A 23. Basic Requirements

N/A 24. Child Passenger Safety

**WRITTEN RECORDS**

Yes	25. Parent Information
No	26. Facility Records
Yes	27. Child File Review
Yes	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process