



DEPARTMENT OF
PUBLIC HEALTH AND HUMAN SERVICES
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES
(includes infant regulations)
SURVEY TOOL

INSPECTION INFORMATION

Facility: YWCA

Type: Complaint Investigation

Date: 05/19/2011

Time: 11:45 AM

Director: YWCA / Sandy Mehus

Contact: Sandy

Licensing Worker: Cora Helm

Phone #: (406) 655-7632

Time: 11:45 AM # children: 23 # infants: 10 # caregivers: 6

Time: _____ # children: _____ # infants: _____ # caregivers: _____

Time: _____ # children: _____ # infants: _____ # caregivers: _____

STAFF RATIOS

No	<p>1. License</p> <p>37.95.623(1)(a-d)</p> <p>(1) The child to staff ratio for day care center is:</p> <p>(a) 4:1 for infants zero months through 23 months;</p> <p>(b) 8:1 for children two years through three years;</p> <p>(c) 10:1 for children four years through five years; and</p> <p>(d) 14:1 for six years and over</p> <p>The intent of this rule was not met:</p> <p>Based on interview, CCL found that there was a child under the age of 2 years moved to the 2 year old area where the ratio was 8 children with 1 caregiver. Infant ratio must be 4 or fewer infants with 1 caregiver.</p> <p>CCL accepted plan of correction on 6/2/2011.</p>
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BUILDING/FIRE REQUIREMENTS

Yes	2. Inside Facility
Yes	3. Equipment
Yes	4. Exiting
Yes	5. Space

OUTDOOR TOUR

Not Observed	6. Play Area
Not Observed	7. Swimming

PROGRAM ISSUES

Yes	8. Supervision
Yes	9. Provider Responsibilities
Yes	10. Activities
N/A	11. Night Care

HEALTH ISSUES

Not Observed	12. Illness Exclusion
Not Observed	13. Health Prevention

MEDICATION

Not Observed	14. Administration
Not Observed	15. Storage

INFANTS

Yes	16. Diapering
Yes	17. Feeding
Yes	18. Bathing

INFANTS

Yes	19. Sleeping
Yes	20. Activities
Not Observed	21. Outdoor Activities
No	<p>22. Special Requirements</p> <p>37.95.1021(5) (5) Play areas for infants shall be separate from older children's play areas, or not be used for any other group of children while being used for infants. Sleeping areas shall be separate from play areas. The intent of this rule was not met:</p> <p>Based on interview, CCL found that play area was used for another group of children while being used for an infant. A child who wasn't yet 2 years of age was moved into the 2-3 year old area at various times during the week of April 25th-29th 2011. CCL accepted plan of correction on 6/2/2011.</p>

TRANSPORTATION

Not Observed	23. Basic Requirements
Not Observed	24. Child Passenger Safety

WRITTEN RECORDS

Not Observed	25. Parent Information
Yes	26. Facility Records
Not Observed	27. Child File Review
Not Observed	28. Medication File
Not Observed	29. Caregiver File Review
Not Observed	30. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process