



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** YWCA

**Type:** Complaint Investigation      **Date:** 05/12/2016      **Time:** 03:04 PM

**Director:** YWCA / Wendy Kumpula

**Contact:** Erin and Joclyn

**Licensing Worker:** Cora Helm      **Phone #:** (406) 655-7632

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**Time:** 01:30 PM # **children:** 33 # **under 2:** 5 # **caregivers:** 8

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

No	<p>1. License</p> <p><b>37.95.623(1)(a-d)</b></p> <p>(1) The child to staff ratio for day care center is:</p> <p style="padding-left: 20px;">(a) 4:1 for children zero months through 23 months;</p> <p style="padding-left: 20px;">(b) 8:1 for children two years through three years;</p> <p style="padding-left: 20px;">(c) 10:1 for children four years through five years; and</p> <p style="padding-left: 20px;">(d) 14:1 for six years and over</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that there were 14 children ages 2-4 in care with 1 caregiver at 7:30am on 5/12/16.</p> <p><b>CCL accepted Plan of Correction on 5/26/2016.</b></p>
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**BUILDING/FIRE REQUIREMENTS**

No	<p>2. Inside Facility</p> <p><b>37.95.121(2)</b></p> <p>(2) No extension cord will be used as permanent wiring. All appliances, lamp cords and exposed light sockets must be suitably protected to prevent electrocution.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that an extension cord was hanging down into infant play area and Licensor observed an infant playing with the cord.</p> <p><b>CCL accepted Plan of Correction on 5/26/2016.</b></p>
Yes	3. Equipment
Yes	4. Exiting
Yes	5. Space

**OUTDOOR TOUR**

Not Observed	6. Play Area
Not Observed	7. Swimming

**PROGRAM ISSUES**

No	<p>8. Supervision</p> <p><b>37.95.172(1)(2)</b></p> <p>(1) Caregivers must supervise children at all times.</p> <p>(2) The provider and all caregivers shall be responsible for direct care, protection, supervision, and guidance of children through active involvement or direct observation.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that caregivers did not supervise children at all times. All caregivers were cleaning bathrooms and eating areas or taking out garbage or sitting at table visiting. No caregivers were in the rooms with the napping children.</p> <p><b>CCL accepted Plan of Correction on 5/26/2016.</b></p>
Yes	9. Provider Responsibilities
Not Observed	10. Activities
N/A	11. Night Care

**HEALTH ISSUES**

Yes	12. Illness Exclusion
Not Observed	13. Health Prevention

**MEDICATION**

Not Observed	14. Administration
Not Observed	15. Storage

**INFANTS/TODDLERS**

Yes	16. Diapering
Yes	17. Feeding
Not Observed	18. Bathing
Not Observed	19. Sleeping
Yes	20. Activities
Not Observed	21. Outdoor Activities
Yes	22. Special Requirements

**TRANSPORTATION**

N/A	23. Basic Requirements
N/A	24. Child Passenger Safety

**WRITTEN RECORDS**

N/A	25. Parent Information
Not Observed	26. Facility Records
Not Observed	27. Child File Review
Not Observed	28. Medication File
<b>No</b>	<p>29. Caregiver File Review</p> <p><b>37.95.622(6)(a-c)</b></p> <p><b>(6)</b> An aide must be directly supervised by a primary care-giver and shall be at least 16 years of age and must:</p> <p><b>(a)</b> Have sufficient language skills to communicate with children and adults ;</p> <p><b>(b)</b> Have at least one day of one the job orientation; and</p> <p><b>(c)</b> Receive a minimum of at least eight hours of verified education or training annually as provided in ARM 37.95.162.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on observation and interview, CCL found that aides were not directly supervised by a primary caregiver. CCL walked into center and observed 6 aides with 28 children ages 1-4 and no primary caregiver present.</p> <p><b>CCL accepted Plan of Correction on 5/26/2016.</b></p>
Not Observed	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process