



# Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

## SURVEY TOOL

### Facility

Name: *Megan Thornton / Villard Preschool*

Provider ID: *PV106655*

Address: *305 W Villard, Bozeman, MT 59715*

Type: *Group Child Care*

Service Area: *Bozeman*

Assigned Worker: *Kirsten Geiger*

Director: *Megan M Thornton*

Phone: *(406) 490-0759*

Email: *meganmulcaire@gmail.com*

Contact: *Megan*

Phone: *490-0759*

Email: *meganmulcaire@gmail.com*

### Inspection

Type: *Initial-New Inspection*

Date: *09/17/2018*

Time In: *10:30 AM* Time Out: *11:50 AM*

Inspector: *Kirsten Geiger*

Phone: *406-522-2271*

### Children/Caregiver Observations

Time: *10:48 AM*

# children: *9*

# under 2: *1*

# caregivers: *2*

Time:

# children:

# under 2:

# caregivers:

Time:

# children:

# under 2:

# caregivers:

### Caregivers

*Megan, Maria (new - has sent in paperwork), Abby (Parent volunteer)*

### Staff Changes

### Notes

### Deficiency Notice (Additional Text)

### Staff Ratios

1. License

Yes

2. Overlap

N/A

### Building/Fire Requirements

3. Inside Facility

Yes

4. Fire Safety

Yes

**Building/Fire Requirements (continued)**

5. Equipment	Yes
6. Exiting	Yes

**Outdoor Tour**

7. Play Area	Yes
8. Swimming	N/A

**Program Issues**

9. Supervision	Yes
10. Provider Responsibilities	Yes
11. Activities	Yes
12. Night Care	N/A

**Health Issues**

13. Illness Exclusion	Yes
14. Health Prevention	Yes

**Medication**

15. Administration	Yes
16. Storage	Yes

**Infants/Toddlers**

17. Diapering	Yes
18. Feeding	Yes
19. Bathing	N/A
20. Sleeping	Yes
21. Activities	Yes
22. Outdoor Activities	Yes

## Nutrition/Food Issues

23. Sanitation	Yes
24. Meal Frequency	Yes
25. Special Diet	N/A

## Transportation

26. Basic Requirements	N/A
27. Child Passenger Safety	N/A

## Written Records

28. Parent Information	Yes
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29. Facility Records	<b>No</b>
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37.95.141.2.:*The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.*

Deficiency

**The intent of this rule was not met:**

*Based on review of facility records, CCL found that the master list did not contain addresses.*

*The Plan of Correction was accepted on October 11, 2018.*

30. Child File Review	<b>No</b>
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37.95.140.1.:*Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):*

Deficiency

**The intent of this rule was not met:**

*Based on record review, CCL found that there was 1 child that did not have immunizations on file. In addition, 4 children require proof of immunization updates. See enclosed copy of children's record review.*

*The Plan of Correction was accepted on October 11, 2018.*

37.95.1003.1.:*An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant's physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant's daily diet and feeding schedule.*

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30. Child File Review ( <i>continued</i> )	<b>No</b>
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Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that there was 1 infant that did not have an individualized feeding schedule on file. See enclosed copy of children's record review.

The Plan of Correction was accepted on October 11, 2018.

37.95.141.5.:Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that the following information was not on file: an emergency consent form. See enclosed copy of children's record review.

The Plan of Correction was accepted on October 11, 2018.

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31. Medication File	Yes
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32. Caregiver File Review	Yes
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33. First Aid Requirements	Yes
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Administrative Records

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34. License-Certificate	Yes
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35. Facility Requirements	Yes
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36. Registration/License Process	Yes
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