



DEPARTMENT OF
PUBLIC HEALTH AND HUMAN SERVICES
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES
(includes infant regulations)
SURVEY TOOL

INSPECTION INFORMATION

Facility: Little Seeds

Type: Renewal Inspection

Date: 10/14/2009

Time: 10:20 AM

Director: Little Seeds

Contact:

Licensing Worker: Tana Johnson

Phone #: (406) 655-7633

Time: 10:20 AM # children: 33 # infants: 22 # caregivers: 14

Time: # children: # infants: # caregivers:

Time: # children: # infants: # caregivers:

STAFF RATIOS

Yes 1. License

BUILDING/FIRE REQUIREMENTS

Yes 2. Inside Facility

Yes 3. Equipment

Yes 4. Exiting

Yes 5. Space

OUTDOOR TOUR

Yes 6. Play Area

Yes 7. Swimming

PROGRAM ISSUES

Yes 8. Supervision

Yes 9. Provider Responsibilities

Yes 10. Activities

N/A 11. Night Care

HEALTH ISSUES

Yes 12. Illness Exclusion

Yes 13. Health Prevention

MEDICATION

Yes 14. Administration

Yes 15. Storage

INFANTS

Yes 16. Diapering

Yes 17. Feeding

N/A 18. Bathing

Yes 19. Sleeping

Yes 20. Activities

Yes 21. Outdoor Activities

Yes 22. Special Requirements

TRANSPORTATION

N/A 23. Basic Requirements

N/A 24. Child Passenger Safety

WRITTEN RECORDS

No	<p>25. Parent Information</p> <p>37.95.115(1) (1) The following written information shall be made available to all parents: (a) A typical daily schedule of activities; (b) Admission requirements, enrollment procedures, hours of operation; (c) Frequency and type of meals and snacks served; (d) Fees and payment plan; (e) Regulations concerning sick children; (f) Transportation and trip arrangements; (g) Discipline policies; and (h) Department day care licensing requirements. The intent of this rule was not met:</p> <p>Based on review of facility records, provider was unable to produce the following written information: transportation and trip arrangements.</p> <p>The Plan of Correction was accepted on October 28,2009.</p>
Yes	<p>26. Facility Records</p>
No	<p>27. Child File Review</p> <p>37.95.1003(1) (1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the child's physician with the knowledge and consent of the parents, guardian or placement agency. A change of diet and schedule shall be noted on each child's daily diet and feeding schedule. The intent of this rule was not met:</p> <p>Based on record review, CCL found that there were 1 infant(s) that did not have an individualized feeding schedule on file. See enclosed copy of children's record review.</p> <p>The Plan of Correction was accepted on October 28,2009.</p> <p>37.95.141(6) (6) The information supplied in (5)(a) through (d) must be maintained on forms provided by the department and must be signed by the parent or guardian. The intent of this rule was not met:</p> <p>Based on record review, CCL found that the following information was not maintained on forms provided by the department: an emergency consent form was not completed.</p> <p>The Plan of Correction was accepted on October 28,2009.</p>
Yes	<p>28. Medication File</p>
Yes	<p>29. Caregiver File Review</p>
Yes	<p>30. First Aid Requirements</p>

ADMINISTRATIVE RECORDS

Yes	<p>31. License-Certificate</p>
Yes	<p>32. Facility Requirements</p>
Yes	<p>33. Registration/License Process</p>