



DEPARTMENT OF  
PUBLIC HEALTH AND HUMAN SERVICES  
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES  
(includes infant regulations)  
SURVEY TOOL

INSPECTION INFORMATION

Facility: Li'l Explorers-Helena

Type: Initial-New Center Inspection

Date: 07/05/2013

Time: 09:53 AM

Director: Kent Kelley / Larissa Moe

Contact: \_\_\_\_\_

Licensing Worker: Anna Haire

Phone #: (406) 444-1954

Time: 09:54 AM # children: 9 # under 2: 3 # caregivers: 5

Time: \_\_\_\_\_ # children: \_\_\_\_\_ # under 2: \_\_\_\_\_ # caregivers: \_\_\_\_\_

Time: \_\_\_\_\_ # children: \_\_\_\_\_ # under 2: \_\_\_\_\_ # caregivers: \_\_\_\_\_

**Staff changes:**

**STAFF RATIOS**

Yes	1. License
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**BUILDING/FIRE REQUIREMENTS**

Yes	2. Inside Facility
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Yes	3. Equipment
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Yes	4. Exiting
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Yes	5. Space
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**OUTDOOR TOUR**

Yes	6. Play Area
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Yes	7. Swimming
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**PROGRAM ISSUES**

Yes	8. Supervision
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Yes	9. Provider Responsibilities
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Yes	10. Activities
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N/A	11. Night Care
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**HEALTH ISSUES**

Yes	12. Illness Exclusion
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Yes	13. Health Prevention
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**MEDICATION**

Yes	14. Administration
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Yes	15. Storage
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**INFANTS/TODDLERS**

Yes	16. Diapering
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Yes	17. Feeding
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Yes	18. Bathing
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Yes	19. Sleeping
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Yes	20. Activities
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Yes	21. Outdoor Activities
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Yes	22. Special Requirements
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**TRANSPORTATION**

Yes	23. Basic Requirements
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Yes	24. Child Passenger Safety
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**WRITTEN RECORDS**

Yes	25. Parent Information
No	<p>26. Facility Records</p> <p><b>37.95.1005(11)</b>  <b>(11)</b> Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.</p> <p>The Plan of Correction was accepted on 7-25-13.</p> <p><b>37.95.1005(12)</b>  <b>(12)</b> All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in <b>37.95.1005(11)</b>  <b>The intent of this rule was not met:</b></p> <p>Based on observation and interview, CCL found that not all caregivers who worked with infants had signed this policy.</p> <p>The Plan of Correction was accepted on 7-25-13.</p>
No	<p>27. Child File Review</p> <p><b>37.95.128(1)(a-d)</b>  <b>(1)</b> A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:</p> <ul style="list-style-type: none"> <li><b>(a)</b> A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or</li> <li><b>(b)</b> A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or</li> <li><b>(c)</b> A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or</li> <li><b>(d)</b> A naturopathic physician licensed under Title 37, chapter 26, MCA.</li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on record review, CCL found that children #1,2,3,and 4 ( who are under age two) did not have a pediatric health statement. See enclosed copy of children's record review.</p> <p>The Plan of Correction was accepted on 7-25-13.</p> <p><b>37.95.141(5)(a-d)</b>  <b>(5)</b> Prior to a child being enrolled or entered into a day care facility, the following information must be on file:</p> <ul style="list-style-type: none"> <li><b>(a)</b> written information on each child explaining any special needs of the child, including allergies;</li> <li><b>(b)</b> a release or authorization of persons allowed to pick up the child;</li> <li><b>(c)</b> necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and</li> <li><b>(d)</b> an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and</li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on record review, CCL found that the following information was not on file: emergency consent form for child #4. See enclosed copy of children's record review.</p> <p>The Plan of Correction was accepted on 7-25-13.</p>

**WRITTEN RECORDS**

**37.95.140(1)-(4)**

(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):

(2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.

(3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.

(4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

**The intent of this rule was not met:**

Based on record review, CCL found that child #3 and #5 did not have immunizations on file. See enclosed copy of children's record review.

The Plan of Correction was accepted on 7-25-13.

Yes	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process