



DEPARTMENT OF  
PUBLIC HEALTH AND HUMAN SERVICES  
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES  
(includes infant regulations)  
SURVEY TOOL

INSPECTION INFORMATION

Facility: Li'l Explorers-Helena

Type: Pre-Inspection

Date: 06/27/2013

Time: 01:30 PM

Director: Kent Kelley / Larissa Moe

Contact: \_\_\_\_\_

Licensing Worker: Anna Haire

Phone #: (406) 444-1954

Time: 01:30 PM # children: 28 # under 2: 7 # caregivers: 8  
Time: \_\_\_\_\_ # children: \_\_\_\_\_ # under 2: \_\_\_\_\_ # caregivers: \_\_\_\_\_  
Time: \_\_\_\_\_ # children: \_\_\_\_\_ # under 2: \_\_\_\_\_ # caregivers: \_\_\_\_\_

Staff changes:

**STAFF RATIOS**

Yes 1. License

**BUILDING/FIRE REQUIREMENTS**

Yes 2. Inside Facility

Yes 3. Equipment

Yes 4. Exiting

Yes 5. Space

**OUTDOOR TOUR**

Yes 6. Play Area

Not Observed 7. Swimming

**PROGRAM ISSUES**

Yes 8. Supervision

Yes 9. Provider Responsibilities

Not Observed 10. Activities

N/A 11. Night Care

**HEALTH ISSUES**

Not Observed 12. Illness Exclusion

Not Observed 13. Health Prevention

**MEDICATION**

Not Observed 14. Administration

Not Observed 15. Storage

**INFANTS/TODDLERS**

Not Observed 16. Diapering

Not Observed 17. Feeding

Not Observed 18. Bathing

Yes 19. Sleeping

Yes 20. Activities

Not Observed 21. Outdoor Activities

Not Observed 22. Special Requirements

**TRANSPORTATION**

Not Observed 23. Basic Requirements

Not Observed 24. Child Passenger Safety

**WRITTEN RECORDS**

Not Observed	25. Parent Information
Yes	26. Facility Records
Not Observed	27. Child File Review
Not Observed	28. Medication File
Not Observed	29. Caregiver File Review
Not Observed	30. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process