



DEPARTMENT OF
PUBLIC HEALTH AND HUMAN SERVICES
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES
(includes infant regulations)
SURVEY TOOL

INSPECTION INFORMATION

Facility: Li'l Explorers-Helena

Type: Renewal Inspection

Date: 06/19/2014

Time: 09:18 AM

Director: Kent Kelley / Larissa Moe

Contact: _____

Licensing Worker: Anna Haire

Phone #: (406) 444-1954

Time: 09:20 AM # children: 38 # under 2: 13 # caregivers: 11

Time: _____ # children: _____ # under 2: _____ # caregivers: _____

Time: _____ # children: _____ # under 2: _____ # caregivers: _____

Staff changes:

STAFF RATIOS

Yes 1. License

BUILDING/FIRE REQUIREMENTS

Yes 2. Inside Facility

Yes 3. Equipment

Yes 4. Exiting

Yes 5. Space

OUTDOOR TOUR

Yes 6. Play Area

Yes 7. Swimming

PROGRAM ISSUES

Yes 8. Supervision

Yes 9. Provider Responsibilities

Yes 10. Activities

N/A 11. Night Care

HEALTH ISSUES

Yes 12. Illness Exclusion

No 13. Health Prevention

37.95.183(2)(a-g)

(2) A first aid kit must be kept on site at all times and must at a minimum contain :

- (a) Unexpired syrup of ipecac (one ounce bottle) which may be administered only upon directive from the Emergency Montana Poison Control Center or upon directive of the local emergency service program (i.e., 911 operator, local hospital, or physician);
- (b) Sterile, absorbent bandages;
- (c) A cold pack;
- (d) Tape and a variety of band-aids;
- (e) Tweezers and scissors;
- (f) The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;
- (g) Disposable single use gloves.

The intent of this rule was not met:

Based on review of first aid kit, CCL found that the kit in the Montessori room did not contain the following items: sterile absorbent bandages, tweezers and scissors.

The Plan of Correction was accepted on 9-11-14.

MEDICATION

Yes 14. Administration

Yes 15. Storage

INFANTS/TODDLERS

Yes	16. Diapering
Yes	17. Feeding
Yes	18. Bathing
Yes	19. Sleeping
Yes	20. Activities
Yes	21. Outdoor Activities
No	<p>22. Special Requirements</p> <p>37.95.1021(1) (1) Day care centers shall post each infant's diet and schedule in an area clearly visible to the center's infant care staff The intent of this rule was not met:</p> <p>Based on observation and interview, CCL found that infant feeding schedules were not posted in an area visible to staff.</p> <p>The Plan of Correction was accepted on 9-11-14.</p>

TRANSPORTATION

Yes	23. Basic Requirements
Yes	24. Child Passenger Safety

WRITTEN RECORDS

No	<p>25. Parent Information</p> <p>37.95.115(1) (1) The following written information shall be made available to all parents: (a) A typical daily schedule of activities; (b) Admission requirements, enrollment procedures, hours of operation; (c) Frequency and type of meals and snacks served; (d) Fees and payment plan; (e) Regulations concerning sick children; (f) Transportation and trip arrangements; (g) Discipline policies; and (h) Department day care licensing requirements. The intent of this rule was not met:</p> <p>Based on interview, provider was unable to produce a current parent information handout that includes all of the above (other than a and h).</p> <p>The Plan of Correction was accepted on 9-11-14.</p>
Yes	26. Facility Records
No	<p>27. Child File Review</p> <p>37.95.128(1)(a-d)</p>

WRITTEN RECORDS

- (1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:
 - (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
 - (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
 - (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
 - (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that child #2 did not have a pediatric health form in place. See enclosed copy of children's record review.

The Plan of Correction was accepted on 9-11-14.

37.95.141(5)(a-d)

- (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:
 - (a) written information on each child explaining any special needs of the child, including allergies;
 - (b) a release or authorization of persons allowed to pick up the child;
 - (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
 - (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

The intent of this rule was not met:

Based on record review, CCL found that child #1 did not have an emergency consent form signed by parents. See enclosed copy of children's record review.

The Plan of Correction was accepted on 9-11-14.

Yes	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process