



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Crystal Brown/Let's Go C.C./Preschool

Type: 20% Inspection **Date:** 02/05/2016 **Time:** 09:54 AM

Director: Crystal Marie Brown

Contact: _____

Licensing Worker: Anna Haire **Phone #:** (406) 444-1954

Time: 09:56 AM # **children:** 5 # **under 2:** 2 # **caregivers:** 2
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes 1. License

Yes 2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes 3. Inside Facility

Yes 4. Fire Safety

Yes 5. Equipment

Yes 6. Exiting

OUTDOOR TOUR

Yes 7. Play Area

Yes 8. Swimming

PROGRAM ISSUES

Yes 9. Supervision

Yes 10. Provider Responsibilities

Yes 11. Activities

Yes 12. Night Care

HEALTH ISSUES

Yes 13. Illness Exclusion

Yes 14. Health Prevention

MEDICATION

Yes 15. Administration

Yes 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

Yes 18. Feeding

Yes 19. Bathing

Yes 20. Sleeping

Yes 21. Activities

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes 23. Sanitation

Yes 24. Meal Frequency

NUTRITION/FOOD ISSUES

Yes 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Yes 27. Child Passenger Safety

WRITTEN RECORDS

No 28. Parent Information

37.95.115(1)

(1) The following written information shall be made available to all parents:

- (a) A typical daily schedule of activities;
- (b) Admission requirements, enrollment procedures, hours of operation;
- (c) Frequency and type of meals and snacks served;
- (d) Fees and payment plan;
- (e) Regulations concerning sick children;
- (f) Transportation and trip arrangements;
- (g) Discipline policies; and
- (h) Department day care licensing requirements.

The intent of this rule was not met:

Based on review of facility records, there was no mention of discipline policies in the parent written information handout.

The Plan of Correction was accepted on 2=26-16.

No 29. Facility Records

37.95.141(2)

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

The intent of this rule was not met:

Based on review of facility records, CCL found that the facility master list was not written on one (or more) sheets of paper.

The Plan of Correction was accepted on 2=26-16.

Yes 30. Child File Review

Yes 31. Medication File

Yes 32. Caregiver File Review

Yes 33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes 34. License-Certificate

Yes 35. Facility Requirements

Yes 36. Registration/License Process