



DEPARTMENT OF
PUBLIC HEALTH AND HUMAN SERVICES
QUALITY ASSURANCE DIVISION - LICENSURE BUREAU - CHILD CARE LICENSING

STATE OF MONTANA

CHILD DAY CARE FACILITIES
(includes infant regulations)
SURVEY TOOL

INSPECTION INFORMATION

Facility: Ann Lynch/Creative Horizons Learning Cnt

Type: Renewal Inspection

Date: 02/11/2014

Time: 10:00 AM

Director: Ann Lynch

Contact:

Licensing Worker: Gloria Tatchell

Phone #: (406) 444-1954

Time: 10:00 AM # **children:** 52 # **under 2:** 28 # **caregivers:** 14

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

Staff changes: 8 infants - Marsha, PCG & Olga, aide
8 infants - Glenda, PCG & Shantell, Aide
4 infants - Dawn, Aide
8 children 18 months to 2 Wendy, PCG and Kathy Flynn, PCG
12 children age 2 - Amanda Booth, PCG & Lindsey, Aide
24 children age 4&5 - Amber-PCG, Mary-PCG, Danielle Horton, Aide
16 children age 3 - Courtney Luethje, Aide & Erin Hould, PCG

STAFF RATIOS

Yes 1. License

BUILDING/FIRE REQUIREMENTS

Yes 2. Inside Facility

Yes 3. Equipment

Yes 4. Exiting

Yes 5. Space

OUTDOOR TOUR

Yes 6. Play Area

N/A 7. Swimming

PROGRAM ISSUES

Yes 8. Supervision

Yes 9. Provider Responsibilities

Yes 10. Activities

N/A 11. Night Care

HEALTH ISSUES

Yes 12. Illness Exclusion

Yes 13. Health Prevention

MEDICATION

Yes 14. Administration

Yes 15. Storage

INFANTS/TODDLERS

Yes 16. Diapering

Yes 17. Feeding

Yes 18. Bathing

Yes 19. Sleeping

Yes 20. Activities

Yes 21. Outdoor Activities

Yes 22. Special Requirements

TRANSPORTATION

N/A 23. Basic Requirements

N/A 24. Child Passenger Safety

WRITTEN RECORDS

Yes	25. Parent Information
No	<p>26. Facility Records</p> <p>37.95.1005(12) (12) All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in (11). The intent of this rule was not met:</p> <p>Based on interview, CCL found that caregivers caring for children under two had not signed the safe sleep policy. Plan of correction accepted February 24, 2014.</p>
Yes	27. Child File Review
Yes	28. Medication File
Yes	29. Caregiver File Review
No	<p>30. First Aid Requirements</p> <p>37.95.183(1) (1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to: (a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and (b) directions for calling parents or someone else designated as responsible for the child when a child is sick or injured. The intent of this rule was not met:</p> <p>Based on review of facility records, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes procedures for handling medical emergencies, including calling the Montana Poison Control Center. Plan of correction accepted February 24, 2014.</p>

ADMINISTRATIVE RECORDS

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process