



Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

SURVEY TOOL

Facility

Name: *Ann Lynch/Creative Horizons Learning Cnt*

Provider ID: *PV76574*

Address: *3430 Ptarmigan LN, Helena, MT 59601*

Type: *Child Care Center*

Service Area: *Helena*

Assigned Worker: *Gloria Tatchell*

Director: *Ann Lynch*

Phone: *(406) 442-7805*

Email: *lynch.ann96@gmail.com*

Contact: *Ann Lynch*

Phone: *442-7805*

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Inspection

Type: *Renewal Inspection*

Date: *02/13/2019*

Time In: *10:30 AM* **Time Out:** *12:00 PM*

Inspector: *Gloria Tatchell*

Phone: *406-444-1954*

Children/Caregiver Observations

Time: *10:30 AM*

children: *78*

under 2: *24*

caregivers: *15*

Time:

children:

under 2:

caregivers:

Time:

children:

under 2:

caregivers:

Staff Ratios

1. License

Yes

Building/Fire Requirements

2. Inside Facility

Yes

3. Equipment

Yes

4. Exiting

Yes

5. Space

Yes

Outdoor Tour

6. Play Area

Yes

7. Swimming

N/A

Program Issues

8. Supervision	Yes
9. Provider Responsibilities	Yes
10. Activities	Yes
11. Night Care	N/A

Health Issues

12. Illness Exclusion	Yes
13. Health Prevention	Yes

Medication

14. Administration	N/A
15. Storage	N/A

Infants/Toddlers

16. Diapering	Yes
17. Feeding	Yes
18. Bathing	Yes
19. Sleeping	Yes
20. Activities	Yes
21. Outdoor Activities	Yes
22. Special Requirements	Yes

Transportation

23. Basic Requirements	N/A
24. Child Passenger Safety	N/A

Written Records

25. Parent Information	Yes
26. Facility Records	Yes

Written Records *(continued)*

27. Child File Review	Yes
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28. Medication File	Yes
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29. Caregiver File Review	No
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37.95.

160.1. The provider shall maintain records regarding each care-giver which include:

- a. a record of training and verifiable experience;
- b. results of a criminal and protective services background check;
- c. personal statement of health and verification of CPR and first aid; and
- d. immunization records that establish compliance with ARM 37.95.140

Deficiency

The intent of this rule was not met:

Based on interview, CCL found that an assistant teacher had been working in the facility since March 2018, and no release of information or person information forms were submitted to the department.

Plan of correction accepted April 1, 2019.

30. First Aid Requirements	Yes
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Administrative Records

31. License-Certificate	Yes
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32. Facility Requirements	Yes
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33. Registration/License Process	Yes
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