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Inspection Report

Provider Name: Hickory Grove Baptist Daycare	Provider Information	CLR No: L354956
Provider Address: 11969 Taylor Mill Road, Independence, KY, 41051	Provider Type: LICENSED TYPE I	Capacity: 72
Owner(s): Hickory Grove Baptist Church, Inc.		Director(s): Harris, Melissa Renee

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217753
Date Initiated: 11/28/2016 10:00 AM	Date Concluded: 11/28/2016 12:15 PM	
	No. of Children Present: 26	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

125 - Confidential Information **Not In Compliance**

922 KAR 2:110. Section 2. General.
(3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.

Findings:

General: Based on Observation, it was found that an allergy alert for two (2) children was posted on the wall in the Four Year Old classroom. The facility did not have written permission from the childrens' parents to post this information.

Director Requirements **Not In Compliance**

265 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on Observation, it was found that a toilet brush was present in the bathroom used by the children. This brush was accessible to the children. It was also found that there were two (2) uncovered electrical outlets near the computer center in the Four Year Old classroom.

Employee Records **Not In Compliance**

315 - Educational Requirements **Not In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, it was found that the files for seven (7) employees did not contain evidence of a high school diploma, GED or Commonwealth Childcare Credential. These employees were all hired after January 1, 2009.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:**
- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, it was found that the files for employees hired on 8-31-16 and 9-6-16 contained TB skin tests that were read on 11-20-16 and 9-8-16. These dates are not prior to date of hire as required. It was also found that the files for employees hired on 12-15-15 and 8-24-16 did not contain evidence of a TB skin test or screening. The file for an employee hired on 9-2-14 contained a TB skin test that was read on 9-24-14. This date is not within the two (2) year timeframe required by the regulation.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
 - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, it was found that 1) the ECE-TRIS records and files for employees hired on 11-25-15, 8-4-16 and 8-22-16 did not contain evidence of the cabinet-approved six (6) hour orientation training being completed; 2) the ECE-TRIS record and file for an employee hired on 12-9-15 contained evidence of the cabinet-approved six (6) hour orientation training being completed on 3-24-16. This date is not within the timeframe required by the regulation; 3) the ECE-TRIS record and file for an employee hired on 9-2-14 contained evidence of only three (3) hours of annual training being completed within the last completed training year; 4) the ECE-TRIS record and file for an employee hired on 11-25-15 contained evidence of zero (0) hours of additional training being completed during the first year of employment; 5) the ECE-TRIS record and file for an employee hired on 8-11-08 contained evidence of only fourteen (14) hours of annual training being completed during the last completed training year.

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
 - (a) Posted in writing in a conspicuous location with each age group and followed;**
 - (b) Of activities that are individualized and developmentally appropriate for each child served;**
 - (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
 - (d) That offers a variety of creative activities including the following:**
 - 1. Art;**
 - 2. Music;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science;**
 - 6. Block building;**
 - 7. Tactile activity;**
 - 8. Culture;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on Observation, it was found that the dramatic play materials for the school age children were kept in a separate activity center room. The teacher stated that the children do not have access to the dramatic play materials on a daily basis.

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**
 - (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Knives and sharp objects;**
 - (c) Matches, cigarettes, lighters, and flammable liquids;**
 - (d) Plastic bags;**
 - (e) Litter and rubbish;**
 - (f) Bar soap; and**
 - (g) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, it was found that an aerosol can of Zenex Disinfectant spray was being stored on a shelf that was accessible to the school age children. It was also found that the door to the kitchen, which is located next to the area the school age children were playing, was propped open. An aerosol can of Zenex Disinfectant spray and Lysol Neutra-Air were found to be stored on the counter directly inside the door. A gallon of bleach was found to be on the sideboard of the sink. All of these containers bore the labels "Keep Out of Reach of Children" and "Flammable."

Inspection Report

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	Not Applicable
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance

1095 - Daily Attendance Records **Not In Compliance**

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation, it was found that only sixteen (16) of the twenty-seven (27) children present were signed in to the facility.

1105 - Professional Development **Not In Compliance**

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, it was found that the file for one (1) eligible employee did not contain evidence of an annual professional development plan being completed.

1115 - Earthquake/Tornado Drills **Not In Compliance**

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Interview, it was found that the facility did not have any documentation regarding earthquake and tornado drills.

1145 - Earthquake/Tornado Drills **Not In Compliance**

922 KAR 2:120. Section 3. General Requirements.
(13) An earthquake drill and a tornado drill shall be conducted during hours of operation:
(a) At least quarterly; and
(b) Documented.

Findings:

General: Based on Review of Documentation, it was found that there was no written evidence of earthquake and tornado drills being conducted.

Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date