Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
https://chfs.ky.gov/agencies/os/oig

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Information

Provider Name: Audubon Elementary After School Program
Provider Type: LICENSED TYPE I
CLR No: L354855
Provider Address: 300 Worthington Road, Owensboro, KY, 42301
Capacity: 200
Owner(s): Daviess County Board Of Education
Director(s): Griggs, Elizabeth Madge

Inspection Information

Inspection Type: Renewal Application
Inspection No: 322634
Date Initiated: 08/30/2022 2:00 PM
Date Concluded: 08/30/2022 4:35 PM
No. of Children Present: 71

Inspection Report

Background Checks	**Not In Compliance**
10 - Submit background check	**Not In Compliance**

922 KAR 2:280. Section 4. Procedures and Payments.
(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:
(a) Request the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;
(b) Request the prospective child care staff member complete and sign the:
1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and
2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and
(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:
1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;
2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and
3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.

Findings:

General: Based on review of documentation, a caregiver hired on 8/10/22, turned eighteen-years-old and did not submit a background check through the National Background Check Program.

Supervision	**In Compliance**
Staffing Requirements	**In Compliance**
General Administration	**In Compliance**
Director Requirements	**In Compliance**

Inspection Report

Employee Records	Not In Compliance

435 - Training — **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, two (2) caregivers hired on 12/3/15 and 10/7/15, completed twelve and one half (12 ½) hours of training during a subsequent year of employment. Three (3) caregivers hired on 8/1/21, 8/16/21, and 10/1/21, did not complete six (6) hours of orientation training.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	Not Applicable
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative Title Date