



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Inspection Report**

<b>Provider Name:</b> Apple Tree School	<b>Provider Information</b>	<b>CLR No:</b> L354844
<b>Provider Address:</b> 1503 Stadium View Drive, Murray, KY, 42071	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Kilpatrick, Linda Joyce		<b>Director(s):</b> Kilpatrick, Linda Joyce

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 220582
<b>Date Initiated:</b> 07/10/2017 9:30 AM	<b>Date Concluded:</b> 07/10/2017 1:10 PM	
	<b>No. of Children Present:</b> 62	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>

**300 - Background checks/left alone** **Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**  
**(5) An individual described in subsection (4) of this section shall:**  
**(a) Submit to background checks described in paragraph (b) of this subsection;**  
**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**  
**1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**  
**2. Criminal records check required by KRS 199.896(19);**  
**3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**  
**4. An address check of the Sex Offender Registry; and**  
**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Review of Documentation and interview, a staff, hired on 06/12/17, did not have proof a criminal records check was submitted timely.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>

**Inspection Report**

**Hygienic Practices**

**Not In Compliance**

**600 - Staff Hygiene/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (5) Staff shall:**
  - (a) Maintain personal cleanliness;**
  - (b) Conform to hygienic practices while on duty; and**
  - (c) Wash their hands with liquid soap and running water:**
    - 1. Upon arrival at the center;**
    - 2. After toileting or assisting a child in toileting;**
    - 3. Before and after diapering each child;**
    - 4. After wiping or blowing a child's or own nose;**
    - 5. After handling animals;**
    - 6. After caring for a sick child;**
    - 7. Before and after feeding a child or eating;**
    - 8. Before dispensing medication; and**
    - 9. If possible, before administering first aid.**

**Findings:**

General: Based on Observation, a caregiver failed to wash her hands with liquid soap and warm running water before diapering a child in the infants' room.

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**730 - Crib/Mattress/Sheet**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:**
  - (a) For an infant:**
    - 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
    - 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
      - a. Weekly; or**
      - b. Immediately if it is soiled or wet;**

**Findings:**

General: Based on Observation, light brown stains were on four (4) crib sheets in the infants' room.

**755 - Toys/Equipment/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (1) All toys, equipment, and furniture contacted by a child shall be:**
  - (a) Kept clean and in good repair; and**
  - (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on Observation, a crack, which created pointy edges, was in the base of the faucet in the boys' restroom.

**Transportation**

**Not Applicable**

**Food Service**

**Not In Compliance**

**960 - Bottles**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (9) Bottles shall be:**
  - (a) Individually labeled;**
  - (b) Promptly refrigerated;**
  - (c) Covered when not in use; and**
  - (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

**Findings:**

General: Based on Observation, two (2) bottles were not labeled to indicate to whom they belonged to in the infants' room.

**Inspection Report**

**980 - Food Protected From Contamination**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

- (1) Food shall be:**
- (h) Protected against contamination from:**
  - 1. Dust;**
  - 2. Flies;**
  - 3. Rodents and other vermin;**
  - 4. Unclean utensils and work surfaces;**
  - 5. Unnecessary handling;**
  - 6. Coughs and sneezes;**
  - 7. Cuts in skin;**
  - 8. Communicable disease;**
  - 9. Flooding;**
  - 10. Drainage; and**
  - 11. Overhead leakage.**

**Findings:**

General: Based on Observation, three (3) lunch plates sat uncovered on a shelf for approximately five (5) minutes in the infants' room. During this time, a fly landed on food of two (2) plates.

**Children's Records**

**Not In Compliance**

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
  - 1. Completed and signed by the child's parent;**
  - 2. Retained on file on the first day the child attends the child-care center; and**
  - 3. To contain:**
    - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
    - b. Contact information to enable a person in charge to contact the child's:**
      - (i) Parent at the parent's home or place of employment;**
      - (ii) Family physician; and**
      - (iii) Preferred hospital;**
    - c. The name of each person who is designated in writing to pick-up the child;**
    - d. The child's general health status and medical history including, if applicable:**
      - (i) Allergies;**
      - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
      - (iii) Permission from the parent for third-party professional services in the child-care center;**
    - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
    - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation, a child, first date of attendance on 01/04/17; a child, first date of attendance on 05/30/17, and a child, first date of attendance on 09/02/16, each did not have information on file to enable the person in charge to contact the child's physician. Also, a child, first date of attendance on 03/20/17, did not have information on file to enable the person in charge to contact the child's preferred hospital.

**Written Documentation**

**Not In Compliance**

**1095 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on Review of Documentation, four (4) children did not have a documented arrival time in the two-year-olds' room. Also, a child did not have a documented arrival time in the four-year-olds' room.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of  
Provider/Representative

Title

Date