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Inspection Report

Provider Name: Dunn Elementary Childcare Enrichment Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354587
Provider Address: 2010 Rudy Lane, Louisville, KY, 40211		Capacity: 150
Owner(s): The Young Mens Christian Association of Greater Louisville		Director(s): Lee, Chaelyn Nicole

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220935
Date Initiated: 08/22/2017 3:00 PM	Date Concluded: 08/22/2017 6:00 PM	
	No. of Children Present: 58	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
75 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings: General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements. Review of the liability insurance presented for review at the time of survey revealed the policy is no longer current as it expired 7/1/17. Interview with director revealed a copy of the current policy could not be located at the time of survey.	
Director Requirements	In Compliance
Employee Records	Not In Compliance
340 - Training	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for two (2) staff members hired 5/24/96 and 6/2/15. Continued review of staff files revealed one (1) staff member hired 8/31/15 had not received Pediatric Abusive Head Trauma training PAHT. Review of staff files revealed two (2) staff members with a hire date of 8/31/15 and 3/24/17 had not completed state approved orientation training. Interview with director revealed this documentation was not on file at the time of survey.	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance

Inspection Report**First Aid/Medication****In Compliance****Outdoor Play Area****In Compliance****Equipment****In Compliance****Transportation****In Compliance****Food Service****In Compliance****Children's Records****Not In Compliance****1070 - Immunization****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the immunization certificate on file for a child enrolled 7/13/17 is not valid as it failed to include a validation date. Interview with director revealed the immunization certificate presented for review was the only certificate on file at the time of survey for the child enrolled 7/13/17.

1075 - Enrollment Information**Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:****1. Completed and signed by the child's parent;****2. Retained on file on the first day the child attends the child-care center; and****3. To contain:****a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;****b. Contact information to enable a person in charge to contact the child's:****(i) Parent at the parent's home or place of employment;****(ii) Family physician; and****(iii) Preferred hospital;****c. The name of each person who is designated in writing to pick-up the child;****d. The child's general health status and medical history including, if applicable:****(i) Allergies;****(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and****(iii) Permission from the parent for third-party professional services in the child-care center;****e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;****f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;****Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written records for one (1) child enrolled 7/8/17 failed to contain contact information to enable a person in charge to contact the child's preferred hospital. Interview with director revealed this documentation was not on file at the time of survey.

Written Documentation**Not In Compliance****1120 - Fire Drills****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of the fire drill logs presented for review at the time of survey revealed a fire drill was not documented for November 2016. Interview with director revealed the drill was conducted; however, he could not locate this documentation at the time of survey.

Posted Documentation**In Compliance****Animals****Not Applicable**

Signature of Provider/Representative

Title

Date