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Inspection Report

Provider Name: Silverlake Academy	Provider Information	CLR No: L358504
Provider Address: 301 Kenton Lands Road, Erlanger, KY, 41018	Provider Type: LICENSED TYPE I	Capacity: 100
Owner(s): Kenton Lands, Llc		Director(s): Thomas , Whitney Nicole

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219117
Date Initiated: 03/09/2017 9:45 AM	Date Concluded: 03/09/2017 12:30 PM	
	No. of Children Present: 27	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
100 - Plan of Correction/10 days	Not In Compliance
<p>922 KAR 2:090. Section 9. Statement of Deficiency and Corrective Action Plans. (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within ten (10) calendar days of receipt of the statement of deficiency to eliminate or correct the regulatory violation.</p> <p>Findings: A PLAN OF CORRECTION WAS DUE ON 27 Mar 17 AND AS OF 17 Apr 17, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.</p>	
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
<p>922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (I) Provide for the health, safety, and comfort of each child;</p> <p>Findings: General: Based on Observation, at the time of the survey two (2) large clear plastic containers filled with the children's lunchboxes were observed sitting on the floor in the Arts and Science room. The lunchboxes were touching each other which leads to cross contamination.</p>	

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, it was found that a staff person rehired on 8/15/16 did not have the application for the results of a criminal records check submitted until 2/8/17. There was an additional staff person hired 8/29/16 who did not have the application for the results of a criminal records check submitted until 9/1/16.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, there was one (1) staff person rehired on 8/15/16 and another staff person hired 8/29/16 who did not have a copy of a high school diploma, GED or other qualifying educational documentation on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, there was one (1) staff person with a hire date of 12/16/14 who had the results of a T.B. test read on 2/25/15. This exceeds the two (2) year minimum requirement. There was one (1) staff person hired as a driver on 9/26/16 who had the results of a T.B. test read on 2/10/17. This was not completed prior to employment. There was one (1) staff person rehired on 8/15/16 who did not have the results of a T.B. test or a statement from a health professional indicating the individual is free from the symptoms of T.B. on file. There were two (2) staff hired 2/8/17 and two (2) additional staff with hire dates of 11/3/15, 8/29/16 and a driver hired 8/23/16 who did not have the results of a negative T.B. test or statement from a health professional indicating the individual is free from the symptoms of T.B.

325 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

Findings:

General: Based on Interview, it was found that there is a monitor and driver on both of the buses used to transport children from school each day. It was also found during interview that the monitors are not designated to a particular bus and that they switch buses each day. A review of records found that one (1) of the staff with a hire date of 12/16/14 did not have evidence of having current CPR and First aid. An interview with the staff person in charge found that this staff person is currently certified but the documentation was not available at the time of the survey. The other staff person who has a hire date of 11/18/16 is only certified in CPR and does not have first aid certification. Further review of files found that neither of the drivers for the buses are currently certified in CPR and first aid.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
 - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, and ECE-TRIS records there was one (1) staff person with a hire date of 12/16/14 who did not have evidence of having completed one and one-half (1 1/2) hours pediatric abusive head trauma training. In addition there was one (1) staff person who was rehired 8/15/16 who did not have evidence of having completed six (6) hours of cabinet-approved orientation training within three (3) months of employment.

345 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (18) A driver of a vehicle transporting a child for a center shall:
 - (a) Be at least twenty-one (21) years old;
 - (b) Complete:
 - 1. The background checks as described in 922 KAR 2:110; and
 - 2. An annual check of the:
 - a. Kentucky driver history records in accordance with KRS 186.018; or
 - b. Driver history records through the state transportation agency that issued the driver's license;
 - (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
 - (d) Not caused an accident which resulted in the death of a person.

Findings:

General: Based on Review of Documentation, it was found that the staff person who drives the 2000 International Bus and picks up children from school in the afternoon did not have the results of a Child Abuse and Neglect (CAN) check on file nor was there evidence to verify that the application for the results of the CAN had been submitted. Interview found that there is a monitor who rides with the driver. This staff person was hired 8/23/16. In addition the application for the results of this same staff person criminal records check was not submitted until 9/1/16. There is an additional staff person who drives the 1995 Chevrolet mini bus and transports children from school who was hired 9/26/16. The application for the results of a criminal records check was not submitted until 10/14/16.

Programming

In Compliance

Premises

Not In Compliance

545 - Child Care Program Interference

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (15) If a portion of the building is used for a purpose other than child care:
 - (a) Necessary provisions shall be made to avoid interference with the child-care program; and
 - (b) A separate restroom shall be provided for use only by those using the building for its child care purpose.

Findings:

General: Based on Observation, during a tour of the space used by the program a group of seven (7) children ages four (4) to five-years-old and a staff person were observed playing in a room called Kids Quest. This room contained a large climbing structure. The staff person in charge indicated that the current group of children in the room are not part of the licensed program and are part of the Kids Club program which provides on-site care for parents who come to the facility to exercise. However, while the surveyor and staff person in charge were in the room a group of children who was a part of the licensed program entered the area with a staff person and started playing on the climbing structure along with the children who are not a part of the licensed program. During an interview with the staff person in charge it was indicated that both programs use the space at the same time on a regular basis. It was also found that the facility does not have an outdoor, fenced play area.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not Applicable

Equipment

In Compliance

Transportation

Not In Compliance

820 - Vehicle Equipment

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (4) A vehicle used to transport children shall be equipped with:
 - (a) A fire extinguisher;
 - (b) First aid supplies as described in Section 7 of this administrative regulation;
 - (c) Emergency reflective triangles; and
 - (d) A device to cut the restraint system, if necessary.

Findings:

General: Based on Observation, it was found that first aid supplies on both vehicles used to transport children from school did not have a thermometer and liquid soap.

830 - Vehicle Inspection Documentation

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(6) A vehicle used to transport children shall meet the following requirements:

(a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabinet on the designated window.

Findings:

General: Based on Review of Documentation, it was found that documentation of a current vehicle inspection from the Transportation Cabinet for 1995 Chevrolet mini bus was not current was not available for review at the time of the survey.

900 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

(a) Be recorded in writing and include:

- 1. The first and last name of the child transported; and**
- 2. The time each child gets on and the time each child gets off;**

(b) Be completed by a staff member other than the driver; and

(c) Be kept for five (5) years.

Findings:

General: Based on Review of Documentation, it was found that when picking children up from school, the time each child gets on the vehicle and the time each child gets off the vehicle after arriving at the facility is not being documented. During an interview with the staff person in charge it was indicated that the staff document when the children arrive in the classroom once they arrive at the facility but she was not aware the time each child gets on and off the vehicle needed to be documented.

Food Service

Not In Compliance

1030 - Meal Schedule

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(13) Meals shall be:

(a) Served every two (2) to three (3) hours;

Findings:

General: Based on Interview, it was found that the facility does not provide breakfast or a mid-morning snack and lunch is not served until 11:45 a.m. Further interview with the staff person in charge found that some children arrive as early as 7:00 a.m. and the remaining children arrive around 8:00 a.m. for their preschool program which lasts until 12:00 p.m. However, the facility is open until 6:00 p.m. and some children are at the facility all day and some arrive after school. The staff person in charge indicated that they tell parents they can bring something in for their child if they choose but most of them don't bring anything. A breakfast menu was observed posted on the wall but an interview with the staff person in charge found that they have not been providing breakfast because the children were not eating it when it was served.

1065 - Lunch/Dinner Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(19) Lunch and dinner shall include:

(a) Milk;

(b) Protein;

(c) Bread; and

(d) 1. Two (2) vegetables;

2. Two (2) fruits; or

3. One (1) fruit and one (1) vegetable.

Findings:

General: Based on Interview, it was found that parents have the choice to purchase a lunch from the snack bar located at the facility or they can bring a lunch from home. Further interview found that if a parent purchases their child's lunch from the snack bar the children are served fat free milk to drink. However, further interview found that for those children who bring their lunch from home are not served milk with their lunch. The staff person in charge indicated during interview that parents who pack their child's lunch provide a drink for their child which is generally a bottle of juice. The staff person in charge again indicated that the facility does not provide milk for those children whose parents pack their child's lunch each day.

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Observation, out of ten (10) children's files reviewed there was one (1) child's immunization record that did not have a date documented as to how long the immunization certificate was current. The space where the date would be noted had been left blank.

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, out of ten (10) children's files reviewed there were seven (7) children's files that did not contain information regarding a preferred hospital on the enrollment information. During an interview with the staff person in charge it was acknowledged that the information was missing from those children's files.

Written Documentation

Not In Compliance

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, it was found that the time of day the earthquake and tornado drills were conducted was not noted. The time reflected in the documentation was the duration of the drill and not the time of day. During the exit interview the staff person in charge indicated that she thought the amount of time it took to conducted the drill was the time that was required to be recorded.

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, it was found there was no documentation to verify that a fire drill had been conducted for February 2017. Further review of records found that the time of day the fire drills were conducted was not noted. The time reflected in the documentation was the duration of the drill and not the time of day. During the exit interview the staff person in charge indicated that she thought the amount of time it took to conducted the fire drill was the time that was required to be recorded.

Posted Documentation

Not In Compliance

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on Observation, during a tour of the facility it was found there was no daily schedule posted. There was a posted plan of specific activities titled Wild West but there was not a date noted on these activities that would indicate when the activities would be conducted with the children.

Animals

In Compliance

Signature of Provider/Representative

Title

Date