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**Inspection Report**

<b>Provider Name:</b> Martin Luther King Jr. Elementary Enrichment Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>License No:</b> L358535
<b>Provider Address:</b> 14405 Dr. Martin Luther King Jr. Way, Hopkinsville, KY, 42240		<b>Capacity:</b> 150
<b>Owner(s):</b> Christian County Board Of Education		<b>Director(s):</b> Hale, Brandy Nicole

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 213501
<b>Visit Start Date:</b> 12/02/2015 2:00 PM	<b>Visit End Date:</b> 12/02/2015 3:45 PM	
<b>No. of Children Present:</b>		

**Inspection Report**

**Supervision**

**5 - Children Supervised** **In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (3)(a) Each center shall maintain a child-care program that assures each child will be:**
  - 1. Provided with adequate supervision at all times by a qualified staff person who:**
    - a. Ensures the child is within scope of vision and range of voice; or**
    - b. For a school-age child, within scope of vision or range of voice;**

**Staffing Requirements**

**40 - Ratios and Group Size** **In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:**

**Age of Children Ratio Maximum Group Size\***

- Infant**  
1 staff for 5 children 10
- Toddler**  
1 staff for 6 children 12
- Preschool-age 2 to 3 years**  
1 staff for 10 children 20
- Preschool-age 3 to 4 years**  
1 staff for 12 children 24
- Preschool-age 4 to 5 years**  
1 staff for 14 children 28
- School-age 5 to 7 years**  
1 staff for 15 children 30
- School-age 7 and older**  
1 staff for 25 children
- (for before and after school) 30**  
1 staff for 20 children
- (full day of care) 30**

\*Maximum Group Size shall be applicable only to Type I child-care centers.



## Inspection Report

### General Administration

#### 165 - Child Abuse/Neglect Report

Not In Compliance

##### 922 KAR 2:110. Section 6. Reports.

(2) An incident of child abuse or neglect shall be reported to the cabinet pursuant to KRS 620.030.

##### Findings:

General: Based on Interview, three (3) staff members at the center were informed a nine (9) year old boy was pinched on the left side of his chest by a caregiver on 6/30/15. The child received a bruise as a result of the pinch. The incident was not reported to the cabinet until 11/20/15.

### Director Requirements

#### 250 - Staff Management/Policy Development/Supervision

Not In Compliance

##### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (e) Manage the staff in their individual job descriptions;
- (f) Develop child-care center plans, policies, and procedures;
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;

##### Findings:

General: Based on Interview and review of documentation, a nine (9) year old boy was pinched by a caregiver on 06/30/15. The pinch left a bruise on the left side of the boy's chest. Interviews with caregivers and the alleged perpetrator confirmed the boy and the caregiver were horse playing in the gym. The child pinched the caregiver and the caregiver pinched the child in return. Review of the center's job description for a child care provider stated, "Provide a safe environment for all children at all times." The center's job description for a director stated, "Manage the staff in their individual job descriptions." Also, the center's behavior/discipline plan stated, "If a student exhibits behaviors that are not appropriate, interventions that may be used include verbal warning, redirection, assistance from the assistant director or the director, conferencing with student, assignment to a different area or group, restitution, and/or talk with parents." Therefore, the director failed to supervise staff conduct to ensure policies and procedures were implemented.

#### 265 - Health, Safety, Comfort

Not In Compliance

##### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

##### Findings:

General: Based on Interview, a nine (9) year old boy was pinched by a caregiver. The pinch left a bruise on the left side of the boy's chest on 6/30/15. Interview with the caregiver confirmed he pinched the child while he and the child horse played with one another. In addition, this incident was not reported to the cabinet until 11/20/15.

### Employee Records

#### 340 - Training

Not In Compliance

##### 922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

##### Findings:

General: Based on Review of Documentation, a caregiver hired 8/1/11, lacked fourteen (14) hours of training during the subsequent year of employment.

### Children's Records

#### 1075 - Enrollment Information

Not In Compliance

##### 922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

##### Findings:

General: Based on Review of Documentation, a child enrolled on 6/1/15, did not include the preferred hospital in the enrollment information.

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Signature of  
Provider/Representative

Title

Date

