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**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Academy of Learning-Harvard	Provider Information	CLR No: L358403
Provider Address: 730 Harvard Drive, Owensboro, KY, 42301	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Academy Of Learning-Harvard, LLC		Director(s): Green, Kara Denise

Inspection Type: Investigation	Inspection Information	Inspection No: 244022
Date Initiated: 02/28/2018 12:12 PM	Date Concluded: 02/28/2018 12:50 PM	
	No. of Children Present: 14	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
125 - Ratios and Group Size	Not In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</p> <p>Age of Children Ratio Maximum Group Size*</p> <p>Infant</p> <p>1 staff for 5 children 10</p> <p>Toddler 12 to 24 months</p> <p>1 staff for 6 children 12</p> <p>Toddler 24 to 36 months</p> <p>1 staff for 10 children 20</p> <p>Preschool-age 3 to 4 years</p> <p>1 staff for 12 children 24</p> <p>Preschool-age 4 to 5 years</p> <p>1 staff for 14 children 28</p> <p>School-age 5 to 7 years</p> <p>1 staff for 15 children 30</p> <p>School-age 7 and older</p> <p>1 staff for 25 children</p> <p>(for before and after school) 30</p> <p>1 staff for 20 children</p> <p>(full day of care) 30</p> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p> <p>(b) The age of the youngest child in the group shall determine the:</p> <p>1. Staff-to-child ratio; and</p> <p>2. Maximum group size.</p>	
<p>Findings:</p> <p>General: Based on Observation, a staff member hired 2/28/18, supervised thirteen (13) children, two-years to seven-years-old, in the preschool classroom.</p>	

Inspection Report	
General Administration	Not In Compliance
180 - Plan of Correction/15 days	Not In Compliance
922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans. (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.	
Findings: A PLAN OF CORRECTION WAS DUE ON 04/13/2018 AND AS OF 04/17/2018, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.	
260 - Change of Director	Not In Compliance
922 KAR 2:090. Section 12. Reports. (3) A licensee shall report to the cabinet within one (1) week: (a) Any resignation, termination, or change of director; and (b) The name of the acting director who satisfies the requirement of Section 10 of this administrative regulation.	
Findings: General: Based on interview, the licensee failed to notify the cabinet that the director was no longer employed. Staff hired 5/16/13, stated the director left on 2/13/18.	
Employee Records	Not In Compliance
385 - Personnel File	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (e) A current personnel file for each child-care center staff person to include: 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280;	
Findings: General: Based on Observation, staff hired 4/24/17, who was present at the center, had no records on file. Staff hired 2/28/17, only had a TB skin test and education verification on file.	
400 - CPR/First Aid Coverage	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills: (a) Infant and child cardiopulmonary resuscitation; and (b) Infant and child first aid. (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills: (a) Adult cardiopulmonary resuscitation; and (b) First aid.	
Findings: General: Based on Review of Documentation and interview, staff hired 5/16/13, was the only staff present at the center with current first aid and CPR certification. Staff hired 5/16/13, stated she left the center from 11:30 am until 12:30 pm on 2/28/17. Therefore, no staff was present with current first aid and CPR certification.	
405 - Adequate Substitute(s)	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (6) Child-care centers shall have available in case of need: (a) One (1) qualified substitute staff person for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type I child-care center. (7) Each qualified substitute staff person shall: (a) Meet the staff requirements of this administrative regulation; and (b) Provide the required documentation to verify compliance with this administrative regulation.	
Findings: General: Based on Interview, the center did not have two (2) qualified substitutes.	
Premises	Not In Compliance
580 - Floors, Walls, Ceilings	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.	
Findings: General: Based on Observation, there were two (2) brown spots, twelve (12) inches in diameter, that covered a ceiling tile. Also, five (5) ceiling tiles had a large brown spot in the preschool room, two (2) ceiling tiles had a large brown spot in the one-year-olds' room, a ceiling tile was filled with what appeared to be water and swayed down. In addition, a ceiling tile was missing in the school-age room. Interview determined the roof had a leak.	
Equipment	In Compliance

Signature of Provider/Representative

Title

Date