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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Extended School Program at Athens Chilesburg Elem  <b>Provider Address:</b> 930 Jouett Creek Drive, Lexington, KY, 40509 <b>Owner(s):</b> Lexington Fayette Urban County Government	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I  <b>Inspection Information</b> <b>Inspection Type:</b> Renewal Application <b>Date Initiated:</b> 08/23/2021 2:55 PM <b>Date Concluded:</b> 08/23/2021 4:25 PM <b>No. of Children Present:</b> 81	<b>CLR No:</b> L358333  <b>Capacity:</b> 120 <b>Director(s):</b> Kouns, Harold  <b>Inspection No:</b> 307637
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Inspection Report	
Background Checks	Not In Compliance
<b>5 - Background check/left alone/dismissed/relocated</b> <span style="float: right;"><b>Not In Compliance</b></span>	
<p><b>922 KAR 2:280. Section 3. Implementation and Enforcement.</b></p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p><b>Findings:</b></p> <p>Based on review of documentation, the facility did not submit to nor have completed criminal record checks for two staff members hired 8/11/2021. The two staff members were observed left alone with the children in care.</p>	
<b>10 - Submit background check</b> <span style="float: right;"><b>Not In Compliance</b></span>	
<p><b>922 KAR 2:280 - Section 4. Procedures and Payments.</b></p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <p>1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and</p> <p>2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and</p> <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <p>1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;</p> <p>2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and</p> <p>3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.</p> <p><b>Findings:</b></p> <p>Based on review of documentation, two staff members hired on 8/11/2021 did not have submitted background checks on file in the facility.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance

Inspection Report	
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
<b>385 - Personnel File</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(e) A current personnel file for each child-care center staff person to include:</b></p> <ol style="list-style-type: none"> <li><b>1. Name, address, date of birth, and date of employment;</b></li> <li><b>2. Proof of educational qualifications;</b></li> <li><b>3. Record of annual performance evaluation;</b></li> <li><b>4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and</b></li> <li><b>5. The results of background checks conducted in accordance with 922 KAR 2:280;</b></li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation, two staff members hired 08/11/2021, did not have evidence of submitted criminal records checks, nor a personnel file in the facility at the time of the survey.</p>	
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p><b>(1) Child-care center staff:</b></p> <p><b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b></p> <ol style="list-style-type: none"> <li><b>1. High school diploma;</b></li> <li><b>2. GED or qualifying documentation from a comparable educational entity; or</b></li> <li><b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b></li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation, two staff members hired on 8/11/2021 did not have evidence of a High School diploma, GED or Commonwealth Child Care Credential on file in the facility.</p>	
<b>395 - TB Verification</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p><b>(1) Child-care center staff:</b></p> <p><b>(b) Shall provide, prior to employment and every two (2) years thereafter:</b></p> <ol style="list-style-type: none"> <li><b>1. A statement from a health professional that the individual is free of active tuberculosis; or</b></li> <li><b>2. A copy of negative tuberculin results.</b></li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation, a staff person hired 08/11/2021 did not have a current negative TB test or statement from a health professional on file in the facility.</p>	
<b>410 - Training</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p><b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b></p> <p><b>(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program;</b></p> <p><b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b></p> <p><b>(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b></p> <p><b>(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.</b></p> <p><b>Findings:</b></p> <p>General: Based on review of documentation, a staff member (9/16/2019) did not have evidence of completing 15 hours of annual early care and education training on file in the facility. A review of ECE-TRIS records supports the information found during the survey.</p>	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance

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Food Service	Not In Compliance
1130 - Menu	
922 KAR 2:120. Section 9. Food and Meal Requirements. (16) A weekly menu shall be: (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Amended in writing with any substitutions on the day the meal is served.	
Findings: General: Based on observation, there was no weekly menu posted in the facility at the time of the survey.	
Children's Records	In Compliance
Written Documentation	Not In Compliance
1150 - Evacuation Plan	
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).	
Findings: General: Based on review of documentation, there was no evidence at the time of the survey that an Emergency Preparedness Plan has been written or submitted to the local Emergency Management Agency.	
Posted Documentation	Not In Compliance
1200 - Posting Requirements	
922 KAR 2:090. Section 8. General. (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) The provider's preliminary or regular license; (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897; (e) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (g) Daily planned program.	
Findings: General: Based on observation, the following were not posted in the facility at the time of the survey:  1.) Staff-to-Child Ratio. 2.) Parents rights. 3.) Kentucky Consumer Product Safety Program as specified in KRS 199.897.	
Animals	In Compliance