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**Inspection Report**

<b>Provider Name:</b> Mountain View Head Start	<b>Provider Information</b>	<b>CLR No:</b> L358162
<b>Provider Address:</b> 170 Bear Trail, Hyden, KY, 41749	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 60
<b>Owner(s):</b> Leslie, Knott, Letcher, Perry Counties Head Start Program, Incorporated		<b>Director(s):</b> Sexton, Hazel Renee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 321146
<b>Date Initiated:</b> 04/25/2022 9:45 AM	<b>Date Concluded:</b> 04/25/2022 12:00 PM	
	<b>No. of Children Present:</b> 36	

Inspection Report	
Background Checks	Not In Compliance
<b>5 - Background check/left alone/dismissed/relocated</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 3. Implementation and Enforcement.</b></p> <p><b>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</b></p> <p><b>(2) A child care staff member hired on or after April 1, 2018, shall:</b></p> <p><b>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</b></p> <p><b>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</b></p> <p><b>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</b></p> <p><b>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</b></p>	
<p><b>Findings:</b></p> <p>General: Based on review of documentation, the surveyor found that a staff's (DOH: 08/21/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the determination status for the staff person was listed as 'in process' and had a background check submit date of 03/24/22; therefore, the staff person was hired prior to clearance for employment. When arriving at the child-care center on 04/25/22, staff stated that the staff person had taken another child for a walk. The surveyor observed the staff person and child on the playground. During interview, staff-in-charge stated that the staff person had background checks that the Board of Education had completed; however, she was unable to locate the documentation. The staff's file did not contain a completed Child Abuse/Neglect Background Check or Criminal Records Background Check.</p>	

**Inspection Report**

**Supervision**

**Not In Compliance**

**90 - Children Supervised**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (3)(a) Each center shall maintain a child-care program that assures each child shall be:**
  - 1. Provided with adequate supervision at all times by a qualified staff person who ensures the child is:**
    - a. Within scope of vision and range of voice; or**
    - b. For a school-age child, within scope of vision or range of voice;**

**Findings:**

General: Based on observation, the surveyor found the following:

- 1. The surveyor observed the door that leads to the playground to open and a child to walk inside Classroom A from the playground and walk to the restroom. The surveyor did not observe a staff person to be present with the child when the child entered Classroom A. The restroom door was observed to remain open. A staff person was observed to be sitting at the desk inside Classroom A; however, the child inside the restroom was observed to be not within scope of vision.
- 2. The surveyor observed the door that leads to the playground to open and a child to walk inside Classroom A from the playground. A staff person was observed to open the door for the child and the door was observed to close. The child was observed to go to the sink and wash their hands. The surveyor did not observe a staff person inside Classroom A; therefore, the child was not within scope of vision or range of voice.

**Staffing Requirements**

**In Compliance**

**General Administration**

**Not In Compliance**

**225 - Licensee Responsibility**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

- (1) A licensee shall:**
  - (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**
  - (b) Protect and assure the health, safety, and comfort of each child.**

**Findings:**

General: Based on observation, the surveyor found the following:

- 1. A bottle of hand sanitizer placed near the edge on a brown shelf located beside the exit door in Classroom C that stated "Keep Out of the Reach of Children" on the label. The hand sanitizer was observed to be within reach of the children.
- 2. Two (2) bottles of hand sanitizer that stated "Keep Out of the Reach of Children" on the labels placed on a brown shelf located beside the exit door in Classroom A. The hand sanitizer appeared to be within reach of the children.

**Director Requirements**

**Not In Compliance**

**360 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

- (1) A director shall:**
  - (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

- 1. A staff's (DOH: 08/20/09) file contained an annual written performance evaluation dated for 04/19/21; therefore, the evaluation was not completed annually.
- 2. A staff's (DOH: 08/22/94) file contained an annual written performance evaluation dated for 04/19/21; therefore, the evaluation was not completed annually.
- 3. A staff's (DOH: 11/05/14) file contained an annual written performance evaluation dated for 04/19/21; therefore, the evaluation was not completed annually.
- 4. A staff's (DOH: 11/29/18) file contained an annual written performance evaluation dated for 04/20/21; therefore, the evaluation was not completed annually.
- 5. A staff's (DOH: 08/23/13) file contained an annual written performance evaluation dated for 04/19/21; therefore, the evaluation was not completed annually.
- 6. A staff's (DOH: 08/05/19) file contained an annual written performance evaluation dated for 04/20/21; therefore, the evaluation was not completed annually.

**Employee Records**

**Not In Compliance**

**405 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (1) Child-care center staff:**
  - (b) Shall provide, prior to employment and every two (2) years thereafter:**
    - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
    - 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

- 1. A staff's (DOH: 08/21/21) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the adult was free from active tuberculosis. During interview, staff-in-charge stated that the staff person did not have an up-to-date TB skin test.
- 2. A staff's (DOH: 11/01/13) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the adult was free from active tuberculosis.

**Programming**

**In Compliance**

**Inspection Report**

**Premises**

**Not In Compliance**

**585 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:**
  - (a) Suitable for the purpose intended;**
  - (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the surveyor found the following:

1. A light brown build up on the counter top behind the faucet located in the restroom in Classroom C; therefore, the counter top was not kept clean.
2. What appeared to be a black/green build up on the counter top behind the faucet located in the restroom in Classroom A; therefore, the counter top was not kept clean.

**695 - Toilet**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

- (4) Each toilet shall:**
  - (a) Be kept in clean condition;**
  - (b) Be kept in good repair;**
  - (c) Be in a lighted room; and**
  - (d) Have ventilation to outside air.**

**Findings:**

General: Based on observation, the surveyor found the following:

1. The toilet seat located in the restroom in Classroom A appeared to be chipped/peeling; therefore, the toilet seat was not kept in good repair. During interview, staff-in-charge stated that a new toilet seat had been ordered to replace the existing seat.
2. The toilet seat and base of the toilet located behind the toilet seat was observed to contain a yellow substance that appeared to be urine located in the restroom in Classroom C; therefore, the toilet was not kept in clean condition.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**795 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:**
  - (d) Safe from foreseeable hazard;**
  - (e) Well drained;**
  - (f) Well maintained;**
  - (g) In good repair; and**
  - (h) Visible to staff at all times.**

**Findings:**

General: Based on observation, the surveyor found a tall shepherds hook that contained what appeared to be a bird house located on the playground in the corner of the fence roll. The shepherds hook was observed to be accessible to the children.

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Kitchen Requirements**

**In Compliance**

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1270 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
  - (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation, the surveyor found that the daily attendance record for 04/25/22 for Classroom C had eight (8) children's arrival times documented; however, eleven (11) children were present.

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 08/20/09) file contained a professional development plan dated 04/14/21; therefore, the plan was not completed annually.
2. A staff's (DOH: 08/22/94) file contained a professional development plan dated 04/16/21; therefore, the plan was not completed annually.
3. A staff's (DOH: 11/05/14) file contained a professional development plan dated 04/19/21; therefore, the plan was not completed annually.
4. A staff's (DOH: 11/29/18) file contained a professional development plan dated 04/20/21; therefore, the plan was not completed annually.
5. A staff's (DOH: 08/23/13) file contained a professional development plan dated 04/15/21; therefore, the plan was not completed annually.
6. A staff's (DOH: 08/05/19) file contained a professional development plan that was not dated; therefore, the surveyor was unable to determine that the plan was completed annually.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date