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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Good Shepherd Day School	Provider Information	CLR No: L354080
Provider Address: 544 Sayre Street, Lexington, KY, 40508	Provider Type: LICENSED TYPE I	Capacity: 177(Bldg 1: 162;Bldg 2: 9)
Owner(s): The Good Shepherd Day School Corporation		Director(s): Miller, Melanie Rae

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220814
Date Initiated: 08/28/2017 9:00 AM	Date Concluded: 08/28/2017 10:20 AM	
	No. of Children Present: 115	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
125 - Confidential Information	Not In Compliance

922 KAR 2:110. Section 2. General.

(3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.

Findings:

General: Based on Observation, during a tour of room # 155 a list of foods to avoid for a specific child was posted on the wall in the book area. There was not a cover sheet over the information making the information visible for anyone who enters the classroom. An interview with the staff person in charge found that they have verbal permission from the parent to post the information but they do not have written permission.

Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, three (3) employees did not have completed Criminal Abuse and Neglect (CAN) checks in their file and these three (3) employees did not have a completed Criminal Background Check. The hire dates were 10/1/16, 8/16/17 and 9/1/17. One (1) staff did not have verification of a out of state background check, the hire date was 10/1/16.

Inspection Report

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, three (3) employees did not have verification of their education in their file. The hire dates were 10/1/16, 8/16/17 and 9/1/17.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on Observation, two (2) employees did not have verification of being free of TB that was conducted within the last two (2) years. Their hire dates were 8/1/10 and 1/24/12

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, one (1) staff hired on 10/1/16, did not complete the mandatory orientation training within the required three (3) months.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Knives and sharp objects;
- (c) Matches, cigarettes, lighters, and flammable liquids;
- (d) Plastic bags;
- (e) Litter and rubbish;
- (f) Bar soap; and
- (g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, during a tour of room # 250 a can of paint primer was found under the sink in the classroom. There was not a safety latch or lock on the doors of the cabinet. During a tour of room # 252 there were two (2) containers of disinfectant wipes sitting in a plastic tub on top of a low plastic storage bin placed beside the toilet. A child went into the bathroom at the time of the survey. The containers of disinfectant wipes were accessible to the children. Labels on the paint and the disinfectant wipes indicate to "Keep out of the reach of children".

Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

1. Clean;
2. Padded;
3. Free of holes, rips, tears, or other damage;
4. Nonabsorbent;
5. Easily cleaned; and
6. Free of any items not used for diaper changing.

Findings:

General: Based on Observation, during a tour of room # 155 there was a large tear in the changing mat. This does not allow for the mat to be sanitized properly after each use.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Inspection Report	
Equipment	Not In Compliance
735 - Individual Bed/Mat/Cot and Bedding	Not In Compliance
<div>922 KAR 2:120. Section 6. Sleeping and Napping Requirements. (3) Rest time shall include adequate space specified by the child's age as follows: (b) For a toddler or preschool-age child: 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and 2. Bedding that is in good repair and is changed: a. Weekly; or b. Immediately if it is soiled or wet.</div>	
Findings: General: Based on Observation, there were several nap mats that were torn. This does not allow for proper sanitation after use.	
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	Not In Compliance
1170 - Diapering/Handwashing	Not In Compliance
<div>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements. (9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.</div>	
Findings: General: Based on Observation, during a tour of the room # 155 it was found that the proper procedure for diaper changing was not posted in the diapering area. An interview with staff found that she had forgotten to post the document.	
Animals	In Compliance