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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Saint Cecilia Day Care & After Care	Provider Information	CLR No: L357356
Provider Address: 5313 Madison Pike, Independence, KY, 41051	Provider Type: LICENSED TYPE I	Capacity: 104
Owner(s): St. Cecilia Roman Catholic Church		Director(s): Murphy, Kimberly

Inspection Type: Renewal Application	Inspection Information	Inspection No: 304777
Date Initiated: 10/15/2020 10:50 AM	Date Concluded: 10/15/2020 12:55 PM	
	No. of Children Present: 44	

Inspection Report		
	Background Checks	In Compliance
	Supervision	In Compliance
	Staffing Requirements	In Compliance
	General Administration	In Compliance
	Director Requirements	Not In Compliance
345 - Staff Evaluation		Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;		
Findings: General: Based on review of documentation, six staff eligible for an annual performance review did not have documentation of a review on file in the facility.		

Inspection Report**Employee Records****Not In Compliance****400 - CPR/First Aid Coverage****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.**

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

(a) Infant and child cardiopulmonary resuscitation; and

(b) Infant and child first aid.

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

(a) Adult cardiopulmonary resuscitation; and

(b) First aid.

Findings:

General: Based on review of documentation and interview, the facility failed to ensure at least one person on duty and present with the children be currently certified by a cabinet-approved training agency in infant and child cardiopulmonary resuscitation and infant and child first aid at all times during the hours of operation.

A review of staff files during the inspection found that several staff had training certificates in their file stating they had completed a CPR course through Independence Fire District on 8/22/19. There was no documentation on file stating how long the training was good for and no documentation on file indicating if the trainer had been approved by the Cabinet.

Furthermore, none of the staff had current First Aid certification cards on file.

The staff person in charge stated that she was not aware that the training had to be completed by a cabinet-approved trainer and she was not aware that First Aid training was not included in the training completed on 8/22/19.

Programming**In Compliance****Premises****In Compliance****Hygienic Practices****In Compliance****First Aid/Medication****In Compliance****Outdoor Play Area****In Compliance****Equipment****In Compliance****Transportation****Not Applicable****Food Service/Food Program****In Compliance****Food Service****In Compliance****Children's Records****In Compliance****Written Documentation****Not In Compliance****1155 - Policies and Procedures****Not In Compliance****922 KAR 2:090. Section 8. General.**

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:120, Child-care center health and safety standards;

c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

d. This administrative regulation.

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of records found that the facility had a job description titled "After Care Director"; however, did not have evidence of a job description for the director of the facility. The director stated that she did not have a specific job description listing her duties as the director.

1170 - Professional Development**Not In Compliance****922 KAR 2:090. Section 9. Records.**

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Two staff eligible for a staff professional development plan did not have documentation of a plan on file.

Inspection Report

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of the 2020 fire drill log found that a drill was not conducted during September 2020; therefore, drills were not conducted monthly.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
 - 1. Current rates for child care; and
 - 2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The Statement of Deficiency/Plan of Correction from the 9/6/18 annual inspection was posted; however, the Statement of Deficiencies/Plan of Correction from the most recent annual inspection (10/3/19) was not posted.

Animals

Not Applicable

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date