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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Information

Provider Name: Northern Kentucky Head Start - Elsmere Center
Provider Type: LICENSED TYPE I
CLR No: L352800
Provider Address: 1021 Capitol Avenue, Elsmere, KY, 41018
Capacity: 55
Owner(s): Northern Kentucky Community Action Commision, Incorporated
Director(s): Wolsing, Laurie Dunn

Inspection Information

Inspection Type: Renewal Application
Inspection No: 216537
Date Initiated: 09/08/2016 10:00 AM
Date Concluded: 09/08/2016 12:14 PM
No. of Children Present: 47

Inspection Report

Supervision	**In Compliance**
Staffing Requirements	**In Compliance**
General Administration	**In Compliance**
Director Requirements	**In Compliance**
Employee Records	**In Compliance**
Programming	**Not In Compliance**

350 - Program of Activities Followed — **Not In Compliance**

922 KAR 2:120. Section 2. Child Care Services.
(4) The child-care center shall provide a daily planned program:
(a) Posted in writing in a conspicuous location with each age group and followed;
(b) Of activities that are individualized and developmentally appropriate for each child served;
(c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
(d) That offers a variety of creative activities including the following:
1. Art;
2. Music;
3. Dramatic play;
4. Stories and books;
5. Science;
6. Block building;
7. Tactile activity;
8. Culture;
9. Indoor or outdoor play in which a child makes use of both small and large muscles;
10. A balance of active and quiet play, including group and individual activity;
11. An opportunity for a child to:
a. Have some free choice of activities;
b. If desired, play apart from the group at times;

Findings:

General: Based on Observation, in classroom #2 the posted lesson plan was outdated. The posted lesson plan was from 8/29-9/01. The survey was conducted on 9/8/16. The staff in charge told the teachers in the room and they made a written correction on the lesson plan, indicating that the plan was for two (2) weeks.

Premises	**In Compliance**

Inspection Report	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	Not In Compliance

1155 - Posting Requirements — **Not In Compliance**

922 KAR 2:110. Section 2. General.
(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:
(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;
(d) A description of services provided by the child-care center, including:
1. Current rates for child care; and
2. Each service charged separately and in addition to the basic rate for child care;
(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
(f) Daily schedule.

Findings:

General: Based on Observation, the facility did not have a civil penalty notice posted for public inspection that was dated 12/18/15.

Animals	In Compliance

Signature of Provider/Representative | Title | Date