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**Inspection Report**

<b>Provider Name:</b> Cannon Head Start Center	<b>Provider Information</b>	<b>CLR No:</b> L356222
<b>Provider Address:</b> 56 Malibu Drive, Cannon, KY, 40923	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 66
<b>Owner(s):</b> KCEOC Community Action Partnership, Inc.		<b>Director(s):</b> Saylor, Melissa Choi

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320649
<b>Date Initiated:</b> 03/17/2022 9:25 AM	<b>Date Concluded:</b> 03/17/2022 1:25 PM	
	<b>No. of Children Present:</b> 21	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>

**225 - Licensee Responsibility** **Not In Compliance**

**922 KAR 2:090. Section 8. General.**  
**(1) A licensee shall:**  
**(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**  
**(b) Protect and assure the health, safety, and comfort of each child.**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 03/18/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member had a completed background check with an eligibility date of 03/08/22; therefore, the background check was not completed prior to 10/01/21. During interview, staff-in-charge stated that the staff person had not worked alone with children. The staff's file contained a completed Child Abuse/Neglect Background Check dated 04/06/21 and a completed Criminal Records Background Check dated 02/23/21.
2. A staff's (DOH: 09/01/20) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member had a completed background check with an eligibility date of 03/09/22; therefore, the background check was not completed prior to 10/01/21. During interview, staff-in-charge stated that the staff person had not worked alone with children. The staff's file contained a completed Child Abuse/Neglect Background Check dated 08/17/20 and a completed Criminal Records Background Check dated 08/10/20.

<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>

**405 - TB Verification** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
**1. A statement from a health professional that the individual is free of active tuberculosis; or**  
**2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, the surveyor found that a staff's (DOH: 06/02/21) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the adult was free from active tuberculosis.

**Inspection Report**

**Programming  
Premises**

**In Compliance  
Not In Compliance**

**565 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**  
**(7) The following shall be inaccessible to a child in care:**  
**(a) Toxic cleaning supplies, poisons, and insecticides;**  
**(b) Matches, cigarettes, lighters, and flammable liquids; and**  
**(c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, the surveyor found a black purse and brown purse placed on a table near a desk in the Cannon Head Start Classroom. The two (2) purses were observed to be within reach of the children. Through interview with staff, the surveyor learned that the purses belonged to a staff person.

**625 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**  
**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation, the surveyor found the following:

1. Two (2) ceiling tiles located by the desk area in the Grove Head Start Classroom that contained what appeared to be water stains; therefore, the ceiling tiles were not kept in good repair.
2. One (1) ceiling tile located above a set of cubbies in the Cannon Head Start Classroom that contained what appeared to be a water stain; therefore, the ceiling tile was not kept in good repair.

During interview, staff-in-charge stated that she sent a request to maintenance recently to make them aware of the ceiling tiles.

**695 - Toilet**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**  
**(4) Each toilet shall:**  
**(a) Be kept in clean condition;**  
**(b) Be kept in good repair;**  
**(c) Be in a lighted room; and**  
**(d) Have ventilation to outside air.**

**Findings:**

General: Based on observation, the surveyor found a brown residue on the bottom base of the toilet in the restroom located inside the Cannon Early Head Start Classroom; therefore, the toilet was not kept in clean condition.

**Hygienic Practices**

**Not In Compliance**

**730 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**  
**(10) When a child is diapered, the child shall:**  
**(b) Be placed on a surface that is:**  
**1. Clean;**  
**2. Padded;**  
**3. Free of holes, rips, tears, or other damage;**  
**4. Nonabsorbent;**  
**5. Easily cleaned; and**  
**6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, the surveyor found the following:

1. Debris on the diaper changing table underneath the diaper changing pad in the restroom located in the Cannon Head Start Classroom; therefore, the diaper changing surface was not kept clean.
2. Debris on the diaper changing table underneath the diaper changing pad in the restroom located in the Grove Classroom; therefore, the diaper changing surface was not kept clean.

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Kitchen Requirements**

**In Compliance**

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**1245 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 11/05/21) file did not contain an immunization certificate; therefore, the surveyor was unable to determine if the certificate was up-to-date.
2. A child's (DOE: 09/10/21) file contained an immunization certificate that was no longer current as of 01/19/22.
3. A child's (DOE: 08/10/21) file contained an immunization certificate that was no longer current as of 11/25/21.

**1250 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable a person in charge to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the child-care center;**
  - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 11/05/21) file did not contain the contact telephone numbers for the child's preferred hospital or family physician.
2. A child's (DOE: 09/10/21) file did not contain the name and telephone number of each person to be contacted in an emergency involving or impacting the child.
3. A child's (DOE: 08/10/21) file did not contain the contact telephone number for the child's preferred hospital.

**Written Documentation**

**Not In Compliance**

**1270 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on observation, the surveyor found that ten (10) children were present in the Grove Classroom; however, based on review of documentation, none of the children were signed in on the daily attendance records. Through interview with staff, the surveyor learned that the attendance records had not been completed. The surveyor observed a staff person to complete the attendance records during the surveyor's visit for the classroom.

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, the surveyor found the following:

1. No documentation of fire drills conducted during the months of October, November, and December of 2021. During interview, staff-in-charge stated that the fire drills were completed; however, she was unable to locate the documentation.
2. No documentation of earthquake drills conducted during the first, second, and third quarter of 2021. During interview, staff-in-charge stated that the earthquake drills were completed; however, she was unable to locate the documentation.
3. No documentation of tornado drills conducted during the first quarter of 2021. During interview, staff-in-charge stated that the tornado drills were completed; however, she was unable to locate the documentation.
4. No documentation of quarterly lockdown drills. During interview, staff-in-charge stated that she was not aware if the lockdown drills had been completed. Staff-in-charge stated that she transferred from another child-care center in approximately November 2021.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date