



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Andy Beshear**  
Governor

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
Northern Branch  
908 W. Broadway, 10-W  
Louisville, KY 40203  
Phone: (502) 595-5781 Fax: (502) 595-5773  
<https://chfs.ky.gov/agencies/os/oig>

**Eric C. Friedlander**  
Secretary

**Adam Mather**  
Inspector General

**Inspection Report**

<b>Provider Name:</b> Tiny Tots Daycare	<b>Provider Information</b>	<b>CLR No:</b> L383342
<b>Provider Address:</b> 109 Crutcher Street, Vine Grove, KY, 40175	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Tiny Tots Daycare, Inc		<b>Director(s):</b> Davidson, Michelle Lorraine

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243178
<b>Date Initiated:</b> 01/04/2018 9:15 AM	<b>Date Concluded:</b> 01/04/2018 12:45 PM	
	<b>No. of Children Present:</b> 13	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>300 - Background checks/left alone</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 6. License Issuance.**

**(5) An individual described in subsection (4) of this section shall:**

**(a) Submit to background checks described in paragraph (b) of this subsection;**

**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**

**1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**

**2. Criminal records check required by KRS 199.896(19);**

**3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**

**4. An address check of the Sex Offender Registry; and**

**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee's records in accordance with regulatory requirements. Upon request, the child care center director did not present verification that the criminal records check (CRC) and child and abuse neglect check (CAN) had not been submitted/conducted within the required timeframes as required by 922 KRS1:470, for the employee with the hire date of 12/18/2017. The staff member was not observed working alone.

**315 - Educational Requirements****Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care director did not present verification that the record of the employees with the hire dates of 11/15/2016 and 12/18/2017 contained a copy of a High school diploma; or a GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential as described in 922 KAR 2:250 of educational qualifications.

**320 - TB Verification****Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care director did not present verification that the record of the employee with the hire date of 12/18/2017 contained a current copy of a statement from a health professional that the individual is free of active tuberculosis; or a copy of negative tuberculin results.

**Programming****Not In Compliance****435 - Bedding/Toys in Crib****Not In Compliance****922 KAR 2:120. Section 6. Sleeping and Napping Requirements.****(3) Rest time shall include adequate space specified by the child's age as follows:****(a) For an infant:**

- 3. No loose bedding; and**
- 4. No toys or other items except the infant's pacifier;**

**Findings:**

General: Based on observation and interview, the child care center failed to comply with programming requirements. A ten-month-old infant was observed sleeping in a crib with a loose blanket covering his face.

**Premises****Not In Compliance****480 - Premises Requirements****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(1) The premises shall be:**

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the child care center failed to maintain premises in accordance with regulatory requirements. The wall located behind the stove in the kitchen revealed a build-up of splattered food stains.

**500 - Building Requirements****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(5) The building shall be constructed to ensure the:****(a) Building is:**

- 1. Dry;**
- 2. Adequately heated;**
- 3. Ventilated; and**
- 4. Well lit, including clean light fixtures that are:**
  - a. In good repair in all areas; and**
  - b. Shielded or have shattered proof bulbs installed; and**

**(b) Following are protected:**

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

**Findings:**

General: Based on observation, the child care center failed to maintain premises in accordance with regulatory requirements. The overhead fluorescent lights in the kitchen were very dim and flickering; therefore, not allowing adequate lighting for the kitchen area.

**Hygienic Practices****In Compliance**

Inspection Report	
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
<b>730 - Crib/Mattress/Sheet</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 6. Sleeping and Napping Requirements.</b></p> <p><b>(3) Rest time shall include adequate space specified by the child's age as follows:</b></p> <p><b>(a) For an infant:</b></p> <ol style="list-style-type: none"> <li><b>1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;</b></li> <li><b>2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:</b> <ol style="list-style-type: none"> <li><b>a. Weekly; or</b></li> <li><b>b. Immediately if it is soiled or wet;</b></li> </ol> </li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. In the infant classroom, two (2) of the three (3) crib mattress sheets were not tight-fitting.</p>	
<b>755 - Toys/Equipment/Furniture</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 11. Toys and Furnishings.</b></p> <p><b>(1) All toys, equipment, and furniture contacted by a child shall be:</b></p> <ol style="list-style-type: none"> <li><b>(a) Kept clean and in good repair; and</b></li> <li><b>(b) Free of peeling, flaking, or chalking paint.</b></li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. The small wooden refrigerator located in the three-year-old classroom had an oven door hanging loosely by one hinge.</p>	
Transportation	Not Applicable
Food Service	Not In Compliance
<b>950 - Kitchen Equipment Clean and Sanitary</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 8. Kitchen Requirements.</b></p> <p><b>(7) The following shall be clean and sanitary:</b></p> <ol style="list-style-type: none"> <li><b>(a) Eating and drinking utensils;</b></li> <li><b>(b) Kitchenware;</b></li> <li><b>(c) Food contact surfaces of equipment;</b></li> <li><b>(d) Food storage utensils;</b></li> <li><b>(e) Food storage containers;</b></li> <li><b>(f) Cooking surfaces of equipment; and</b></li> <li><b>(g) Nonfood contact surfaces of equipment.</b></li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. Observation of the stove located in the kitchen revealed there was a buildup of dried grease on top of the back of the stove.</p>	
Children's Records	Not In Compliance
<b>1075 - Enrollment Information</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 3. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(b) A written record for each child:</b></p> <ol style="list-style-type: none"> <li><b>1. Completed and signed by the child's parent;</b></li> <li><b>2. Retained on file on the first day the child attends the child-care center; and</b></li> <li><b>3. To contain:</b> <ol style="list-style-type: none"> <li><b>a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;</b></li> <li><b>b. Contact information to enable a person in charge to contact the child's:</b> <ol style="list-style-type: none"> <li><b>(i) Parent at the parent's home or place of employment;</b></li> <li><b>(ii) Family physician; and</b></li> <li><b>(iii) Preferred hospital;</b></li> </ol> </li> <li><b>c. The name of each person who is designated in writing to pick-up the child;</b></li> <li><b>d. The child's general health status and medical history including, if applicable:</b> <ol style="list-style-type: none"> <li><b>(i) Allergies;</b></li> <li><b>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b></li> <li><b>(iii) Permission from the parent for third-party professional services in the child-care center;</b></li> </ol> </li> <li><b>e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;</b></li> <li><b>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b></li> </ol> </li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, the child care director did not present verification that the files children with the enrollment dates of 09/12/2017, 04/26/2017 and 05/26/2017 contained information listing the name of a physician.</p>	

Inspection Report		
Written Documentation		Not In Compliance
<b>1095 - Daily Attendance Records</b>		<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 3. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</b>		
<b>Findings:</b> General: Based on review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. The daily attendance record for the week of 01/03/2018 was verified in advance as evidenced by the signature of the parent or designated person on the DCC -94E form. The attendance record review revealed that three (3) of ten (10) children signed in had a guardian signature in advance.		
<b>1120 - Fire Drills</b>		<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 3. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b>		
<b>Findings:</b> General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the child care director did not present verification that the fire drills conducted for the months of May, June, July and November of 2017 listed the names of the children who participated.		
<b>1140 - Fire Drills</b>		<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 3. General Requirements.</b> <b>(12) A fire drill shall be conducted during hours of operation:</b> <b>(a) At least monthly; and</b> <b>(b) Documented.</b>		
<b>Findings:</b> General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the child care director did not provide verification that a fire drill had been conducted for the month of September, 2017.		
Posted Documentation		Not In Compliance
<b>1155 - Posting Requirements</b>		<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 2. General.</b> <b>(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:</b> <b>(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;</b> <b>(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;</b> <b>(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;</b> <b>(d) A description of services provided by the child-care center, including:</b> <b>1. Current rates for child care; and</b> <b>2. Each service charged separately and in addition to the basic rate for child care;</b> <b>(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and</b> <b>(f) Daily schedule.</b>		
<b>Findings:</b> General: Based on review of documentation, the child care center failed to post documentation in accordance with regulatory requirements. Review of the documentation that was posted revealed the child-care center did not post the most recent statement of deficiency and the current plan of correction submitted by the child-care center to the cabinet during the current licensure year. Therefore, the information was not posted in a conspicuous place and make available for public inspection.		
Animals		Not Applicable

Signature of  
Provider/Representative

Title

Date