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**Inspection Report**

<b>Provider Name:</b> Kiddie City Childcare LLC	<b>Provider Information</b>	<b>CLR No:</b> L383308
<b>Provider Address:</b> 641 W 9th Street, Covington, KY, 41011	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 38
<b>Owner(s):</b> Kiddie City LLC		<b>Director(s):</b> Simms, Tiffany Michelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291744
<b>Date Initiated:</b> 10/28/2019 10:45 AM	<b>Date Concluded:</b> 10/28/2019 12:26 PM	
	<b>No. of Children Present:</b> 17	

**Inspection Report**

<b>Background Checks</b>	<b>Not In Compliance</b>
<b>15 - Submit fingerprints</b>	<b>Not In Compliance</b>

**922 KAR 2:280. Section 4. Procedures and Payments.**  
**(4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.**  
**(b) The child care staff member shall:**  
 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and  
 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission.

**Findings:**  
 General: Based on observation and review of documentation, a staff member hired 10/25/19, had not submitted fingerprints for the NBCP background check at the time of the survey. The staff member was paired with another staff.

<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>

**145 - Fire Marshal** **Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**  
**(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**  
**(b) Be approved by the Office of the State Fire Marshal or designee;**

**Findings:**  
 General: Based on review of documentation, there was no documentation to verify that a Fire Marshal had inspected the facility since 2014.

**180 - Plan of Correction/15 days** **Not In Compliance**

**922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans.**  
**(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.**

**Findings:**  
 A PLAN OF CORRECTION WAS DUE ON 12/16/2019 AND AS OF 12/26/2019, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

**Inspection Report**

**Director Requirements**

**Not In Compliance**

**345 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, there was not a written annual performance evaluation presented for any staff member at the facility.

**Employee Records**

**Not In Compliance**

**390 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
  - 1. High school diploma;**
  - 2. GED or qualifying documentation from a comparable educational entity; or**
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation, a staff member hired 10/25/19, did not have documentation of educational qualifications on file at the facility.

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
  - 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, a staff member hired 10/25/19, did not have documentation of a negative tuberculin skin result, or a physician's statement clearing this individual of active tuberculosis.

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on observation and review of documentation, the following was found:

- 1) Two staff members both hired 4/5/19, did not complete cabinet-approved orientation within first three months of hire. The training was not completed until 10/19/19 for both.
- 2) Three staff members hired 9/23/14, 9/14/14, and 8/10/15, had evidence of completing three out of fifteen hours of annual cabinet-approved early care and education training for the last full year of employment. A review of ECE-TRIS supports these findings.

Inspection Report

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:

- 1. Art or music;
- 2. Math or numbers;
- 3. Dramatic play;
- 4. Stories and books;
- 5. Science or nature;
- 6. Block building or stacking;
- 7. Tactile or sensory activity;
- 8. Multi-cultural exposure;
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
- 10. A balance of active and quiet play, including group and individual activity;
- 11. An opportunity for a child to:
  - a. Have some free choice of activities;
  - b. If desired, play apart from the group at times;

Findings:

General: Based on review of documentation, the daily planned programming was not posted, or made available for any of the classrooms toured during the survey.

495 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

- (a) For an infant:
  - 3. No loose bedding, such as a bumper or a blanket; and
  - 4. No toys or other items except the infant's pacifier;

Findings:

General: Based on observation, two cribs in the infant classroom contained sheets that were loose.

Premises

Not In Compliance

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

- (a) Building is:
  - 1. Dry;
  - 2. Ventilated; and
  - 3. Well lit, including clean light fixtures that are:
    - a. In good repair in all areas; and
    - b. Shielded or have shatter-proof bulbs installed; and
- (b) Following are protected:
  - 1. Windows;
  - 2. Doors;
  - 3. Stoves;
  - 4. Heaters;
  - 5. Furnaces;
  - 6. Pipes; and
  - 7. Stairs.

Findings:

General: Based on observation, there was a light that was not in working condition in the one to two-year-old classroom.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, there was a large round stain outside of the one to two-year-old classroom, on the wall to wall carpet, that was coated in a sticky substance.

Inspection Report

640 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (2) A toilet room shall:
  - (a) 1. Be provided for each gender; or
  - 2. A plan shall be implemented to use the same toilet room at separate times;
  - (b) Have a supply of toilet paper; and
  - (c) Be cleaned and disinfected daily.

Findings:

General: Based on observation, the toilet bowl in the preschool bathroom was stained with residue. In addition, there was an excessive amount of dust located on the paper towel dispenser in this restroom.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:
  - (a) Be clean, safe, and in good repair;
  - (b) Meet the physical, developmental needs, and interests of children of different age groups;
  - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
  - (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation, there were chairs in the preschool classroom stacked approximately five foot high and leaning. This manner of storage poses a safety hazard.

Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
  - (b) A written record for each child:
    - 1. Completed and signed by the child's parent;
    - 2. Retained on file on the first day the child attends the child-care center; and
    - 3. To contain:
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
      - b. Contact information to enable a person in charge to contact the child's:
        - (i) Parent at the parent's home or place of employment;
        - (ii) Family physician; and
        - (iii) Preferred hospital;
      - c. The name of each person who is designated in writing to pick-up the child;
      - d. The child's general health status and medical history including, if applicable:
        - (i) Allergies;
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
        - (iii) Permission from the parent for third-party professional services in the child-care center;
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the following was found:

- 1) Three children enrolled 2/8/18, 8/20/18, and 4/19/17, did not have signed emergency consent in file authorizing the child-care center to seek emergency medical care for the child in the parent's absence.
- 2) One child enrolled 8/20/18, did not have a physician contact number, or a preferred hospital listed on file.

Written Documentation	Not In Compliance
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1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, the written evacuation plan had not been updated and submitted to local emergency management authorities in 2018.

**Inspection Report**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, there was not a professional development plan presented, or on file for any staff member at the facility.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**  
**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on interview and review of documentation, there was no documentation presented for Fire, Earthquake, or Tornado drills conducted at the facility. The staff person in charge stated that the documentation was on an excel spreadsheet on a computer located at another staff members home.

**Posted Documentation**

**Not In Compliance**

**1215 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on review of documentation, a daily schedule of activities to be conducted with the children was not posted in any of the classrooms.

**Animals**

**Not In Compliance**

**1225 - Animals in the Presence of Children**

**Not In Compliance**

**922 KAR 2:120. Section 13. Animals.**  
**(1) An animal shall not be allowed in the presence of a child in care:**  
**(a) Unless:**  
**1. The animal is under the supervision and control of an adult;**  
**2. Written parental consent has been obtained; and**  
**3. The animal is certified as vaccinated against rabies; or**  
**(b) Except in accordance with subsection (3) of this section.**

**Findings:**

General: Based on review of documentation, there was no parental consent presented for children to be in the presence of the turtle located in the preschool classroom.

Signature of Provider/Representative

Title

Date