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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Brookside Elementary School	Provider Information	CLR No: L383279
Provider Address: 199 Brookside Drive, Nicholasville, KY, 40356	Provider Type: LICENSED TYPE I	Capacity: 100
Owner(s): Jessamine County Schools		Director(s): Jones, Jenny

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291323
Date Initiated: 10/23/2019 2:39 PM	Date Concluded: 10/23/2019 4:15 PM	
	No. of Children Present: 47	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. A staff hired on 8/10/17, did not have a current evaluation on file. The evaluation on file was dated 9/22/17.

Employee Records	Not In Compliance
410 - Training	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The following was found:

1. A staff hired on 4/15/19, did not have written evidence of completing orientation training.
2. A staff hired on 10/10/16, completed three hours of training during the completed training year.
3. A staff hired on 8/10/17, completed 13 hours of training during the completed training year.

The ECE-TRIS system was reviewed.

Inspection Report	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance
1135 - Immunization	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;	
Findings: General: Based on review of documentation, this regulatory requirement was not met. Two children did not have immunization certificates on file. Both of these children were enrolled on 8/14/19.	
1140 - Enrollment Information	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on review of documentation, this regulatory requirement was not met. A child enrolled on 8/14/19, did not have a physician's name or phone number on file.	
Written Documentation	
1150 - Evacuation Plan	Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).	
Findings: General: Based on review of documentation, this regulatory requirement was not met. The facility did not have written documentation on file indicating that they submitted the emergency preparedness plan to the local emergency management officials. The emergency management plan must be submitted annually to the local emergency management officials.	
Posted Documentation	
1210 - Disaster Course of Action	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;	
Findings: General: Based on observation and review of documentation, this regulatory requirement was not met. The facility did not have posted a written plan outlining the course of action in the event of a natural or manmade disaster that is posted in a prominent place. The facility had an evacuation diagram posted.	
Animals	
Not Applicable	

Signature of Provider/Representative

Title

Date