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Inspection Report

Provider Name: Paris-Bourbon County YMCA Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L355298
Provider Address: 917 Main Street, Paris, KY, 40361		Capacity: 128
Owner(s): Young Men's Christian Association Of Paris-bourbon County, Inc.		Director(s): Berry, Leslie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219544
Date Initiated: 04/13/2017 9:30 AM	Date Concluded: 04/13/2017 1:00 PM	
	No. of Children Present: 45	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, there were three (3) staff who did not have documentation of an annual evaluation on file. The hire dates for these staff were 2/8/12, 6/20/03, and 9/9/10.

Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation and interview, there was a staff person hired 6/21/16 who did not have the results of a child abuse and neglect check on file. There was documentation the the check had been submitted and the staff person in charge stated she was unaware of what had happened to the results. She also stated the staff person does not work alone. There were two (2) staff who had criminal records checks on file but the checks were not dated prior to employment and there was no documentation of when the checks had been submitted. A staff person hired 12/19/16 had a criminal records check dated 1/23/17 and a staff person hired 9/28/16 had a criminal records check dated 10/3/16. The bus driver did not have a child abuse and neglect check or a criminal records check on file. There were two (2) maintenance staff employed by the YMCA working on the playground while children were present; they did not have a background checks on file at the center. Also, there were two (2) YMCA staff in the center observed interacting with children at the time of the survey who did not have child abuse and neglect checks on file; they did have completed criminal records checks.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, there were five (5) staff who lacked documentation of meeting the education requirement. The hire dates for these staff were 11/6/14, 3/20/17, 12/21/16, and 12/19/16 for two (2) staff.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, there was one (1) staff who did not have documentation of being free TB on file; hire date 6/9/14. Also, there were three (3) staff who did not receive the documentation prior to employment. A staff person hired 12/19/16 had documentation dated 1/5/17. A staff person hired 10/25/16 had documentation dated 10/28/16. A staff person hired 9/28/16 had documentation dated 9/29/16.

325 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

Findings:

General: Based on Review of Documentation and interview, the staff who opened the center at 6:30 AM on Tuesdays and Thursdays did not have current first aid training. The next staff person with training arrived at the center at 7:00 AM. The staff person in charge stated the opening staff person was trained in first aid at the same time as she was in CPR, however, the card did not reflect the first aid training.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, there were three (3) staff who had no evidence of completing the required orientation training; hire dates were 9/1/16, 9/4/16, 12/19/16. There was also one (1) staff who completed the training but not within the first three (3) months of employment. The staff was hired 12/19/16 had the training was completed 3/30/17. There was one (1) staff hired 8/13/15 who completed pediatric abusive head trauma training on 1/17/12 but had not renewed the training after five (5) years. There was one (1) staff hired 5/1/2015 who completed pediatric abusive head trauma training on 1/9/17; not within her first year of employment. There were three (3) staff who did not have documentation of completing the required fifteen (15) hours of training for their current training year; hire dates were 11/6/14, 9/9/10, and 5/1/2015.

345 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(18) A driver of a vehicle transporting a child for a center shall:

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
 - 1. The background checks as described in 922 KAR 2:110; and**
 - 2. An annual check of the:**
 - a. Kentucky driver history records in accordance with KRS 186.018; or**
 - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident which resulted in the death of a person.**

Findings:

General: Based on Review of Documentation, the person designated as the bus driver did not have a driving history check on file.

Programming

In Compliance

Inspection Report	
Premises	Not In Compliance
460 - Inaccessible Items	Not In Compliance
<p>922 KAR 2:120. Section 3. General Requirements.</p> <p>(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:</p> <ul style="list-style-type: none"> (a) Toxic cleaning supplies, poisons, and insecticides; (b) Knives and sharp objects; (c) Matches, cigarettes, lighters, and flammable liquids; (d) Plastic bags; (e) Litter and rubbish; (f) Bar soap; and (g) Personal belongings and medications of staff. 	
<p>Findings:</p> <p>General: Based on Observation of the area adjacent to the kitchen and two (2) year old room, there were bottles of Pine Sol cleaner and black plastic garbage bags stored in cabinets accessible to children.</p>	
520 - Floors, Walls, Ceilings	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements.</p> <p>(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.</p>	
<p>Findings:</p> <p>General: Based on Observation, in the Nursery 2 room there multiple areas of chipping paint and tape residue on the yellow wall and the orange wall. In the Two-Year -Old there were areas of chipping paint throughout the room and tape residue on the green wall in the dramatic play area.</p>	
580 - Toilet Room	Not In Compliance
<p>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</p> <p>(2) A toilet room shall:</p> <ul style="list-style-type: none"> (a) 1. Be provided for each gender; or <li style="padding-left: 40px;">2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. 	
<p>Findings:</p> <p>General: Based on Observation, in the bathroom in the Pre k room the caulk around the sink faucet was peeling away and there was a build up of grime.</p>	
585 - Sink	Not In Compliance
<p>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</p> <p>(3) A sink shall be:</p> <ul style="list-style-type: none"> (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit; (d) Equipped with liquid soap; (e) Equipped with hand-drying blower or single use disposable hand drying material; (f) Equipped with an easily cleanable waste receptacle; and (g) Immediately adjacent to a changing area used for infants and toddlers. 	
<p>Findings:</p> <p>General: Based on Observation, the water temperature at the handwashing sink in the Nursery 2 room was 125 degrees Fahrenheit. The water temperature was tested with a calibrated thermometer.</p>	
Hygienic Practices	
625 - Diaper Changing Area/Surface	Not In Compliance
<p>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</p> <p>(10) When a child is diapered, the child shall:</p> <ul style="list-style-type: none"> (b) Be placed on a surface that is: <ul style="list-style-type: none"> 1. Clean; 2. Padded; 3. Free of holes, rips, tears, or other damage; 4. Nonabsorbent; 5. Easily cleaned; and 6. Free of any items not used for diaper changing. 	
<p>Findings:</p> <p>General: Based on Observation, the diaper changing mat in the Preschool room was torn.</p>	
<p style="text-align: center;">First Aid/Medication</p> <p style="text-align: center;">Outdoor Play Area</p>	
<p style="text-align: right;">In Compliance</p> <p style="text-align: right;">In Compliance</p>	

Inspection Report	
Equipment	Not In Compliance
755 - Toys/Equipment/Furniture	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (1) All toys, equipment, and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint.	
Findings: General: Based on Observation, in the Nursery 2 room there was a shelf near the classroom door that had paint damage that appeared to be from tape that had been removed. In the Nursery 1 room the adult rocking chair cushion was torn, the bouncy seat cloth cover was torn and frayed on the back, and the inside of the refrigerator had food spills and hair. In the Pre K room the vinyl seats in the book area were torn at the edges.	
Transportation	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on Review of Documentation, there were four (4) children's files that did not include name and/or contact information for a physician. The enrollment dates for these children were 6/4/15, 10/3/16, 8/10/16, and 10/19/16.	
Written Documentation	Not In Compliance
1085 - Evacuation Plan	Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.	
Findings: General: Based on Review of Documentation, there was no emergency preparedness plan written or submitted for 2016.	
1100 - Staff Schedule	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (d) A written schedule of staff working hours;	
Findings: General: Based on Review of Documentation and interview, the only staff schedule available was for 4/11/17. There was no staff schedule written for the day of the survey. The staff person in charge stated that a new schedule is done daily and all except for the the 4/11/17 had been thrown away and deleted from the computer.	
1105 - Professional Development	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;	
Findings: General: Based on Review of Documentation, there was no documentation of current professional development plans on file.	

Inspection Report

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, the only recorded earthquake drill and tornado drill was for February 2017. There were none for the previous year.

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, the names of the children who participated in the fire drill was not documented for the 3/20/17 fire drill.

1145 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(13) An earthquake drill and a tornado drill shall be conducted during hours of operation:

- (a) At least quarterly; and
- (b) Documented.

Findings:

General: Based on Review of Documentation, the only recorded earthquake drill and tornado drill was for February 2017. There were none for the previous year.

Posted Documentation

Not In Compliance

1155 - Posting Requirements

Not In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;
- (d) A description of services provided by the child-care center, including:
 - 1. Current rates for child care; and
 - 2. Each service charged separately and in addition to the basic rate for child care;
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (f) Daily schedule.

Findings:

General: Based on Observation, the center's rates were not posted.

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on Observation, the daily activities plan in the Preschool room and the Nursery 2 room were not current. The plan in the Preschool room was dated 4/3/17. The plan in the Nursery 2 room was dated 9/20/16.

Animals

In Compliance

Signature of Provider/Representative

Title

Date