



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

Vanessea Beal, Program Official

Date

Angela Williams-Jackson, Regional Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 7/20/2023 **VisitType:** LS POI Follow Up **Arrival:** 12:30 PM **Departure:** 3:05 PM

FR-000010603

Beal, Vanessea R

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Same

The following information is associated with a LS POI Follow Up:

Activities and Equipment

290-2-3-.09 Activities **Met**

Correction Deadline: 4/25/2023

Corrected on 7/20/2023

The citation was observed to be corrected on this date.

290-2-3-.12 Equipment and Supplies(CR) **Met**

Correction Deadline: 5/9/2023

Corrected on 7/20/2023

The citation was observed to be corrected on this date.

Correction Deadline: 4/25/2023

Corrected on 7/20/2023

The citation was observed to be corrected on this date.

Comment

Toys and equipment observed to be clean and safe from hazardous conditions.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 5/5/2023

Corrected on 7/20/2023

The citation was observed to be corrected on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Home does not provide swimming activities.

Records Reviewed: 7

Records with Missing/Incomplete Components: 2

Child # 5 Not Met
"Missing/Incomplete Components"
Immunization Form - (.08)(2)

Child # 7 Not Met
"Missing/Incomplete Components"
Immunization Form - (.08)(2)

290-2-3-.08 Children's Records Not Met

Finding
290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on review of records that the provider was observed to be without signed notification from parents acknowledging that the home does not provide liability insurance.

Correction Deadline: 7/21/2023

Recited on 7/20/2023

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that one child did not have the 3231 immunization record and one child had an immunization record that expired March 14, 2023.

Correction Deadline: 7/20/2023

Correction Deadline: 4/25/2023

Corrected on 7/20/2023
The citation was observed to be corrected on this date.

290-2-3-.08 Parental Authorization(CR) **Met**

Comment
Parent authorizations obtained/completed.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Not Met**

Correction Deadline: 5/5/2023

Corrected on 7/20/2023
The citation was observed to be corrected on this date.

Correction Deadline: 4/25/2023

Corrected on 7/20/2023
The citation was observed to be corrected on this date.

Finding
290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the provider did not conduct emergency drills as required. The fire drill, smoke detector, and fire extinguisher drill were conducted March 2023. Additionally, there was no evidence that the lockdown drill and emergency plan procedure were conducted.

Correction Deadline: 7/21/2023

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Met**

Comment
The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition **Met**

Comment
Please ensure that the menu has the current month and week completed.

Correction Deadline: 7/20/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
Staff stated proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR) **N/A**

Comment
Per the provider no medication is currently dispensed.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment
The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit**Not Met****Finding**

290-2-3-.11(1)(e) requires the Home and any vehicle used for transportation Children to have a first aid kit which at least contains: scissors, tweezers, gauze pads, thermometer, adhesive tape, band-aids, insect - sting preparation, antiseptic cleaning solution, antibacterial ointment, bandages, disposable rubber gloves, protective eyewear, facemask, and cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored in a central location so that it is not accessible to Children but is easily accessible to the Provider and Staff. The Home must also maintain written directions for the use of universal precautions for handling blood and bodily fluids. The directions on the use of universal precautions must be kept with the first aid kit at all times. It was determined based on observation that the first aid kit was missing protective eyewear, antibacterial ointment, and insect - sting preparation.

Correction Deadline: 7/30/2023

290-2-3-.11 Transportation(CR)**N/A****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Met****Correction Deadline: 4/25/2023****Corrected on 7/20/2023**

The citation was observed to be corrected on this date.

Correction Deadline: 4/25/2023**Corrected on 7/20/2023**

The citation was observed to be corrected on this date.

290-2-3-.07 Staff Qualifications(CR)**Not Met****Finding**

290-2-3-.07(27) requires that the Provider, Employees and Provisional Employees shall not commit any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Home and shall comply with all applicable laws and regulations. It was determined based on a review of documents that the provider did not have a current Business License. The provider stated that when the city of Cordele Inspector comes back to her house to verify that she has the water meter covered, they will give her the Business License.

Correction Deadline: 7/20/2023

290-2-3-.07 Staff Training

Not Met

Finding

290-2-3-.07(7) requires that the Provider, Employees and Provisional Employees with direct care responsibilities shall complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that the provider did not have evidence of health and safety orientation training as required.

Correction Deadline: 8/19/2023

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.