



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/9/2023 **VisitType:** Licensing Study **Arrival:** 10:10 AM **Departure:** 4:00 PM

CCLC-2229

WOOD ACRES COUNTRY DAY SCHOOL, INC.

1772 Johnson Ferry Road Marietta, GA 30062 Cobb County
 (770) 971-1880 mmanning@woodacresschool.org

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/09/2023	Licensing Study	Good Standing	
05/03/2022	Monitoring Visit	Good Standing	
12/01/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
5	J	Four Year Olds and Five Year Olds	2	14	C	21	C	NA	NA	Transitioning
5	K	Four Year Olds and Five Year Olds	2	14	C	21	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0							
7	G	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Lunch
7	H	Three Year Olds and Four Year Olds	2	11	C	18	C	NA	NA	Transitioning
7	I	Three Year Olds and Four Year Olds	2	12	C	19	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 56			Total Capacity @25 sq. ft.: 0							
8	D	Two Year Olds	2	6	C	20	C	NA	NA	Lunch
8	E	Two Year Olds	3	7	C	18	C	NA	NA	Lunch
8	F	Three Year Olds	3	10	C	19	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 0							
building 1	Room C	One Year Olds	2	4	C	20	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 92			Total Capacity @35 sq. ft.: 175			Total Capacity @25 sq. ft.: 0				

Comments

The purpose of the visit is to follow up on a visit from May 3, 2022 and to conduct a Licensing Study.

Plan of Improvement: Developed This Date 01/09/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Mary Manning, Program Official

Date

Neli Todorova, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Comment

Records were observed to be complete and well organized.

Technical Assistance

591-1-1-.08(6) - Discussed with the Director that the Center needs to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request.

Correction Deadline: 1/9/2023

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(4) - Please ensure that all bathroom exhaust vents are working properly as required.

Correction Deadline: 2/8/2023

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(3) - Please ensure that the peeling paint on the ceiling of the bathrooms is removed.

Correction Deadline: 1/9/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on measurements that the fence on the large playground measured between 42 and 44 inches in several places, when at least 48 inches was required.

POI (Plan of Improvement)

The center will clean at the base of the fence to ensure appropriate height. The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 1/9/2023

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilience. It was determined based on measurements that the resilient surface under the regular swings on both playgrounds measured between one and three inches in depth when at least six inches was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 1/19/2023

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

The program uses catering service. Observed DPH Inspection Report with score of 97.

Discussed sack lunch criteria and requirements.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(1) - Discussed with the Director that the windows in the diapering rooms need to be opened during diapering, and screens needs to be added. Additionally, consultant suggested that the option to add exhausts in the diapering rooms is explored.

Correction Deadline: 1/9/2023

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(7) - Please ensure that children's hands are washed after outdoor play.

Correction Deadline: 1/9/2023**Technical Assistance**

591-1-1-.17(8) - Discussed that gloves do not substitute for staff handwashing before diapering.

Correction Deadline: 1/9/2023

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License**Technical Assistance****Comment**

591-1-1-.16(f) - Discussed with the Director than an Amendment Application is needed to add Infants to the licensed ages. Additionally, the Special Use rooms will need to be measured and added to the License with an Amendment Application submitted from the DECAL Koala account,; as well as measurements for the Playgrounds taken.

Correction Deadline: 1/9/2023**Technical Assistance**

591-1-1-.16(f) - Discussed with the provider that the Exempt Program needs to operate separately from the Licensed Program, and that rooms and playgrounds cannot be used at the same time.

Building 4 needs to be removed from the License with an Amendment if used by the Exempt Program. If the building remains on the License, it should not be used by the Exempt Program.

Correction Deadline: 1/9/2023

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Discussed with the provider to transition children older than 12 months to cots to support age appropriate development.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 10 file(s) for employees hired since last visit.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.