



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/16/2022 **VisitType:** Monitoring Visit

Arrival: 8:45 AM

Departure: 6:45 PM

CCLC-54234

Learn N Play Academy

256 West May Street Winder, GA 30680 Barrow County
 (770) 867-4996 susielnp@learnnplayacademy.com

Regional Consultant

Lynn Schnitzer

Phone: (678) 717-5720

Fax: (770) 344-5683

lynn.schnitzer@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/16/2022	Complaint Investigation & Monitoring Visit	Deficient	
04/27/2022	Incident Investigation by Phone	Good Standing	
03/22/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R- 4's	Two Year Olds and Four Year Olds	1	9	C	14	C	NA	NA	Breakfast
Main	B- 2R/Back 2's	Two Year Olds	1	15	NC	20	C	NA	NA	Transitioning, Breakfast
Main	C/1L/Pre-K 2	PreK	1	18	C	21	C	NA	NA	Centers
Main	D/2L/Pre-K 1	PreK	1	14	C	21	C	NA	NA	Centers
Main	E/Lower L (3's)	Two Year Olds and Three Year Olds	2	9	C	32	C	NA	NA	TV, Transitioning
Main	F-Lower Right 1's	One Year Olds	1	8	C	9	C	NA	NA	Snack, Centers, Diapering

Total Capacity @35 sq. ft.: 117

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 73

Total Capacity @35 sq. ft.: 117

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	C- 1's	14	C
Main	D- Left Toddler	9	C
Main	PG/A/Right 2's	120	C
Main	PG/B/Left 3-12yrs	41	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of today's visit was to conduct follow up from the previous visit conducted on April 27, 2022, and to conduct a complaint investigation.

Plan of Improvement: To Be Submitted 12/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Susie Fitzpatrick, Program Official

Date

Lynn Schnitzer, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/16/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 4/27/2022

Corrected on 11/16/2022

.03(9) - The previous citation was observed to be corrected. The consultant observed center staff to engage with the children in an appropriate manner throughout the center.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that "Lysol" spray was stored on the changing table and diaper wipes on a table by the classroom door accessible to children in classroom B-2R, diaper wipes were in an open box on the floor in the bathroom in classroom E, and a plunger stored behind the toilet in the boys' restroom located between classrooms C-1L and D-2L.

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Correction Deadline: 11/16/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the outside wall on either side of the door from classroom B-2R contained a cracked siding that was accessible to children and the toilet lid located in the restroom of classroom 3-2R was observed to be on the floor and accessible to the children.

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Correction Deadline: 11/30/2022

Recited on 11/16/2022

591-1-1-.26 Playgrounds(CR) Not Met

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

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Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a four inch gap was observed between the wooden fence and the metal fence separating the toddler play area from the preschool play area located on playground PG/A/Right, creating a potential entrapment hazard.

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Correction Deadline: 11/16/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

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Correction Deadline: 4/27/2022

Corrected on 11/16/2022

.10(4) -The previous citation was observed to be corrected. Consultant observed staff to disinfect the diaper changing surface after completing the diaper changing process.

Finding

591-1-1-.10(9) requires Center Staff to not use the area used for diapering for food preparation and to keep the diapering area clear of formulas, food, food utensils and food preparation items. It was determined based on observation that the tray containing food was on the diaper changing table during breakfast and the milk container was on the changing table during lunch in classroom B-2R.

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Correction Deadline: 11/16/2022

Recited on 11/16/2022

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that children's hands were not washed after staff completed the diaper changing process in classroom F. Further, children's hands were not washed with liquid soap and warm running water before being served snack in classroom F.

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Correction Deadline: 11/16/2022

Recited on 11/16/2022

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member did not wash their hands upon completing the diapering procedures in the classroom F.

Correction Deadline: 11/16/2022

Recited on 11/16/2022

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that 15 of 15 emergency medical information records were not maintained on the vehicle for children receiving school transportation services.

Correction Deadline: 11/17/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the center did not document the unloading of ten of ten children after completing a school transportation route from Kennedy Elementary School on Tuesday, November 15, 2022. Staff did not document the loading and unloading of one of ten children after completing a school transportation route from Kennedy Elementary School Wednesday, November 16, 2022.

Correction Deadline: 11/17/2022

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that the center did not document the departure time, arrival time, and return time for a school transportation route conducted on November 11, 2022 for Holsenbeck Elementary School. Staff did not document the return time for school transportation routes conducted on November 15, 2022, to Holsenbeck Elementary School and Kennedy Elementary School.

Correction Deadline: 11/17/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of records that the center did not document the first check of the vehicle for school transportation routes conducted on November 11, 2022, November 14, 2022, and November 15, 2022, to Holsenbeck Elementary School

Correction Deadline: 11/17/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that the center did not document the second check of the vehicle upon completing a school transportation route on November 11, 2022, to Holsenbeck Elementary School.

Correction Deadline: 11/16/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Program does not serve infants.

Staff Records

Records Reviewed: 16 **Records with Missing/Incomplete Components: 7**

Staff # 1	Not Met
Date of Hire: 10/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 2	Met
Date of Hire: 03/22/2021	
Staff # 3	Met
Date of Hire: 08/04/2022	
Staff # 4	Not Met

Records Reviewed: 16**Records with Missing/Incomplete Components: 7**

Date of Hire: 11/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 5

Met

Date of Hire: 09/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 03/22/2021

Staff # 7

Not Met

Date of Hire: 11/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 8

Not Met

Date of Hire: 10/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 9

Met

Date of Hire: 03/22/2021

Staff # 10

Not Met

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 11

Met

Date of Hire: 09/30/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12

Met

Date of Hire: 08/05/2022

Staff # 13

Met

Date of Hire: 03/22/2021

Staff # 14

Met

Date of Hire: 10/24/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Not Met

Records Reviewed: 16

Date of Hire: 11/14/2022

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 16

Not Met

Date of Hire: 10/03/2022

Records with Missing/Incomplete Components: 7

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Director provided twelve files for employees hired since last visit April 27, 2022.

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Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that the center did not submit a portability request for staff #13, date of hire October 24, 2022, satisfactory comprehensive determination letter. Staff member #13 was observed to have a satisfactory comprehensive determination letter dated for October 24, 2022, and was observed to be delivering meals to the classrooms. The center director was able to port staff member #13's satisfactory comprehensive determination letter during the visit.

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Correction Deadline: 11/16/2022

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of records that staff #1, date of hire October 24, 2022, staff #4, date of hire November 14, 2022, staff #7, date of hire November 7, 2022, staff #8, date of hire October 17, 2022, staff #10, date of hire October 3, 2022, staff #14, date of hire November 14, 2022, and staff # 15, date of hire October 3, 2022, did not have evidence of initial center orientation on file.

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Correction Deadline: 11/16/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that a ratio of 1:15 two-year-old children was observed in classroom B-2R. A ratio of 2:15 was required.

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Correction Deadline: 11/16/2022

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that four two-year-old children were housed with five four-year-old children in classroom A-1R.

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Correction Deadline: 11/16/2022

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff were not providing watchful oversight of two-year-old children during lunch time in that staff member A was observed to be standing against wall opposite the children's table and staff member B was observed retrieving the children's cots. Further, a staff member briefly left five four-year-old children unattended in classroom A-1R to escort two two-year-old children to classroom B-2R.

Correction Deadline: 11/16/2022