



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/14/2022 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 1:45 PM

CCLC-3512

Second Baptist Church Childcare

301 Tomberlin Road Waycross, GA 31503 Ware County
 (912) 283-0436 secondbaptistdaycare@gmail.com

Regional Consultant

Connie Boatright

Phone: (912) 544-9701
 Fax: (912) 544-9700
 connie.boatright@dec.al.gov

Mailing Address
 Same

Joint with: Beth Houtz

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/14/2022	Licensing Study	Good Standing	
07/19/2021	Monitoring Visit	Good Standing	
06/10/2021	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/106	Two Year Olds	2	15	C	15	C	NA	NA	Centers
Main	B/104	Infants and One Year Olds	2	4	C	16	C	NA	NA	Floor Play, Diapering, Free Play, Centers
Main	C/101	Infants	2	9	C	16	C	NA	NA	Nap, Free Play, Diapering, Feeding, Floor Play
Main	D/105		0	0	C	18	C	NA	NA	Not In Use
Main	E/103		0	0	C	15	C	NA	NA	Not In Use
Main	F/102	Two Year Olds	1	8	C	16	C	NA	NA	Centers
Main	G/202	Two Year Olds and Three Year Olds	2	7	C	18	C	NA	NA	Centers, Transitioning, Clean Up
Main	I/204		0	0	C	15	C	NA	NA	Not In Use
Main	K-10-12 yrs		0	0	C	26	C	NA	NA	Not In Use
Main	L-4-5 yrs		0	0	C	25	C	29	C	Not In Use
Main	M-6-10 yrs	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	19	C	50	C	57	C	Transitioning, Art, Centers
Total Capacity @35 sq. ft.:			230			Total Capacity @25 sq. ft.: 241				
Total # Children this Date: 62			Total Capacity @35 sq. ft.: 230			Total Capacity @25 sq. ft.: 241				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plygrd #5	17	C
Main	Plygrd-1	87	C
Main	Plygrd-2	50	C
Main	Plygrd-3	15	C
Main	plygrd-4-2's	17	C
Main	plygrd-sch age	32	C

Comments

The consultant completed a in person Licensing Study at Second Baptist Church this day. The center director stated there is a total of 19 staff with 7 of the 19 being newly hired. The center director stated no medication is administered, no field trips provided and routine transportation is provided. The consultant request documents to be uploaded in Koala by close of business on 03-21-2022. The Administrative Review was completed on 04-04--2022. No transportation was observed during this visit. One therapist CBC had not been ported and nine staff members CBC expired and there were a lapse before obtaining a current CBC. The consultant discussed the script and affidavit with the Center Director. A one-day-letter was provided to the center director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kathi Boyette, Program Official

Date

Connie Boatright, Consultant

Date

Beth Houtz, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 3/14/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed age appropriate activities through out the center.

Correction Deadline: 3/14/2022

591-1-1-.12 Equipment & Toys(CR)

Not Met

Technical Assistance

591-1-1-.12(2) - The center director will ensure that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean (One toy microwave was missing a door, one toy kitchen sink was missing a door in classroom E-103, and one toy kitchenette was missing a sink bowl in classroom F-102).

Correction Deadline: 3/14/2022

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation and measurements that the following furniture was not secured and poses as a tipping hazard to the children in care:

---Three bookshelves measured 9.5 inches x 4.8 inches, three bookshelves measured 12 inches x 48 inches, and one bookshelf measured 5 feet by 1.5 inches were located in classroom A-106 and not secured causing a potential tipping hazard.

---Three bookshelves measured 12 inches by 48 inches were located in classroom B-104 and not secured causing a potential tipping hazard.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 4/14/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(7) requires Center Staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on observation that the bathroom located in classroom G-102 had urine on the floor.

POI (Plan of Improvement)

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

Correction Deadline: 4/14/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25(11) - The center director will ensure that floor covering is tight and not a tripping hazard. Two of two rugs located in classroom C-101 and two of two rugs located in classroom G-202 was not tight fitting and should be removed.

Correction Deadline: 4/13/2022

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazardous items were accessible to the children in care:

---Six brooms, two dust pans, one vacuum, two toilet plungers, two unlocked cabinets, one cabinet sink with one broken cabinet door, and one broken table were observed in classroom I-204 and to be accessible to the children in care.

--- Two pocket books were being stored in an unlocked cabinet, accessible to the children in care in classroom I-204.

---Four bottles of Clorox and one bottle of Fabuloso cleaner were being stored under the kitchen cabinet with no lock and accessible to the children in classroom K.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/14/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation and measurements that the following items were in need of repair:

---Classroom A - 106 had an electrical box covering that was cracked, a toy bucket that had a 3 inch x 1.5 inch crack leaving sharp edges, two bolts protruding more than two threads securing the protective electrical protective cover located by the indoor air unit, and two additionally electrical protective cover boxes were broken and in need of repair or replacement.

---Classroom G-202 had a Little Tikes plastic blue bench with a 19 inch crack in the seat causing a potential pinching hazard and in need of repair or replacement.

---Three of three bookshelves located in classroom B-104 were chipping paint.

---The left toilet in classroom G-102 had a broken flusher.

---The toilet ring was broken, two soap dishes were dirty and four tiles were in need of repair in classroom K.

---Classroom A-106 had two of two classroom doors that were chipping paint, toys in need of cleaning and the diapering exhaust fan in need of dusting.

---Classroom B-104 had two of two classroom doors that were chipping paint, and the diaper changing table right leg had a one inch x a three inch splintering area.

---Classroom C-101 diapering exhaust fan needs dusting.

---Classroom E-103 blue carpet and blue rug had frayed edges, walls were chipping paint, four holes around the toilet tissue holder, six loose tiles, handicap bars are rusting and two protruding bolts on the back bottom of the toilet.

---Classroom F-102 exhaust fan needs dusting and one 12 x 48 inch book shelf was chipping paint.

---Classroom G-202 one adult cloth chair was soiled.

---Classroom K had two protruding bolts behind the toilet, a soiled rug and dirty carpet.

POI (Plan of Improvement)

The Center will have the above hazards removed, replaced or repaired.

Correction Deadline: 4/14/2022

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that four electrical boxes had eight plugs that did not have the protective covering over them as required and was accessible to the two-year-old children.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 3/14/2022

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation and measurements that the fencing had the following measurements on some parts of the fencing.

---Playground fencing 1 measured 40 inches in height where 48 inches are required.

---Playground fencing 2 measured 40 - 47 inches in height where 48 inches are required and 57 inches of fencing were loose.

---Playground fencing 3 measured 40 to 46 inches in height where 48 inches are required.

---Playground fencing 4 measured 40 inches in height where 48 inches are required.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 3/14/2022**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were present:

Playground 1:

---The cement ramp had more than a four inch drop off.

---Cement was protruding around the pipe drain.

---One board had a 3 x 5.5 inch weathered and splintering area.

---The trash can lid was cracked.

Playground 2:

---A two and a half inch metal rebar rod was sticking up from the ground.

---2 of 5 bars were missing from the gym set. .

---The foot rest on the dolphin was rusting.

---One wooden post was broken off at the ground and sticking up.

---The spring on the green motorcycle was stripped.

---One of eight S clamps was not fastened or hooked.

---Two of eight green rubber chain protective coverings are dry, broken, and had sharp edges.

Playground 3:

---The double gate chain and lock were rusted.

---Five wooden top boards and one wooden seat board on the picnic table were weathered and splintering.

---29 of 29 metal bars had chipped paint and were rusted on the large structure.

---Several areas on the wooden flooring were not smooth, weathered and buckled.

---1 green slide had a 9 inch gap on each side at the top.

---4 of 4 springy seats were chipping paint.

Playground 4:

---One chain located on the gate was rusted.

---One bolt located on the gate was more than two threads in length.

---One of two swing poles was weathered and splintered.

---Two piles of busted concrete were accessible to the children.

---One thorn bush was growing inside of the playground and accessible to the children.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 3/24/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilience. It was determined based on observation and measurements that playground 2 and playground 3 measured 1 - 3 inches of resilient surface beneath and within the fall zones of swinging and climbing equipment where 6 inches were required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 3/24/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that four active ant beds were observed throughout the playgrounds. Additionally, weeds were growing on playground one. Additionally, playground three had a broken tree root in need of removal, plastic to be removed and a hole to fill in.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 3/14/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Center menu meets USDA guidelines.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Technical Assistance

591-1-1-.15(3) - The center director will ensure that baby bottles are labeled with the child's name and current date daily.

Correction Deadline: 3/14/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Discussed proper steps for dishwashing.

Comment

Reminder that all food items are to be stored off of the pantry floor (A case of apple sauce and a case of pear slices).

Health and Hygiene

591-1-1-.07 Children's Health**Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that a two-year-old child was wearing a necklace around her neck posing a potential choking hazard.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 3/14/2022

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Technical Assistance

591-1-1-.10(1) - The center director will ensure that at any time a child is being diapered, the center will use the exhaust fan or window ventilation system.

Correction Deadline: 3/14/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The center director stated no medication is administered.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of documents produced that the last tornado drill was conducted July 8, 2021 when a tornado drill is required to be conducted every six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 4/1/2022

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Please include address of destinations on transportation checklist.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the white van with tage number RDQ3374 had two seats that were heavily soiled and stained, one bucket that was broken, two plastic covers to the seat mechanisms were broken and one child car seat was placed behind a reclining seat (driver's seat).

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 4/14/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Technical Assistance

591-1-1-.30(1)(b)1 - The center director will ensure that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick (B-104 had mats with a 1 inch x 1 inch rip).

Correction Deadline: 3/14/2022

Technical Assistance

591-1-1-.30(1)(d) - The center director will ensure that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row (Classroom C-101).

Correction Deadline: 3/14/2022

Finding

591-1-1-.30(2)(a) requires that a Center shall maintain the infant’s sleeping area to be comfortable for a lightly clothed adult within a temperature range of sixty-five (65) to eighty-five (85) degrees depending upon the season. There shall be lighting adequate to see each sleeping infant’s face to view the color of the infant’s skin and check on the infant’s breathing. It was determined based on observation that the lighting in classroom E-103 was too dark during nap time and the child’s face and skin color and breathing could not be observed as required.

POI (Plan of Improvement)

The Center will keep the sleeping area(s) for infants adequately lit and at a comfortable temperature, as required.

Correction Deadline: 3/14/2022

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 10

Staff # 1 Not Met

Date of Hire: 03/02/2015

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2 Met

Date of Hire: 04/22/2004

Staff # 3 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 4 Met

Date of Hire: 11/27/2021

Staff # 5 Met

Date of Hire: 02/04/2020

Staff # 6 Met

Date of Hire: 07/28/2014

Staff # 7 Not Met

Date of Hire: 06/08/2008

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 8 Met

Date of Hire: 05/26/2021

Staff # 9 Not Met

Date of Hire: 06/25/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10 Date of Hire: 10/28/2004 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 11 Date of Hire: 11/18/2019	Met
Staff # 12 Date of Hire: 01/29/2021	Met
Staff # 13 Date of Hire: 04/08/2021	Met
Staff # 14 Date of Hire: 04/28/2016 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 15 Date of Hire: 02/16/2022	Met
Staff # 16 Date of Hire: 09/07/2010 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 17 Date of Hire: 12/05/2014 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 18 Date of Hire: 02/04/2022	Met
Staff # 19 Date of Hire: 05/03/2010 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 20 Date of Hire: 01/27/2022	Met
Staff # 21	Not Met

Date of Hire: 01/26/2006

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Director provided 7 file(s) for employees hired since last visit.

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff member 1, staff member 7, staff member 9, staff member 10, staff member 14, staff member 16, staff member 17, staff member 19, and staff member 21 did not have a valid and current satisfactory Comprehensive Criminal Records Check Determination letter on file prior to being present at the center while any child is present for care as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will immediately ensure the CRC rules are maintained.

Correction Deadline: 3/14/2022

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of staff files and koala outback that staff # 3 has a satisfactory Comprehensive Criminal Records Check determination letter on file, however, the portability date expired on January 7, 2022, and the therapist has been on the daycare property providing services to children since the portability expiration date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will immediately ensure CRC rules are maintained.

Correction Deadline: 4/5/2022

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of records that staff member 1, staff member 7, staff member 9, staff member 10, staff member 14, staff member 16, staff member 17, staff member 19, and staff member 21 did not complete a new Comprehensive Criminal Records Determination at least once every five years as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will immediately ensure CRC rules are maintained.

Correction Deadline: 4/5/2022

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of documents uploaded that one staff member hired May 25, 2021 had no proof of completion of Health and Safety orientation training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 4/1/2022

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of documents produced that the center director and cook did not have the four hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 4/1/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of documents uploaded that one staff member hired October 28, 2004 had nine hours of annual training for 2021 when ten hours were required. Additionally, one staff member hired September 13, 2010 had eight hours of annual training where ten hours were required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/1/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.