



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/31/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:35 AM **Departure:** 11:00 AM

CCLC-23074

Holdheide Academy

5234 Old Hwy 5 Woodstock, GA 30188 Cherokee County
 (770) 516-2292 tdorsten@mindspring.com

Regional Consultant

Marsha Ruiz-Crosby

Phone: (678) 717-5431

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Mailing Address

206 Somerset Circle
 Woodstock, GA 30189

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/31/2022	Complaint Investigation Follow Up	Good Standing	
03/25/2022	Incident Investigation & Follow Up	Support	
03/09/2022	Monitoring Visit	Deficient	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st. Left		0	0	C	13	C	NA	NA	Not In Use
Main	B- 2nd Left	One Year Olds and Two Year Olds	1	7	C	9	C	NA	NA	Floor Play,Circle Time
Main	C- 3rd Left	Two Year Olds	1	9	C	10	C	NA	NA	Circle Time
Main	D-1st Right		0	0	C	13	C	NA	NA	Not In Use
Main	E- 2nd Right		0	0	C	20	C	NA	NA	Not In Use
Main	F- 3rd Right	Three Year Olds and Four Year Olds	2	17	C	26	C	NA	NA	Breakfast
Main	G- 4th Left	Infants	1	4	C	14	C	NA	NA	Floor Play,Feeding
Total Capacity @35 sq. ft.: 105						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground: Left Side Younger	19	C
Main	Playground: Right Side Older	50	C

Comments

Plan of Improvement: Developed This Date 04/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tammy Dorsten, Program Official

Date

Marsha Ruiz-Crosby, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 3/25/2022

Corrected on 3/31/2022

.25(12) - Consultant observed electric heating fan on a shelf not accessible to the children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation of the 3rd right classroom that a hyperbaric chamber stored near the exit door was uncovered and accessible to children in care. During the visit, staff added a blanket to cover the hyperbaric chamber and created a barrier using classroom equipment to prevent children access.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/8/2022

Recited on 3/31/2022

591-1-1-.26 Playgrounds(CR)

Defer

Defer

591-1-1-.26(8)-Program was given a deadline of 4/15/22 to add resilient surface to fall zones on both the right and left playground.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 4/15/2022

Defer

591-1-1-.26(9)-Program was given a due date of 4/15/22 to address exposed tree roots and exposed black plastic lining on both the right and left side playgrounds.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/15/2022

Safety

591-1-1-.36 Transportation(CR)

Defer

Defer

591-1-1-.36(7)(c)2.-This rule will be evaluated on next visit as Director stated no transportation is being conducted at this time.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 3/10/2022

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 09/09/2021

Staff # 2 Met

Date of Hire: 05/25/2007

Staff # 3 Met

Date of Hire: 06/13/2019

Staff # 4 Met

Date of Hire: 05/16/2015

Staff # 5 Met

Date of Hire: 07/16/2021

Staff # 6 Met

Staff # 7 Met

Date of Hire: 02/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 10/20/2021

Staff # 9 Met

Date of Hire: 11/23/2021

Staff # 10

Met

Date of Hire: 07/27/2021

Staff # 11

Not Met

Date of Hire: 03/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 5**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation or staff records that a therapist with Babies Can't Wait staff #11 had a satisfactory criminal records check ran through another facility and was not electronically ported to the Center. Consultant observed staff #11 working alone in the hallway on a puzzle with a 1-year-old child.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will regularly review DECAL Koala to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center electronically ported the staff criminal records check successfully during the visit. The Center will ensure CRC rules are maintained prior to staff working in the facility.

Correction Deadline: 3/31/2022**591-1-1-.14 First Aid & CPR****Defer****Defer**

591-1-1-.14(2)-Program was given a deadline of 4/15/22 to complete first aid and CPR training for all applicable staff.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/15/2022**591-1-1-.33 Staff Training****Defer****Defer**

591-1-1-.33(5)-Annual Training for staff will be reviewed during next licensing study visit. Program has until 12/31/22 to complete 10 hours of annual training for staff.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2022