



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/17/2022 **VisitType:** Monitoring Visit

Arrival: 10:15 AM

Departure: 1:00 PM

CCLC-22112

Creme de la Creme

2349 Meadow Church Road Duluth, GA 30097 Gwinnett County
(678) 389-4403 Janderson@cremedelacreme.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/17/2022	Monitoring Visit	Good Standing	
09/28/2021	Licensing Study	Good Standing	
02/02/2021	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Creme Prep (4-5yrs)	Four Year Olds and Five Year Olds	1	14	C	22	C	NA	NA	Circle Time
Main	B - Coconut Theatre		0	0	C	13	C	NA	NA	Not In Use
Main	C - Toddler Club C	Two Year Olds and Three Year Olds	2	5	C	19	C	NA	NA	Free Play
Main	D - Pouponniere-Infant 2&3	Infants and One Year Olds	4	18	C	16	NC	NA	NA	Nap, Floor Play
Main	E - Pouponniere-Infant 1	Infants	1	4	C	19	C	NA	NA	Floor Play
Main	F - Toddler Club A	Three Year Olds and Four Year Olds	1	11	C	18	C	NA	NA	TV
Main	G - Toddler Club D	Four Year Olds	2	12	C	13	C	NA	NA	Art
Main	H - Library		0	0	C	13	C	NA	NA	Not In Use
Main	I - Math and Science		0	0	C	10	C	NA	NA	Not In Use
Main	J - Music		0	0	C	12	C	NA	NA	Not In Use
Main	K-Art		0	0	C	12	C	NA	NA	Not In Use
Main	L-Computer Lab		0	0	C	11	C	NA	NA	Not In Use
Main	M - KREM TV		0	0	C	21	C	NA	NA	Not In Use
Main	N-Private Kindergarten/ School Age	Five Year Olds and Six Year Olds and Over	2	24	C	33	C	NA	NA	Circle Time
Main	O-Gym		0	0	C	31	C	NA	NA	Not In Use
Main	Q- G2	Two Year Olds	1	8	C	21	C	NA	NA	Centers
Main	R-G3	Three Year Olds	2	10	C	25	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 309	Total Capacity @25 sq. ft.: 0
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Total # Children this Date: 106	Total Capacity @35 sq. ft.: 309	Total Capacity @25 sq. ft.: 0
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Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Tennis Court	29	C
Main	B- Basketball area	110	C
Main	C- Rabbit Run	274	C
Main	D- Tot Lot	52	C
Main	Waterpark	0	C

Comments

The purpose of today's visit was to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jerrell Anderson, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 2/17/2022 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 1:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed movement of children to maintain capacities.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean.

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - DGC 190 - Expires September 24, 2022.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records three of five staff members did not have evidence of transportation training prior to participating in transportation for the week of February 14-18, 2022.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/27/2022

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that the driver did not document in writing the departure, load and return times of the vehicle during the routine P.M. transportation to and from Burnette Elementary.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 2/28/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of records that there was no signature on the transportation form indicating that the second check of the of the vehicle was conducted for school transportation services from Burnette Elementary on February 14, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 2/28/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that there was no signature on the transportation form indicating that the first check of the of the vehicle was conducted for school transportation services from Burnette Elementary on February 14, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 2/28/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that ten of ten mats in room G3 measured one inch thick and were not at least two inches (2") thick as required. It was further observed that five of ten sheet covers were not in good repair as they appeared to be torn.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 2/17/2022

Finding

591-1-1-.30(1)(b)2 requires that cots and mats are used by the same child daily and marked for individual use. It was determined based on observation that the cots in classrooms G2 were not marked for individual use.

POI (Plan of Improvement)

The Center will ensure that cots and mats are used by the same child daily and marked for individual use.

Correction Deadline: 2/17/2022

Staff Records

Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 12/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 06/21/2015	
Staff # 3	Met
Date of Hire: 07/14/2014	
Staff # 4	Met
Date of Hire: 02/15/2017	
Staff # 5	Met
Date of Hire: 08/07/2006	
Staff # 6	Met
Date of Hire: 02/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 10/27/2021	
Staff # 8	Met
Date of Hire: 06/25/2009	
Staff # 9	Met
Date of Hire: 01/31/2021	
Staff # 10	Met
Date of Hire: 01/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 11 Date of Hire: 07/22/2021	Met
Staff # 12 Date of Hire: 09/23/2019	Met
Staff # 13 Date of Hire: 01/22/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14 Date of Hire: 02/07/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 02/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 08/14/2012	Met
Staff # 17 Date of Hire: 08/01/2014	Met
Staff # 18 Date of Hire: 06/01/2021	Met
Staff # 19 Date of Hire: 08/10/2021	Met
Staff # 20 Date of Hire: 09/08/2015	Met
Staff # 21 Date of Hire: 10/01/2020	Met
Staff # 22 Date of Hire: 07/21/2014	Met
Staff # 23 Date of Hire: 01/19/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 02/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Staff # 25
Date of Hire: 07/21/2016

Met

Staff # 26
Date of Hire: 01/24/2022

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27
Date of Hire: 01/03/2022

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28
Date of Hire: 01/05/2015

Met

Staff # 29
Date of Hire: 02/02/2021

Met

Staff # 30
Date of Hire: 02/19/2019

Met

Staff # 31
Date of Hire: 10/04/2021

Met

Staff # 32
Date of Hire: 06/06/2014

Met

Staff # 33
Date of Hire: 06/29/2021

Met

Staff # 34
Date of Hire: 02/14/2022

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 35
Date of Hire: 04/19/2021

Met

Staff # 36
Date of Hire: 09/20/2021

Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided nine files for staff members hired since the previous visit conducted on September 28, 2021. The consultant observed nine of nine newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.33 Staff Training

Met

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on review of records that classroom G2 EF had four two-year-old children and one three-year-old child without a parental agreements on file.

POI (Plan of Improvement)

The Center will secure parental permission and keep it on file.

Correction Deadline: 2/28/2022

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation eight two-year-old children were sitting at a table during mealtime and the staff member was not sitting within arm's length away from the child. The staff member was observed to be walking around the classroom, rather than sitting closely to the children, as required.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 2/17/2022