



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/19/2021 **VisitType:** Licensing Study

**Arrival:** 8:00 AM

**Departure:** 11:00 AM

**FR-9900107762**

**Bates, Charlene M.**

1300 BELMONT ROAD Villa Rica, GA 30180 Paulding County  
 (678) 670-7071 Charsdc@bellsouth.net

**Mailing Address**

1300 BELMONT ROAD  
 VILLA RICA, GA 30180

**Regional Consultant**

Kedirile Magakgala

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kedirile.magakgala@decal.ga.gov

Joint with: Jennifer Bailey

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/19/2021	Licensing Study	Good Standing	
04/13/2021	Monitoring Visit	Good Standing	
11/30/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	3	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	1	9	0	0	0
<b>Total Under 13 Years</b>	2	12	0	0	0
<b>Total Under 18 Years</b>	2				

  

Children Present: 2	Total Children: 12
Caregivers/Helpers Present: 2	Total Caregivers/Helpers: 2

**Comments**

An Administrative Review was conducted on November 19,2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on November 18, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 11/19/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Charlene Bates, Program Official

Date

Kedirile Magakgala, Consultant

Date

Jennifer Bailey, Consultant

Date



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### Findings Report

**Date:** 11/19/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

### Children's Records

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 1**

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 2

Met

**Technical Assistance**

Consultant discussed with the Provider ensuring that the Home has a current and updated record for each Child in care. Consultant informed the Provider to tell Parents not to group siblings on one enrollment form. Consultant discussed ensuring that each child's record include identifying information such as (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); and name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released.

**Correction Deadline: 11/19/2021****Technical Assistance**

Consultant discussed with the Provider to ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 11/19/2021****Technical Assistance**

Consultant discussed with the Provider to remind Parents or Guardians to sign and enter the pick up and drop off time on the attendance log.

**Correction Deadline: 11/19/2021**

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**290-2-3-.08 Parental Authorization(CR)****Met****Comment**

Parent authorizations obtained/completed.

<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

Consultant observed the tub in the children's bathroom to be under repair. Consultant discussed with the Provider to ensure that all repair materials be stored in an area that is inaccessible to children. Consultant also discussed with the Provider to ensure that all bathroom items such as toilet brushes be stored out of reach of children.

**Correction Deadline: 11/19/2021****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Consultant discussed with the Provider using decorative storage bins for children's paperwork to ensure that the Home is free from clutter.

**Correction Deadline: 11/19/2021**

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

**Comment**

The outside area appears clean and well maintained.

**Food Service**

**290-2-3-.10 Food Service & Nutrition**

**Met**

**Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 11/19/2021**

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

Staff stated proper knowledge of hand washing and hygiene procedures.

**290-2-3-.11 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

290-2-3-.11(1)(f) requires diapers to be changed in the Child's own crib or on a nonporous surface which is cleaned with a disinfectant and dried with a single use disposable towel after each diaper change. It was determined based on observation that the Provider changed diapers on top of a toy shelf unit. Consultant observed a fluffy padded frog on top of the toy shelf unit, which the Provider stated that it was for comfort for the children as the toy shelf unit is so hard. Consultant also observed a tear on the diaper changing pad.

**POI (Plan of Improvement)**

To ensure the control of disease transmission, the Home Provider will change diapers in the child's crib or a nonporous surface. The diapering surface will be cleaned and disinfected between use with a single use disposable towel.

**Correction Deadline: 11/19/2021**

**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

Consultant discussed with the Provider ensuring that parents fill out all the required information on the medication form.

**Comment**

Per the provider no medication is currently dispensed

**Licensure**

**290-2-3-.04 Application Requirements(CR)**

**Met**

**Comment**

Consultant observed two unrelated children for pay in the Family Child Care Learning Home on this date.

**Safety and Discipline**

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**290-2-3-.11 Animals** **Met**

**Comment**

The Family Child Care Learning Home does not keep animals on premises.

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

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**290-2-3-.11 First Aid Kit** **Met**

**Comment**

Complete first aid kit observed in the Family Child Care Learning Home

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

Provider stated that they do not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant discussed with the Provider ensuring that new criminal records checks are obtained for the Provider and the Helper before December 30, 2021.

**Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

Evidence observed that the provider was certified in First Aid and CPR.

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**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training** **Met**

**Comment**

Discussed: Health and Safety Training is required for each Staff member with direct care responsibilities within 90 calendar days of their hire date.

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.