



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/20/2022 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 2:00 PM

CCLC-39573

Red Trolleys Daycare Center

1212 S. Patterson Street Valdosta, GA 31601 Lowndes County
 (229) 469-7923 redtrolleys@gmail.com

Regional Consultant

Beth Houtz

Phone: (229) 238-2130

Fax: (229) 238-2955

beth.houtz@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/20/2022	Complaint Investigation & Licensing Study	Good Standing	
10/20/2022	Complaint Closure	Good Standing	
05/26/2022	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Modular building	Two Year Olds	2	12	C	21	C	NA	NA	Clean Up, Transitioning, Outside
Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0							
Building 3	Back Modular building 3-4 year olds	Three Year Olds	2	16	C	21	C	NA	NA	TV
Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0							
Building 4	Modular 4 Room A		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0							
Main	A - Toddlers	One Year Olds	2	9	C	11	C	NA	NA	Free Play
Main	B - Infants	Infants	1	3	C	5	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 16			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 79			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 3	Back Playground	50	C
Main	Playground	33	C

Comments

An In-person visit was conducted on this date. All staff files were reviewed. The center does provide transportation but does not dispense any medication.

Plan of Improvement: Developed This Date 10/20/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Fatimata Ba, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

Date: 10/20/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that there were no lesson plans posted in the classrooms as required.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 10/20/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 10/27/2022

Corrected on 10/20/2022

.12(4) - This citation was observed to be corrected on this date. The water cooler and microwave were secured. The consultant discussed with the director what types of shelving need to be secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Not Met

Records Reviewed: 5**Records with Missing/Incomplete Components: 2**

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 3

Met

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Allergies and Disabilities

Child # 5

Met

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1)(a) requires Center Staff to maintain a file for each child that includes a description of any special procedures to be followed in caring for the child, including any special services which the Center agrees to provide to a Child with Special Needs. It was determined based on a review of records that two of five enrollment forms did not have a response to the special needs, special accommodations, or medication sections as required.

POI (Plan of Improvement)

Center staff will develop a written plan with the parent or guardian for a child who requires special procedures to be followed and maintain the plan in the child's file.

Correction Deadline: 10/20/2022**Finding**

591-1-1-.08(1)(c) requires Center Staff to maintain a file for each child that includes Parental acknowledgment of their responsibility for keeping Center advised of any significant changes in enrollment information concerning phone numbers, work locations, emergency contact, family physicians, etc. It was determined based on a review of records that one of five enrollment forms did not have an emergency contacted listed as required.

POI (Plan of Improvement)

Center staff will obtain parental or guardian acknowledgement of responsibility to update enrollment information and maintain it on file for each child.

Correction Deadline: 10/20/2022

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Correction Deadline: 4/22/2022**

Corrected on 10/20/2022

.25(11) - This citation was observed to be corrected on this date. The center has used duct tape to secure the flooring so that it is not a tripping hazard.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children in care.

- In the two-year-old room there was a bottle of Tylenol, a stapler, and hand sanitizer accessible.
- In the two-year-old boys bathroom there were two toilet bowl brushes accessible.
- In the three-year-old classroom there was a bottle of hand sanitizer accessible.
- In the three-year-old bathroom there was a toilet bowl brush accessible.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/20/2022

Recited on 10/20/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in the two-year-old classroom there were 16 overhead light fixtures that were not covered and had exposed bulbs, in the three-year-old classroom there were two overhead lights that were not covered and had exposed bulbs, and in the school age boys bathroom there were two light bulbs that were not covered over the sink.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 10/20/2022

Correction Deadline: 3/23/2022

Corrected on 10/20/2022

.25(7) - This citation was observed to be corrected on this date. All closet doors were observed to be locked.

Correction Deadline: 3/23/2022

Corrected on 10/20/2022

.25(8) - This citation was observed to be corrected on this date. All outlets were covered as required.

591-1-1-.25 Physical Plant-Structural/Mechanical

Met

Correction Deadline: 5/26/2022

Corrected on 10/20/2022

.25(19) - This citation was observed to be corrected on this date. All areas in use were licensed as required.

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26(4) - The consultant observed nine bolts to be longer than the required two threads in length on the back left hand corner of the older playground. The consultant discussed with the director about cutting the bolts down to the required length.

Correction Deadline: 10/20/2022

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that children two-years-old were allowed to play on equipment that was not age appropriate. Additionally, the following equipment hazards were accessible to children in care.

- On the toddler playground there were seven of twenty riding toys that had broken and jagged plastic areas.
- On the toddler playground there were two Little Tikes pink cars that had broken doors, missing steering wheels, and a hole where the has cap should be.
- On the older playground there was a volleyball net that had several large holes in the net.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The director will remove the broken equipment from the playground and will ensure that children play on age appropriate equipment.

Correction Deadline: 10/30/2022

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(3) - The consultant discussed with the director about asking parents to send in pre-made bottles for the infants and one-year-olds.

Correction Deadline: 10/20/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Organization**591-1-1-.16 Governing Body & License****Met**

Correction Deadline: 5/26/2022

Corrected on 10/20/2022

.16(f) - This citation was observed to be corrected on this date. No new areas requiring an amendment have been added.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed to have complete emergency drills.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that staff #5 did not have transportation training as required for a driver.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 10/30/2022

Technical Assistance

591-1-1-.36(4)(f)1. - Two back less booster seats were observed in the van used for transportation. The director stated that no one uses the booster seats. The consultant discussed with the director about only using booster seats that have a back due to the van seats not having head rests.

Correction Deadline: 10/21/2022

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that five of thirteen children transported did not have Vehicle Emergency Medical Information forms as required.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 10/21/2022

Technical Assistance

591-1-1-.36(7)(c)2. - The consultant discussed with the director that there should be a mark indicating when children are absent and not transported on the vehicle.

Correction Deadline: 10/21/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on staff statement that crib sheets were changed weekly and not daily as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 10/20/2022

Correction Deadline: 5/26/2022

Corrected on 10/20/2022

.30(2) - This citation was observed to be corrected on this date. No infants were observed with objects or bottles in the cribs with them and staff stated that no objects or bottles are placed in cribs with infants.

Technical Assistance

591-1-1-.30(4) - The consultant discussed with the director about ensuring nap cots are covered when not in use.

Correction Deadline: 10/20/2022

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 5

Staff # 1	Met
Date of Hire: 05/02/2016	
Staff # 2	Met
Date of Hire: 05/28/2022	
Staff # 3	Met
Date of Hire: 04/06/2021	
Staff # 4	Not Met
Date of Hire: 06/24/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 5	Not Met
Date of Hire: 06/15/2022	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.36(3)(a-b)-2 hrs. Transportation Training missing	

Records Reviewed: 13**Records with Missing/Incomplete Components: 5**

Staff # 6 Not Met

Date of Hire: 08/24/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 7 Met

Date of Hire: 04/05/2022

Staff # 8 Not Met

Date of Hire: 08/20/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9 Met

Date of Hire: 09/30/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Not Met

Date of Hire: 06/10/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 11 Met

Date of Hire: 10/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 05/27/2022

Staff # 13 Met

Date of Hire: 08/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Not Met**

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that only two of thirteen employees had evidence of first aid and CPR certification.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 11/19/2022

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on a review of records that one driver did not have current CPR and First Aid and the second driver had an online only CPR and First Aid certification.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 10/20/2022

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #10 did not have evidence of completing the Health and Safety Orientation training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 11/19/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff #6 and staff #8 did not have evidence of completing the required ten hours of annual training for the 2021 calendar year.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 11/19/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.