



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/2/2022 **VisitType:** MV POI Follow Up **Arrival:** 11:10 AM **Departure:** 1:05 PM

CCLC-53686

International Preparatory Academy

4138 Snapfinger Woods Dr. Decatur, GA 30035 DeKalb County
 (404) 288-7992 intlprepacademy@gmail.com

Regional Consultant

Margaret Pringle

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/02/2022	MV POI Follow Up	Good Standing	
05/31/2022	Complaint Closure	Good Standing	
04/27/2022	Complaint Investigation Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1L) Pre-K 1		0	0	C	19	C	NA	NA	
Main	B -(B) Pre-K 2	PreK	2	15	C	25	C	NA	NA	Lunch
Main	C- (BR) 3's	Three Year Olds	1	13	C	12	NC	NA	NA	Nap
Main	D- (MR)- 4- 13 yr	PreK	2	15	C	21	C	NA	NA	Lunch
Main	E (FR) - 1's & 2's	One Year Olds	2	12	C	21	C	NA	NA	Nap
Main	F (1R) 6wks- 18 mths	Infants	1	5	C	14	C	NA	NA	Nap, Diapering, Floor Play

Total Capacity @35 sq. ft.: 112

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 60

Total Capacity @35 sq. ft.: 112

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 3- 13 years	142	C
Main	Playground B- 6wks- 2 yrs	12	C

Comments

A Follow-Up Monitoring visit was conducted on September 2, 2022.

Plan of Improvement: No Plan Developed 09/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shirley Jackson, Program Official

Date

Margaret Pringle, Consultant

Date



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Findings Report

Date: 9/2/2022 **VisitType:** MV POI Follow Up **Arrival:** 11:10 AM **Departure:** 1:05 PM

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The following information is associated with a MV POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(6) - Please ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers, crib or walkers. Children shall use such equipment only when they are awake

Correction Deadline: 9/2/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation, a pair of scissors and diaper ointment were accessible in the diapering area in room F. Consultant also observed stacked mats and boxes of material not being used stored in room D.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/2/2022**Technical Assistance**

591-1-1-.25(6) -Please ensure children in room B personal items are kept in individually labeled cubbies, lockers or racks separated from articles used by other children. The spaces shall be accessible to the children to whom they are assigned.

Correction Deadline: 10/2/2022

591-1-1-.26 Playgrounds(CR)**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation there was rust on the gate. It was further determined that the gate lacked a secure latch to secure the gate door closed

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/2/2022**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation , the following hazards were observed on back play area for preschool/school age group:

- Chipped paint on blue climbing structure and see saw.
- Water hose accessible to children in care.

Toddler play area:

- Chipped paint on blue monkey bar structure.
- Broken boards on one of three wooden structures used for sitting.
- Step 2 slide stained with dirt debris.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 9/12/2022

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilient. It was determined based on consultant's observation the resilient material for the fall zones under the swings, climbing wall, and monkey bar structure measured less than three inches. Six inches of resilient material was required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency. Swings will not e used.

Correction Deadline: 9/12/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on consultant's observation the diaper changing surface in room E and F lacked a guard and or rail to prevent falls.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change. Teacher will be careful to move child from from under the cabinet before placing on the floor to prevent a head injury.

Correction Deadline: 9/2/2022

Finding

591-1-1-.10(9) requires Center Staff to not use the area used for diapering for food preparation and to keep the diapering area clear of formulas, food, food utensils and food preparation items. It was determined based on consultant's observation in room E, children cups were observed in the diapering sink area.

POI (Plan of Improvement)

Center staff will be trained, specified areas will be available for food preparation and placement of food-related items, and the director will monitor.

Correction Deadline: 9/2/2022

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment

Pleasant naptime environment observed.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on consultant's observation four of seven sheets were too small causing the mattresses to buckle.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 9/2/2022

Technical Assistance

591-1-1-.30(1)(d) - Please ensure children are placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 9/2/2022

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on consultant's observation the cots/mats were accessible to the children in rooms A through F.

POI (Plan of Improvement)

Cots/mats will be inaccessible to the children by covering them with a sheet and or cot cover.

Correction Deadline: 9/2/2022

Staff Records

Records Reviewed: 51

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 08/03/2021

Staff # 2 Met
Date of Hire: 05/06/2022

Staff # 3 Date of Hire: 08/04/2022	Met
Staff # 4 Date of Hire: 03/22/2022	Met
Staff # 5 Date of Hire: 03/22/2022	Met
Staff # 6 Date of Hire: 03/22/2022	Met
Staff # 7 Date of Hire: 10/13/2021	Met
Staff # 8 Date of Hire: 07/14/2021	Met
Staff # 9 Date of Hire: 01/19/2021	Met
Staff # 10 Date of Hire: 10/13/2021	Met
Staff # 11 Date of Hire: 04/29/2022	Met
Staff # 12 Date of Hire: 08/24/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 07/23/2022	Met
Staff # 14 Date of Hire: 12/21/2020	Met
Staff # 15 Date of Hire: 07/26/2022	Met
Staff # 16 Date of Hire: 08/20/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17 Date of Hire: 03/11/2021	Met

Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Date of Hire: 07/20/2022	
Staff # 21	Met
Date of Hire: 05/13/2021	
Staff # 22	Met
Date of Hire: 09/15/2021	
Staff # 23	Met
Date of Hire: 11/30/2020	
Staff # 24	Met
Date of Hire: 03/22/2022	
Staff # 25	Met
Date of Hire: 10/06/2021	
Staff # 26	Met
Date of Hire: 09/06/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Met
Date of Hire: 09/30/2021	
Staff # 28	Met
Date of Hire: 07/01/2022	
Staff # 29	Met
Date of Hire: 10/14/2021	
Staff # 30	Met
Date of Hire: 03/11/2022	
Staff # 31	Met
Date of Hire: 08/08/2022	
Staff # 32	Met
Date of Hire: 07/27/2022	
Staff # 33	Met
Date of Hire: 03/01/2022	

Staff # 34 Date of Hire: 04/27/2021	Met
Staff # 35 Date of Hire: 05/10/2022	Met
Staff # 36 Date of Hire: 10/07/2021	Met
Staff # 37 Date of Hire: 08/17/2022	Met
Staff # 38 Date of Hire: 10/06/2021	Met
Staff # 39 Date of Hire: 04/29/2022	Met
Staff # 40 Date of Hire: 08/02/2022	Met
Staff # 41 Date of Hire: 12/21/2020	Met
Staff # 42 Date of Hire: 08/10/2021	Met
Staff # 43 Date of Hire: 07/26/2022	Met
Staff # 44 Date of Hire: 02/02/2022	Met
Staff # 45 Date of Hire: 07/13/2022	Met
Staff # 46 Date of Hire: 08/19/2022	Met
Staff # 47 Date of Hire: 03/22/2022	Met
Staff # 48 Date of Hire: 04/29/2022	Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 51

Records with Missing/Incomplete Components: 0

Staff # 49 Met
Date of Hire: 08/05/2022

Staff # 50 Met
Date of Hire: 08/30/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 51 Met
Date of Hire: 08/22/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.24 Personnel Records Not Met

Finding
591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on observation during the reviewing of files, new hired staff file lacked a completed employment application.

POI (Plan of Improvement)
The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 9/7/2022

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.