

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 8/4/2022**VisitType:** EX-Monitoring**Arrival:** 12:50PM **Departure:** 1:20PM**EX-46579 EXMT-12304 EX-7 - Day camp**
GTC Studio & Health Food Center107 West 11th Avenue, Cordele GA 31010 Crisp
County
(229) 273-5671 arthurjackson518@gmail.com**Mailing Address**

P.O. Box 5073, GA 31010

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
8/4/2022	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Female Changing Room		0	0	Y	No children were present
Lobby/Pickup-Drop Off		0	0	Y	No children were present
Male Changing Room		0	0	Y	No children were present
Restroom		0	0	Y	
Training Room		0	0	Y	No children were present
Weight Room		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

On August 4, 2022, an in-person visit was conducted at the facility for the purpose of the CAPS Health and Safety Monitoring with Mr. Arthur Jackson, Owner/Director. During the visit we discussed the Health and Safety Protocols regarding COVID 19. After the children are dropped off, their hands are sanitized prior to entering the Tae Kwon Do Studio. Other handwashing/sanitation practices are completed, after eating, toileting and in between activities. The Administrative Review document was explained, and signatures were obtained to acknowledge the documents are to be submitted within five (5) business days. The wearing of masks is optional for all staff, children and families. It was determined through the observation of records and through discussion, the program is operating as approved. The review of the administrative documents was completed August 22, 2022.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-A****Met****Comment**

EX-HS-A(3) - EX-HS-A(1) - The Provider does provide a daily prescribed program of varied and developmentally appropriate activities such as Tae Kwon Do, dodge & silent ball, board games, jump rope, hula hoop, obstacles courses, and parachute techniques that promotes the social, emotional, physical, cognitive, language and literacy development of each child. The Program provides a variety of teaching methods to accommodate the needs of the children's different learning styles.

EX-HS-F Equipment & Toys (CS)**Met****Comment**

The equipment and furniture was observed to be properly secured, as applicable. The chairs, mats, and training equipment are wiped down and sanitized.

EX-HS-Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

It was determined through discussion the Program does not provide swimming activities.

Children's Records**EX-HS-C****Met****Comment**

EX-HS-C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also a copy of the child's immunization records as well as contains a signature from each Parent advising they are aware the program is not licensed and is not required to be licensed

Exemptions**EX-HS-X Exemption Requirements (NCP)****Not Met****Comment**

The Program is in compliance with the posting of the Exemption Approval letter and certificate. Both are adjacent to each other and placed in a prominent area in the main lobby.

Finding

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on documentation, the program advised a walk through by the City of Cordele was conducted by the Fire Department however no written documentation was obtained.

POI (Plan of Improvement)

Please ensure a fire inspection is scheduled with the appropriate authorities and documentation is received.

Correction Deadline: 10/31/2022

Facility

EX-HS-.B

Met

Comment

EX-HS-.B(4) - It was determined through observation, the bathroom is located adjacent to the main training floor. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels.

EX-HS-.L Physical Plant (NCP)

Met

Comment

The facility appears to be clean and well maintained.

EX-HS-.M Playgrounds (CS)

Met

Comment

No playground is provided. The program provides recreational and physical sport activities through their services.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

N/A

Comment

The Program does not conduct diapering for younger children.

EX-HS-.H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)

Met

Comment

The Provider does dispense medications however it does obtain the written authorization and consent from the parents. Also the medication is stored inaccessible to children.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

It was determined through the review of records the Program does have established written policies and procedures that describe the Program's operations on this date. The Program conducts active shooter, fire and storm drills quarterly.

Comment

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

Checklists, permission forms, emergency contact information and proper check of the attendees before and after transportation were discussed with the Director. The aforementioned is also included in the policy and procedures for the program.

EX-HS-.E Discipline (CS)**Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

It was determined through the observation of records, the vehicle used in transporting the children completed an inspection by Pettis Tire Company on June 17, 2022.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No infants are enrolled in the program. No safe sleep policies are necessary.

Staff Records**EX-HS-.K****Met****Comment**

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file for their staff.

EX-HS-.N**Met****Comment**

EX-HS-.N(1) - The Director/Owner is responsible for the supervision, operation and maintenance of the program. The Director/Owner is on the premises at all times and assumes responsibility for the operation of the program.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on the review of records that the Director/Owner is in compliance and has completed a background check through DECAL.

Comment

All Staff who provide direct care to children must obtain certification in first aid and cardiopulmonary resuscitation within the first 90 days of employment. It was determined by the observation of records, the Director/Owner has met the standard criterion regarding the completion of CPR/First Aid training.

EX-HS-.P Staff Training (NCP)**Met****Comment**

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined by the observation of records, the Director/Owner has completed the annual ten (10) clock hours of training.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)**N/A****Comment**

There were no children enrolled for the Summer Camp on this date.