



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/19/2023    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 3:30 PM

**CCLC-33291**

**Golden Isles YMCA**

144 Scranton Connector Brunswick, GA 31525 Glynn County  
 (912) 265-4100 Shaisha.walker@ymcaofcoastalga.org

**Region Consultant**

Jerica Davis

Phone: (478) 314-9452  
 Fax: (478) 314-9443  
 jerica.davis@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
05/19/2023	Licensing Study	Good Standing
05/11/2023	TA Follow Up	Good Standing
11/07/2022	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left- Pre-K	Three Year Olds	2	19	C	23	C	NA	NA	TV
Main	1st Right- Pre-K	GA PreK	2	18	C	24	C	NA	NA	Centers,Lunch
Main	2nd Left- Two's	Two Year Olds	2	13	C	23	C	NA	NA	Lunch,Transitioning
Main	2nd Right- Office		0	0	C	11	C	NA	NA	
Main	3rd Left- One's	Two Year Olds	2	13	C	21	C	NA	NA	Transitioning
Main	3rd Right- Three's		0	0	C	22	C	NA	NA	
Main	Aerobic		0	0	C	74	C	NA	NA	
Main	AS Wing- Meeting Room		0	0	C	19	C	26	C	
Main	AS Wing- Multi-Purpose		0	0	C	28	C	NA	NA	
Main	AS Wing- Resource Room		0	0	C	14	C	19	C	
Main	AS Wing- Youth Room		0	0	C	17	C	NA	NA	
Main	AS Wing-1st Right		0	0	C	18	C	26	C	
Main	Gym		0	0	C	229	C	NA	NA	

Total Capacity @35 sq. ft.: 523

Total Capacity @25 sq. ft.: 543

Total # Children this Date: 63

Total Capacity @35 sq. ft.: 523

Total Capacity @25 sq. ft.: 543

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 1	61	C
Main	Playground 2	329	C

**Comments**

The purpose of today's visit is a Licensing Study. The center does not provide routine transportation, field trips, swimming activities, or administer medications.

Plan of Improvement: Developed This Date 05/19/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Shaisha Walker, Program Official

Date

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Jerica Davis, Region Consultant

Date



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**(Findings Report)**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that in classroom 1st Left, there was a TV on a rolling TV cart that was not attached to the cart to prevent tipping, falling, or being pushed or pulled over as required.

**POI (Plan of Improvement)**

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 5/19/2023**

**Recited on 5/19/2023**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms****Not Met****Technical Assistance**

Please monitor bathrooms for necessary supplies. Please ensure all bathrooms have liquid hand soap and paper towels accessible to children for use at all times.

**Finding**

591-1-1-.06(7) requires Center Staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on observation that the girls bathroom in classroom 1st Right had dried urine on the floor around and behind the toilet. Additionally, the bathroom had a strong odor of urine and was in need of being cleaned.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

**Correction Deadline: 5/19/2023**

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**591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 11/7/2022****Corrected on 5/19/2023**

**.19(1) - This citation was observed to be corrected on this date. The Licensed Capacity was observed to be met in each classroom on this date.**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

Please ensure that floor coverings be tight, smooth, free of odors and washable or cleanable. Please inspect the rugs in classroom 3rd Left and clean as needed.

**Correction Deadline: 6/18/2023****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that there was a large bottle of distilled vinegar, hydrogen peroxide, Lysol Spray, hornet and wasp spray, and hand soap refill stored in a unlocked cabinet accessible to children in classroom 1st Left. Additionally, there was a vacuum stored in the restroom accessible to children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 5/19/2023****Technical Assistance**

Please ensure that protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. Please replace the damaged outlet plate in classroom 3rd Left located in the front right corner of the room.

**Correction Deadline: 5/19/2023**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Please ensure the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. Please ensure to dump all standing rain water before the children go on Playground 1. Additionally, please ensure that the wheel barrow and paint bucket are removed from Playground 2 before use.

**Correction Deadline: 5/19/2023**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Not Met**

**Correction Deadline: 11/7/2022**

**Corrected on 5/19/2023**

**.10(4) - This citation was observed to be corrected on this date. Appropriate handwashing was observed on this date.**

**Finding**

)591-1-1-.10(5) requires that Center Staff shall not leave infants or children unattended while being diapered or having their clothes changed on the diaper changing surface. It was determined based on observation that when the consultant walked into classroom 2nd Left, the staff member had stepped away from the changing table to get something leaving a two-year-old child unattended on the diaper changing table which posed a potential fall hazard.

**POI (Plan of Improvement)**

The Center will ensure Staff are trained, procedures are reviewed periodically and diaper changing is monitored periodically.

**Correction Deadline: 5/19/2023**

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Please ensure lids remain on trash containing organic waste.

**Correction Deadline: 11/7/2022**

**Corrected on 5/19/2023**

**.17(8) - This citation was observed to be corrected on this date. Appropriate hand washing was observed.**

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that a fire drill was not conducted and documented for the month of April 2023 as required.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 6/1/2023**

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that in classroom 1st Right, the cots were stored with the sheets touching and were not stored separately as required.

**POI (Plan of Improvement)**

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

**Correction Deadline: 5/19/2023****Staff Records****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided four files for employees hired since the last visit.

**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that four of 13 staff members had evidence of completed biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid where at least seven staff, 50 percent, needed to be certified as required.

**POI (Plan of Improvement)**

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

**Correction Deadline: 6/18/2023**

**Technical Assistance**

Please ensure that the center maintains a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation. Please review all staff files to ensure that all staff application forms, 10 Year Work history forms, and orientation forms are filled out completely.

**Correction Deadline: 5/24/2023****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff members # 2 and # 5, hired in February of 2023, did not have evidence of completed Health and Safety Orientation training within the first 90 days of employment as required.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 6/18/2023****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff members # 6 and # 10 did not have evidence of completed 10 annual training hours for the 2022 calendar year as required.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 1/1/2024**



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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A supervision plan was created on this date. Supervision during loading the Bye-Bye Buggy was discussed on this date.

**Comment**

Adequate supervision observed on this date.