



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/26/2021 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:00 AM **Departure:** 5:00 PM

CCLC-23074

Holdheide Academy

5234 Old Hwy 5 Woodstock, GA 30188 Cherokee County
 (770) 516-2292 tdorsten@mindspring.com

Regional Consultant

Twantaye Compton

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twantaye.compton@dec.al.gov

Mailing Address

206 Somerset Circle
 Woodstock, GA 30189

Quality Rated:

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/26/2021	Complaint Investigation Follow Up	Deficient	
06/23/2021	Complaint Closure	Good Standing	
06/03/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st. Left	Infants	1	6	C	13	C	NA	NA	Floor Play,Feeding,Na p
Main	B- 2nd Left	One Year Olds	2	7	C	9	C	NA	NA	Floor Play
Main	C- 3rd Left	Two Year Olds	1	10	C	10	C	NA	NA	Free Play
Main	D-1st Right	Three Year Olds	1	10	C	13	C	NA	NA	Outside
Main	E- 2nd Right	Four Year Olds	1	7	C	20	C	NA	NA	Outside
Main	F- 3rd Right		0	0	C	26	C	NA	NA	Not In Use
Main	G- 4th Left		0	0	C	14	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 105

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 40

Total Capacity @35 sq. ft.: 105

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground: Left Side Younger	19	C
Main	Playground: Right Side Older	50	C

Comments

The purpose of this visit was to conduct a follow up visit for the monitoring visit completed on June 3, 2021, as well as initiate a complaint investigation for intake #42097. The consultant discussed the nature of the visit with the director/owner, answered all questions at the time of the visit and provided technical assistance in the areas of safe sleeping practices, boppy pillow recalls and playground regulations on this date. Technical assistance from the agency was recommended to the director/owner on this date.

10-28-2021 this report was revised to reflect an identified citation for a staff member being present at the center, supervising and conducting lessons without an authorized criminal records check on file for the center.

Plan of Improvement: To Be Submitted 11/12/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

Date: 10/26/2021 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:00 AM **Departure:** 5:00 PM

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The following information is associated with a Complaint Investigation Follow Up:

	Facility
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591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

The Toddler Playground on the left side of the center was observed to have two toddler swings that were not in good repair. It was determined by observation on this date the the two swings had rusted restraint buckles creating an unsafe piece of equipment for use. The Director/owner stated that the playground is closed until the resilient surfacing and equipment can be brought up to safety standards.

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Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the Right Side: Older playground had 0-1 inches of resilient surface beneath the swings when the rule requires six inches of resilient surface. At the time of the visit, the consultant observed mats underneath the swings and other fall zone areas. The center had bags of mulch accessible but the mulch had not been spread in all fall zone areas on this date.

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Correction Deadline: 11/9/2021

Recited on 10/26/2021

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the left side: younger playground had exposed plastic lining and an exposed tree root creating a tripping hazard on this date.

Correction Deadline: 11/9/2021

Recited on 10/26/2021

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 12/31/2020

Corrected on 10/26/2021

Observed transportation logs with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle on this date.

Correction Deadline: 12/31/2020

Corrected on 10/26/2021

Observed transportation logs with the time of arrival and departure each time the vehicle departs from the Center on this date.

Sleeping & Resting Equipment

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that an infant was in a crib swaddled in a blanket laying on top of a boppy pillow while asleep. The consultant was informed by the supervising staff in the room that the child did not have written permission to be swaddled or propped up with a boppy pillow inside of the crib. The supervising teacher provided evidence that one of the other infants in the classroom did have written medical permission to be swaddled.

Correction Deadline: 10/26/2021

Recited on 10/26/2021

Staff Records

Records Reviewed: 15	Records with Missing/Incomplete Components: 1
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Staff # 1	Not Met
Date of Hire: 08/17/2021	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 2	Met
Date of Hire: 07/27/2021	
Staff # 3	Met
Date of Hire: 09/20/2021	
Staff # 4	Met
Date of Hire: 07/30/2020	

Staff # 5 Date of Hire: 04/13/2020	Met
Staff # 6 Date of Hire: 05/25/2007	Met
Staff # 7 Date of Hire: 01/20/2015	Met
Staff # 8 Date of Hire: 01/20/2015	Met
Staff # 9 Date of Hire: 08/27/2018	Met
Staff # 10	Met
Staff # 11 Date of Hire: 12/14/2014	Met
Staff # 12	Met
Staff # 13 Date of Hire: 07/20/2021	Met
Staff # 14 Date of Hire: 07/27/2021	Met
Staff # 15 Date of Hire: 06/19/2013	Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation that the center failed to ensure that every actual employee, provisional employee or volunteer had a criminal records check on file. On the day of the follow up, the center allowed a staff to supervise and provide care for children in the role of what was described as a floater/Independent Enrichment Dance and Tumbling teacher. The consultant observed the staff person supervising children on the playground on this date.

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Correction Deadline: 10/29/2021

Recited on 10/26/2021

Finding

Finding 591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation and a review of records that the center failed to ensure that every employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present for care when a staff was observed to conduct instruction and supervise children in care without being ported as required. Based on a review of records and staff interview, the staff person was a floater and Independent Enrichment Dance and Tumble Teacher that conducted class sessions at the center on this date.

Correction Deadline: 10/29/2021

Recited on 10/26/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Technical Assistance

Technical Assistance

Per rule it requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was observed that children under the age of three were on the playground with children three-years-old and older. The Consultant informed the director/owner of the observation and the director/owner replied that the center has a Montessori waiver designation. The Consultant was unable to find such waiver in the Koala system and provided the director/owner an opportunity to locate the the waiver variance. The director/owner stated that the variance was applied for in 2017.

Correction Deadline: 10/26/2021

591-1-1-.32 Supervision(CR) Met

Correction Deadline: 6/3/2021

Corrected on 10/26/2021

All children were observed to be supervised in all classrooms at all times on this date.