



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/25/2022 **VisitType:** Licensing Study

**Arrival:** 12:35 PM

**Departure:** 3:15 PM

**CCLC-1907**

**NORTH HENRY ACADEMY EXTENDED CARE**

1093 FLAT ROCK ROAD Stockbridge, GA 30281 Henry County  
 (770) 389-1591 lindafloyd@northhenryacademy.com

**Regional Consultant**

April Brown

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april.brown@dec.al.ga.gov

**Mailing Address**

1093 Flat Rock Rd.  
 Stockbridge, GA 30281

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/25/2022	Licensing Study	Good Standing	
02/17/2022	Monitoring Visit	Good Standing	
11/03/2021	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	Room 103		0	0	C	9	C	NA	NA	Not In Use
Bldg. I	Room 105	Three Year Olds	2	6	C	10	C	NA	NA	Nap
Bldg. I	Room 106/108	Four Year Olds	1	10	C	16	C	23	C	Nap
Bldg. I	Room 111		0	0	C	24	C	NA	NA	Not In Use
Bldg. I	Room 114		0	0	C	7	C	NA	NA	Not In Use
Bldg. I	Room 115		0	0	C	20	C	28	C	Not In Use

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 101

Total # Children this Date: 16

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 101

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. I	Plgd-Main	80	C

**Comments**

The administrative review was completed on September 7, 2022.

Plan of Improvement: Developed This Date 08/25/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Linda Floyd, Program Official

Date

April Brown, Consultant

Date



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**Findings Report**

**Date:** 8/25/2022 **VisitType:** Licensing Study

**Arrival:** 12:35 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities at this time.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4

Met

Child # 5

Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained and completed on this date.

**Comment**

Records were observed to be complete and well organized on this date.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained on this date.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined there were four blue benches throughout the playground areas which posed as potential hazards in that they were not free of rust and chipped paint as required. Additionally, four swings and two bucket seats on the front of the playground and six swings on the back of the playground had rusted "O" and "S" hooks which connected the swings together with rusted chain links. The bucket seats also had rusted triangular parts that were connected to the bucket seats.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The center will repair or replace the benches.

**Correction Deadline: 9/21/2022****Recited on 8/25/2022****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation there was approximately four inches of mulch surrounding the red, blue and yellow climbing structure with the yellow slide connected. There was approximately two inches of mulch surrounding the blue and yellow monkey bars and the yellow and green climbing structure with the three slides connected.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 9/18/2022****Technical Assistance**

Please ensure the playground is free from hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete, etc. Consultant discussed with the director to ensure tree roots were sprayed, the mat was level to the ground or removed and the fencing was free of rust spots as required.

**Correction Deadline: 8/25/2022**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines on this date; however, the parents provide meals for their children. The center supplements items as needed.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****N/A****Comment**

There were no children enrolled which required diapering.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands on this date.

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures with the director on this date.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records tornado drills were not conducted in February and from April through July of 2022. Additionally, the smoke detector and fire extinguisher was not checked from May through July of 2022. The lock down drills and review of the emergency plan were also not completed every six months as required.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 9/15/2022**

**591-1-1-.29 Required Reporting****Technical Assistance****Technical Assistance**

Please ensure the Director or designated person-in-charge report or cause to be reported to the Department within twenty-four (24) hours or the next work day: any death of a child while in the care of the Center; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a child while in the care of the Center; any situation when a child in care becomes missing, such as, but not limited to, a child who is left on a vehicle, a child who leaves the building, playground, or property, or a child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the program's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open). Discussed reporting requirements with the director on this date.

**Correction Deadline: 8/25/2022**

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**Safety**

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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises at this time.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and redirection observed on this date.

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. There were no infants enrolled on this date.

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**Staff Records**

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**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Staff # 2 Met

Date of Hire: 07/27/2020

Staff # 3 Met

Date of Hire: 02/01/1999

Staff # 4 Met

Date of Hire: 10/19/2021

Staff # 5 Met

Date of Hire: 02/07/2022

Staff # 6 Met

Date of Hire: 01/08/2020

Staff # 7 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 07/01/1998

Staff # 9 Met

Date of Hire: 01/03/2022

Staff # 10 Met

**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Date of Hire: 10/14/2020

Staff # 11 Met

Date of Hire: 02/02/2022

Staff # 12 Met

Date of Hire: 09/29/2021

Staff # 13 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hiredStaff # 14 Met

Date of Hire: 09/14/2021

Staff # 15 Met

Date of Hire: 07/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hiredStaff # 16 Met

Date of Hire: 08/25/2021

**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete on this date.

**Comment**

Director provided three files for employees hired since the last visit which was completed on February 17, 2022.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records three newly hired employees did not complete the initial center orientation prior to assignment to children or tasks.

**POI (Plan of Improvement)**

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

**Correction Deadline: 9/9/2022****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.