



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/27/2023 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 3:15 PM

CCLC-48936

Shenandoah Learning Center

1260 Flat Shoals Road College Park, GA 30349 Clayton County
 (678) 961-5766 shenandoahlc@yahoo.com

Regional Consultant

Nadia Bernard

Phone: 404-670-9398

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nadia.bernard@decal.ga.gov

Mailing Address

40 Bledsoe Rd.
 Newnan, GA 30265

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/27/2023	Licensing Study	Support	
12/15/2022	Monitoring Visit	Good Standing	
10/14/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A 4yrs	Three Year Olds and Four Year Olds and Five Year Olds	1	15	C	19	C	NA	NA	Clean Up,Floor Play,Transitioning	
Main	B Two's	Two Year Olds	1	9	C	20	C	NA	NA	Free Play,Story	
Main	C Ones	One Year Olds	1	8	C	10	C	NA	NA	Free Play,TV	
Main	D Infants	Infants	1	7	NC	11	C	NA	NA	Floor Play,Free Play	
Main	E 4yrs		0	0	C	18	C	NA	NA	Not In Use	
Main	F After school	Six Year Olds and Over	2	20	NC	17	NC	NA	NA	Transitioning,Centers	
Main	G 3 yr old		0	0	C	10	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.: 105					Total Capacity @25 sq. ft.: 0						
Total # Children this Date: 59					Total Capacity @35 sq. ft.: 105					Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Back	84	C
Main	B Right	123	C
Main	C Left	21	C

Comments

POI to be submitted by July 12, 2023

Plan of Improvement: To Be Submitted 07/12/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Sophia Fasina Wright, Program Official

Date

Nadia Bernard, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Technical Assistance

591-1-1-.03(1) - Consultant discussed with director to ensure that staff adhere to their daily schedule. The Center must provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles.

Correction Deadline: 6/27/2023

Finding

591-1-1-.03(11) requires center staff to allow children to go to the toilet and get a drink of water as needed. It was determined based on observation that children were on playground A and C without access to water.

Correction Deadline: 6/27/2023

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that room B was missing a current lesson plan.

Correction Deadline: 6/27/2023

Finding

591-1-1-.03(6) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on observation that in room D three infants were confined in highchairs for more than thirty minutes.

Correction Deadline: 6/27/2023

Technical Assistance

591-1-1-.03(8) - Consultant discussed with the director that the department requires a center to provide individual attention to each child by responding promptly to the child's distress signals and need for comfort.

Correction Deadline: 6/27/2023

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

Discussed adding equipment and toys to enhance variety.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following hazards were observed :

- Room A chipped paint on three window seals and the plastic kitchenette knobs are not in good repair
 - Room B shelves that are located adjacent to the wall have holes in the back
 - Room C entrance gate at bottom chipped wood at not in good repair
- -----

Correction Deadline: 6/27/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of documents one out of five files reviews was missing the names and addresses of the person(s) to whom the child may be released.

Correction Deadline: 6/27/2023

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Please monitor bathrooms for necessary supplies.

Technical Assistance

591-1-1-.06(7) - Consultant discussed with the director that Center Staff to ensure bathrooms are cleaned daily with a disinfectant.

Correction Deadline: 6/27/2023

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were twenty children in room F when the license capacity was seventeen at 35 square feet.

Correction Deadline: 6/27/2023

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

- Room A staff bag was located on wooden shelf
 - Room B Pampers Pure Aqua Baby Wipes " labeled keep out of reach of children"
 - Room F staff purse located on wooden on shelf, and Lysol aerosol spray
- -----

Correction Deadline: 6/27/2023

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that classrooms A, B, C, D, E, F, and G had ceiling tiles with water stains.

Correction Deadline: 6/30/2023

Recited on 6/27/2023

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface on all playgrounds measure less than one inch under fall zones including swings and climbing equipment.

Correction Deadline: 7/5/2023

Recited on 6/27/2023

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were found on the playgrounds:
Playground A thorn weeds growing on four seat see saw
Playground B pine cones and an active ant bed
Playground C metal pole next to the exterior fencing

Correction Deadline: 6/27/2023

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment
Please ensure that bottles are covered and fully labeled with child's full name.

Comment
Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations **Met**

Comment
Discussed proper steps for dishwashing.

Comment
Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health **Not Met**

Finding
591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that a one-year-old child had an pacifier attached to their clothes.

Correction Deadline: 6/27/2023

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Comment
Staff state proper knowledge of diapering procedures.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that in classroom C and D the changing tables have chipped paint revealing the wood underneath.

Correction Deadline: 6/30/2023

Recited on 6/27/2023

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices Met

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Not Met

Finding

591-1-1-.11(1) requires that disciplinary actions used to correct a child's behavior, guidance techniques and any activities in which the children participate or observe at the Center shall not be detrimental to the physical or mental health of any child. It was determined based on staff statement that one-year-old children are put in timeout for ten to twenty minutes.

Correction Deadline: 6/27/2023

591-1-1-.13 Field Trips(CR) Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Comment

591-1-1-.30(1)(a)1 - Please ensure that minor pant chips on cribs are repaired.

Correction Deadline: 6/27/2023

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant’s back in a crib unless the Center has been provided a physician’s written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant’s back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer’s guidelines and will not slide up around the infant’s face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician’s written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that an infant was sleep in a crib with a pillow.

Correction Deadline: 6/27/2023

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Director provided five files for employees hired since last visit.

591-1-1-.09 Criminal Records Check(CR) Met

Comment
Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment
Complete first aid kits observed in center and on vehicles.

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of documents that one applicable staff member was missing their ten hours of annual training for the year 2022.

Correction Deadline: 7/27/2023

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of documents that three staff members were missing their lead teacher credentials.

Correction Deadline: 12/31/2023

Staffing and Supervision

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that there was five infants and two walking one-year-old in room D.

Correction Deadline: 6/27/2023

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - Consultant discussed with provider that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities.

"Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 6/27/2023