



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/17/2019 **VisitType:** Licensing Study **Arrival:** 1:45 PM **Departure:** 4:25 PM

FR-9900103379

Mcdonald - Pearce, Emma J.

909 WARTHEN STREET Vidalia, GA 30474 Toombs County
(912) 537-3390 JACLEE@BELLSOUTH.NET

Regional Consultant

Connie Boatright

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Mailing Address

909 WARTHEN STREET
VIDALIA, GA 30474

Quality Rated: No

Compliance Zone Designation		
04/17/2019	Licensing Study	Good Standing
10/03/2018	Monitoring Visit	Good Standing
05/02/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				

Children Present: 6	Total Children: 6
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 2

Comments

This Licensing Study is the second regulatory visit for Emma J. Mcdonal Pearce this 2018 - 2019 fiscal year.

The provider stated there are no new household members or staff has been hired since the consultant's last visit. The provider stated no medication is administered, no field trips or routine transportation is provided.

The consultant reviewed all household member files and finds that the provider's criminal records check expired December 31, 2018. A one-day-letter, affidavit, script and letter of a plan of improvement was left on this day with the provider.

Plan of Improvement: To Be Submitted 04/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Emma Mcdonald - Pearce, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

Date: 4/17/2019 **VisitType:** Licensing Study **Arrival:** 1:45 PM **Departure:** 4:25 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Not Met

Finding

290-2-3-.09(1) requires the Home to provide a variety of daily activities appropriate for the Childrens' ages and developmental levels. Children with special needs shall be integrated unless contraindicated medically or by parental agreement. Activities shall be planned to include indoor and outdoor play; a balance of quiet and active periods; a balance of supervised free choice and caregiver-directed activities; individual, small group, and large group activities; large muscle activities; small muscle activities; language experiences; arts and crafts; dramatic play; rhythm and music; and nature and science experiences. It was determined based on the consultant's observation that no small or large group activities, arts and crafts, dramatic play, rhythm and music and nature and science experiences was available to the children. Additionally, the consultant did not observe toys inside or outside of the provider's home.

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Correction Deadline: 4/17/2019

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Technical Assistance

290-2-3-.12(1) - The provider will ensure that a variety of age-appropriate toys, books and play equipment and materials are available for the children in care.

Correction Deadline: 4/29/2019

Technical Assistance

290-2-3-.12(8) - The provider will ensure that an appropriate child size table is available for children in care to sit as well as an appropriate child size bench and chair for each child in care.

Correction Deadline: 4/17/2019

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

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Finding

290-2-3-.19(1)(b) requires that cots and mats shall be provided for each child who is two (2) years of age or older and who is required to take a nap and for each child under the age of two years who can climb out of a crib or other equipment approved for infant sleep. It was determined based on the consultant's observation that cots and mats were not provided for children who is two (2) years of age or older. It was determined based on the providers statement that one two-year-old, one three-year-old and one four-year-old children routinely sleep in the same queen size bed during nap time instead of the required cot or two inch thick mat.

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Correction Deadline: 4/18/2019

Recited on 4/17/2019

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

Child # 1 Not Met

"Missing/Incomplete Components"
Proof of No Liability Insurance Form

Child # 2 Not Met

"Missing/Incomplete Components"
Allergy/Medical Information - (.08)(4),Physician & Emergency Contact Information - (.08)(1),Proof of No Liability Insurance Form,Release Person Information - (.08)(10),Emergency Medical Authorization - (.08)(3)

Child # 3 Not Met

"Missing/Incomplete Components"

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

Mom Work # Missing -(08)(1),Dad Work # Missing -(08)(1),Release Person Information - (08)(10),Physician & Emergency Contact Information - (08)(1),Allergy/Medical Information - (08)(4),Proof of No Liability Insurance Form,Emergency Medical Authorization - (08)(3)

Child # 4 Not Met

"Missing/Incomplete Components"
Proof of No Liability Insurance Form

Child # 5 Not Met

"Missing/Incomplete Components"
Dad Work # Missing -(08)(1),Dad Home # Missing -(08)(1),Proof of No Liability Insurance Form

Child # 6 Not Met

"Missing/Incomplete Components"
Allergy/Medical Information - (08)(4),Emergency Medical Authorization - (08)(3),Proof of No Liability Insurance Form

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on the consultant's review of all child files that two of six child files did not have the emergency contact person's address and phone number listed. Additionally, two of six child files did not have the doctor information listed. Additionally, three of six child files did not have the emergency medical parent signature. Additionally, three of six child files did not have the allergy and disability section completed. Additionally, six of six child files did not have the required no liability insurance form..

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Correction Deadline: 4/29/2019

Recited on 4/17/2019

Finding

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on the consultant's observation that six of six child files do not have the required liability insurance form on file.

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Correction Deadline: 4/29/2019

290-2-3-.08 Parental Authorization(CR)

Not Met

Finding

290-2-3-.08(3) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on the consultant's observation that three of six child files did not have the required parental authorization signed for emergency medical care as required.

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Correction Deadline: 4/29/2019

	Facility
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290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on the consultant's observation that there was no proof of tornado drill logs held since November 22, 2016.

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Correction Deadline: 4/29/2019

Technical Assistance

290-2-3-.11(2)(e) - The center director will ensure that the front clear glass door is marked to prevent accidental incidents.

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Correction Deadline: 4/17/2019

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

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Comment

An operable and appropriately sized fire extinguisher was observed in the home this date. Additionally, the provider stated she did not remember where she put it.

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Comment

Operable smoke detector(s) was observed as required in the home this date.

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290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Not Met

Finding

290-2-3-.13(1) requires that the Home be clean and free from hazards. It was determined based on the consultant's observation that two cats was uncaged and roaming in the child care area, climbing on the living room furniture, coffee table. Additionally, one large black , tan, white and gray cat climbed on the coffee table where the children was sitting and eating their snacks. Additionally, this same cat climbed in one of the infant pack and play that was in use today. Additionally, a second cat climbed into a pack and play that was in use by an infant today. Additionally, the two cats was allowed to walk on top of the kitchen table and kitchen counter tops around prepared food.

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Correction Deadline: 4/29/2019

Technical Assistance

290-2-3-.13(2) - The provider will remove the tree trunk located between the wooden gym set and the straight slide by 04-30-2019.

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Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based upon the consultant's observation that the wooden gym set was weathered and splintering. Additionally, one board was missing from the platform in which child stand, causing a potential entrapment hazard. Additionally, one metal slide was rusted. Additionally, the barrel slide was rusting inside of the barrel and slide area for the children. Additionally, the consultant observed twelve areas within the child outside play area that has dog poop.

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Correction Deadline: 4/29/2019

Finding

290-2-3-.13(2)(c) requires that climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resilience. It was determined based on the consultant's observation and measurements that the wooden gym set located on the child playground had no resilient surface within the fall zones of two slides and one swing. Additionally, the wood gym set has several platforms that the children climb and which would require resilient surface around the entire gym set.

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Correction Deadline: 4/27/2019

Food Service

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Not Met

Finding

290-2-3-.11(1)(i) requires that personnel shall wash their hands with liquid soap and warm running water: immediately before and after each diaper change; immediately upon the first Child's arrival in the Home for care and upon re-entering the Home after outside play; before and after dispensing oral medications and applying topical medications, ointments, creams or lotions, handling and preparing food, eating, drinking, preparing bottles, feeding or assisting children with eating and drinking; after toileting or helping children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids such as, but not limited to, mucus, saliva, vomit or blood, and after contamination by any other means. It was determined based upon the consultants's observation that the provider diapered two children and pottied three children and did not wash her hands before and after diaper changes and before and after potty. Additionally, the provider did not wash her hands before and after preparing the snacks for the children.

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Correction Deadline: 4/18/2019

Finding

290-2-3-.11(1)(j) requires children's hands to be washed with liquid soap and warm running water: immediately upon arrival for the day and re-entering the child care area after outside play; before and after eating meals and snacks, handling or touching food, and playing in water; after toileting and diapering, playing in sand, touching animals or pets, contact with bodily fluids such as, but not limited to, mucus, saliva, vomit or blood, and after contamination by any other means. It was determined based on the consultant's observation that two children did not wash their hands after diapering. Additionally, three children did not wash their hands after potty. Additionally, four children did not wash their hands before or after snack time.

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Correction Deadline: 4/18/2019

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)

Met

Comment

The provider stated no medication is administered.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Policies and Procedures

290-2-3-.06 Parental Access

Not Met

Finding

290-2-3-.06 requires that the Parent be permitted access to all child care areas of the Home while the Child is in attendance. It was determined based on the consultant's observation that no parental access notice was posted as required.

Correction Deadline: 4/29/2019

Safety and Discipline

290-2-3-.11 Animals

Not Met

Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vacationed in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on the consultant's observation that four dogs was unconfined and running loose inside of the outside child play area. Additionally, two of the four dogs had expired Rabies shots. Additionally, two of the four dogs had expired Borletella shoots.

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Correction Deadline: 4/29/2019

Finding

290-2-3-.11(o) requires the Home control pets and other animals to maintain proper sanitation and ensure animals are not a hazard to anyone. No animal that may be vicious is permitted on the premises while children are present. Farm animals cannot be housed within 500 feet of the home. It was determined based on the consultant's observation that one cat jumped on the coffee table where four children was sitting and eating their afternoon snacks. Additionally, one cat walked across the kitchen counter top while snacks was out.

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Correction Deadline: 4/29/2019

290-2-3-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit **Met**

Comment

The provider will replace the expired tube of Neosporin .

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Not Met**

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the consultant's review of all staff files that the provider's criminal background had expired on April12-31-2018. A one-day-letter was left with the provider.

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Correction Deadline: 4/29/2019

290-2-3-.07 First Aid & CPR

Not Met

Finding

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined upon the consultant's observation that the providers CPR / First Aid Card expired 09-15-2018.

Correction Deadline: 5/27/2019

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training

Not Met

Finding

"290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff members must complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable).

It was determined based on the consultants observation that the provider does not have a Health and Safety & Orientation certificate on file as required.

Correction Deadline: 4/29/2019

Staff:Child Ratios and Supervision

Comment

Appropriate ratios were observed on this date.

Finding

290-2-3-.07(14) requires at least one Adult with a satisfactory Comprehensive Records Check Determination to supervise Children at all times and requires plans to be made to obtain additional adult help in cases of emergencies. It was determined based on the consultant's observation that the center director walked outside on the front porch to make a call and left the children unsurprised for pax. 5 minutes. Additionally, the provider walked outside a second time to place a phone call for apx. 5 minutes. . Additionally, the provider walked outside to talk to the consultant when accessing the playground area and left six children inside by themselves for pax.. 5-8 minutes.

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Correction Deadline: 4/17/2019