



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tierra Edwards, Program Official

Date

Margaret Pringle, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/4/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 11:40 AM

FR-53644

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Finding

290-2-3-.12(1) requires the Home to provide a variety of age-appropriate toys, books and play equipment and materials. It was determined based on observation the home lacked a variety of toys and play equipment in the area of music, dramatic play and science.

POI (Plan of Improvement)

The Home Provider will secure a variety of appropriate equipment.

Correction Deadline: 2/4/2021

Technical Assistance

290-2-3-.12(7) - Please ensure the television is properly secured and anchored. Consultant was unable to determine this during the Virtual visit. It was recommended to mount the television on the wall.

Correction Deadline: 2/4/2021

Technical Assistance

290-2-3-.12(8) - Please ensure there is appropriately sized chair or bench available for each toddler child being served.

Correction Deadline: 2/4/2021

Technical Assistance

290-2-3-.12(9) -Please ensure toys be stored on low, open shelves and easily accessible to children in each room or assigned area.

Correction Deadline: 2/4/2021

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Currently the provider is not caring for infants.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

There is no pool on the property

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Fire extinguisher and operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Met****Comment**

The outside area appears clean and well maintained.

Food Service**290-2-3-.10 Kitchen Operations****Technical Assistance****Technical Assistance**

290-2-3-.10(13) - Please ensure foods be refrigerated at a temperature of forty (40) degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below. Consultant was unable to observed this on this date due to Provider lacked the required tool.

Correction Deadline: 2/14/2021

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date. Additional cleaning and sanitizing requirements due to COVID-19 pandemic were also discussed.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Please become familiar with the step by step procedures for diapering. Consultant sent diapering procedure flyer to the Provider on this date. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

290-2-3-.11 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures. Provider will only dispense prescription medication.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Application requirements reviewed with the Provider on this date. Provider has (6) six months to enrolled in a program and (24) twenty-four months to complete it. Consultant also referred Provider to DECAL website to review GELD Standards to assist with developing lesson plans for ages being served. Permission to Operate was granted on this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

Currently there are no children enrolled in the program. Regulations regarding proper discipline were discussed with the Provider on this date.

290-2-3-.11 First Aid Kit **Met**

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Currently there are no children enrolled in the program. Ratios were discussed with the Provider on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

Currently there are no children enrolled in the program. Supervision was discussed with Provider on this date.