



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/17/2018

**VisitType:** Monitoring Visit

**Arrival:** 10:10 AM

**Departure:** 1:05 PM

**FR-47429**

**Green, Charlene D**

1921 Fitzgerald Street Savannah, GA 31405 Chatham County  
(912) 507-9224 chasangels2004@yahoo.com

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@dec.al.ga.gov

Joint with: Melissa Herndon

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/17/2018	Monitoring Visit	Good Standing	
01/22/2018	Monitoring Visit	Good Standing	
06/09/2017	Initial Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

<b>Age Ranges</b>	<b>Children Present</b>	<b>Child For Pay</b>	<b>CAPS</b>	<b>Not for Pay</b>	<b>Provider Children</b>
Infant (0-11 mos)	0	1	0	0	0
1 & 2 Years	1	0	0	1	0
3 & 4 Years	4	3	0	1	0
School Age(5+) Years	6	4	0	4	0
<b>Total Under 13 Years</b>	10	8	0	5	0
<b>Total Under 18 Years</b>	11				

Children Present: 11

Total Children: 14

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

**Comments**

The provider stated that no new staff has been hired since the last visit and no new residents reside in the home.

The provider does not conduct field trips, and medications, but does conduct transportation during the school year. The consultant went over transportation rules and regulations on this date.

The consultant emailed the provider a copy of the emergency preparedness template on this date.

Plan of Improvement: Developed This Date 07/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Charlene Green, Program Official \_\_\_\_\_ Date

Kesha McNeal, Consultant \_\_\_\_\_ Date

Melissa Herndon, Consultant \_\_\_\_\_ Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 7/17/2018 **VisitType:** Monitoring Visit **Arrival:** 10:10 AM **Departure:** 1:05 PM

**FR-47429**

**Green, Charlene D**

1921 Fitzgerald Street Savannah, GA 31405 Chatham County  
(912) 507-9224 chasangels2004@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@decal.ga.gov

Joint with: Melissa Herndon

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 290-2-3-.12 Equipment and Supplies(CR)

Not Met

##### Finding

290-2-3-.12(5) requires all indoor and outdoor furniture, activity materials, and equipment shall be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint and kept clean. It was determined based on the consultant's observation that there was a pink little tikes located outside that had a sharp edge located on the top middle and right middle section of the slide causing a potential pinching hazard. It was further determined based on the consultant's observation that there was a red little cozy coupe that was missing the steering wheel to the car causing a potential finger entrapment hazard.

##### POI (Plan of Improvement)

The Home will repair or replace any identified hazardous or unclean equipment and will monitor all indoor and outdoor equipment to ensure it is free from hazards and kept clean.

**Correction Deadline: 7/17/2018**

##### Technical Assistance

290-2-3-.12(7) - Please ensure that all indoor and outdoor furniture and equipment shall be secured if equipment and furniture is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. Potentially unstable equipment and furniture that might injure a child if not secured include, but are not limited to, televisions, chests of drawers, bookcases, shelving, cabinets and fish tanks. Examples of items not required to be secured include, but are not limited to, child-sized tables and chairs, rocking chairs, and cribs. On this date the consultant observed a doll shelf and the cubby shelf that were not secured.

**Correction Deadline: 7/17/2018**

#### 290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

##### Comment

There were no infant present during the time of the inspection. (This rule was not evaluated on this date). Discussed SIDS and infant sleeping position.

##### Technical Assistance

290-2-3-.19(1)(b)1 - Please ensure that mats are in good repair.

**Correction Deadline: 7/27/2018**

**Comment**

Home does not provide swimming activities.

**Children's Records**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 3**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4 <u>"Missing/Incomplete Components"</u> Immunization Form - (.08)(2)	Not Met
Child # 5	Met
Child # 6 <u>"Missing/Incomplete Components"</u> Proof of No Liability Insurance Form	Not Met
Child # 7 <u>"Missing/Incomplete Components"</u> Immunization Form - (.08)(2),Proof of No Liability Insurance Form	Not Met
Child # 8	Met
Child # 9	Met
Child # 10	Met
Child # 11	Met

**290-2-3-.08 Children's Records**

**Not Met**

**Comment**

Provider had evidence of documentation on this date.

**Correction Deadline: 7/17/2018**

**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on the consultant's review of records that two children did not have evidence of age-appropriate immunizations

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

290-2-3-.11(2)(a) - Please ensure that the home has an updated written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. The consultant emailed the provider a copy of the plan.

**Correction Deadline: 7/27/2018**

**Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on the consultant's observation that the home did not document or conduct monthly fire drills for the month(s) of : January 2018- June 2018. It was further determined based on the consultant's observation that the home did not document or conduct tornado and other emergency situation drills will be conducted every six months.

**POI (Plan of Improvement)**

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 8/16/2018**

**Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on the consultant's observation that there was Lysol, Hair Dryer , Wipes under the sink of the bathroom accessible to children. It was further determined based on the consultant's observation that a plunger, and toilet brush was located beside the toilet accessible to children.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

**Correction Deadline: 7/17/2018**

**Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on the consultant's observation that the home did not have a working 2-A:10-B:C fire extinguisher on this date.

**POI (Plan of Improvement)**

The home provider will ensure that a working smoke detector is on each floor and a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

**Correction Deadline: 7/27/2018**

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

---

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Technical Assistance****Technical Assistance**

290-2-3-.13(1)(d) - Please ensure that all cooling equipment such as fans are inaccessible to children in care.

**Correction Deadline: 7/17/2018**

---

**290-2-3-.13 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained.

**Comment**There is no pool on the property

---

<b>Health and Hygiene</b>
---------------------------

---

**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**Proper hand washing observed throughout the Home.

---

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**Staff state proper knowledge of diapering procedures.

---

**290-2-3-.11 Medications(CR)****Met****Comment**Discussed proper medication documentation and procedures. Provider stated that no medication is being dispensed on this date.

---

<b>Licensure</b>
------------------

---

**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Application requirements reviewed with the Provider on this date.

**Comment**Appropriate number of children observed in Family Child Care Learning Home this date.

---

<b>Safety and Discipline</b>
------------------------------

---

**290-2-3-.11 Discipline(CR)****Met****Comment**Pleasant interactions observed between the provider and children in care.

---

**290-2-3-.11 Transportation(CR)****Met****Comment**The provider does not provide routine transportation during the summer. Provider stated that she does conduct transportation during the school year.

---

<b>Staff Records</b>
----------------------

---

---

**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

---

**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staff:Child Ratios and Supervision</b>
---

---

**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

---

**290-2-3-.07 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.